

Meeting Minutes

Meeting Subject:

Academic Affairs Budget Advisory Committee (AABAC)

Meeting Organizer:

Cynthia Jowers

Start Date:

10/16/2007

Start Time:

1:00 PM

Location:

Sue Jameson Room

End Date:

10/16/2007

End Time:

3:00 PM

Agenda Items

1 Enrollment Management

Owner:

Eduardo Ochoa

Progress:

Completed

Notes

Enrollment management has financial repercussions. Overage this fall, plus spring, could mean we will end up with 300 over target. Provost Ochoa proposed, and President Arminana has agreed that we will have 100% of the State University Fee revenues. The Academic Planning Committee (APC) is taking up the process to develop an academic plan that will inform growth.

Matthew Lopez-Phillips, Interim VP of SAEM, stated that an enrollment management plan is a goal that will include many of you in the planning process.

Committee member comments: Departments should be more involved in the enrollment management process because they know exactly how many majors they can handle. Provost Ochoa added that major demand should also drive faculty recruitment. Dean Leeder noted that the retention rate increased probably due to more course offerings.

2 Faculty Recruitment Update

Owner:

Eduardo Ochoa

Progress:

Completed

Notes

Provost Ochoa referred to the handout titled "Tenure Track Searches for 2007-2008" that lists the 33 searches/departments. Some searches are due to resignations and unsuccessful searches. We are not as competitive as some of the larger CSUs regarding start-up funds (particularly in science and technology) and salaries.

Committee member comments: Why are we so different from other CSUs? Provost Ochoa responded that there are variations in funding base; more

campus grants and contracts; and size (economies of scale). Concern was expressed about the number of failed searches. Dean Rahimi noted that money is not the only issue. The small number of applicants is part of it in some disciplines, for example, Nursing and Kinesiology. Several members thought it would be worth looking into the spousal hiring issue.

3 Student Faculty Ratio

Owner:

Rose Bruce

Progress:

Completed

Notes

AVP Rose Bruce and Janet Henker from Institutional Research walked everyone through the handout and the process used to calculate SFR. The process has not changed--we follow the process outlined by the Chancellor's Office. CS78s do not generate workload.

Provost Ochoa added that it's a complicated issue and the data is reflective of the accuracy of the data provided by the departments. Maybe we should have some workshops on this for Department Chairs and Academic Coordinators. (AVP Bruce noted that they had offered, but there was a lack of interest.) The definition of SFR comes from the Chancellor's Office and the only discretion we have is the accuracy of the data we use. The SFR statistic doesn't capture everything we would like it to. SFR averages do not show the pain of workload. You have to show distribution. If you're teaching more than 12 units, show it. I hope this exercise gives you assurance that we are trying to help everyone understand this and address your concerns.

Committee member comments: It's very complex. Workload is addressed here more than we thought. I don't think we Chairs are looking close enough at the FADs. I would like a validity check by using headcount per class, but the problem is they have different unit value. AVP Bruce noted that we could do a straight count--unweighted. IFF and CS codes need more clarification.

Provost Ochoa agreed with the committee that a small group form (Melinda Barnard; Terry Lease; Robert Eyler; Tim Wandling; Mary Gendernalik-Cooper; Saeid Rahimi or designee) for special training offered by AVP Rose and Janet Henker.
