



Project Manager – PMO Central

Métier is searching for an experienced and energetic professional with an entrepreneurial spirit to provide oversight and management for Métier's PMO Central team members. As the PMO Central Manager, you will work with a team of consultants and analysts to provide ongoing project management support including, helpdesk, training and reports for WorkLenz users, and analytical support in various facets of project portfolio management. You will lead the PMO Central team and oversee the management of all PMO Central accounts. Ideal candidates will thrive working within a team environment, as well as working individually on specific projects. The PMO Central Manager is expected to be comfortable interfacing with executives, colleagues, new hires, and existing/prospective clients.

Qualified candidates will possess superior interpersonal, analytical, and communication skills. The primary responsibilities for the PMO Central Manager include: oversight of client accounts, management of the PMO Central team, expertise as a subject matter expert in WorkLenz, consulting with program executives, oversight of helpdesk support, defining requirements for various projects and reports, and analyzing project data to identify trends and inefficiencies.

Requirements:

- Bachelor's degree with a proven record of success
- 3 - 5 years of relative experience
- Project management experience
- Account management experience
- Prior employee management experience
- Excellent attention to detail
- Superior organizational skills
- Strong analytical and problem solving skills
- Proficiency within a Windows environment (MS Project experience preferred)
- The ability to work both collaboratively and independently
- Excellent oral, written and interpersonal communication skills
- Candidates must be US citizens

This position is ideal for those who strive to be the best! Métier is built on a strong foundation of entrepreneurial spirit, focus, creativity, energy, and the desire to excel. Salary for this outstanding opportunity is based on experience and merit. We offer excellent health benefits, 401(k) plan, cell phone and daily travel reimbursement, and support the on-going training of our employees.

Métier's reputation for quality, value, performance, and integrity is unsurpassed in the technology industry. If you are interested in being part of this winning team, please our website, www.metier.com, and fill out an application via our careers page.

Métier, Ltd. does not discriminate on the basis of race, color, national origin, sex, age, disability, creed, religion, sexual orientation, or veteran status. Métier, Ltd. takes affirmative action to increase ethnic, cultural, and gender diversity; to employ qualified disabled individuals; and to provide equal opportunity to all employees.