

Meeting Minutes

Meeting Subject:

Academic Affairs Council

Meeting Organizer:

Cynthia Jowers

Location:

Provost's Conf Rm

Start Date:

3/21/2006

Start Time:

9:00 AM

End Date:

3/21/2006

End Time:

12:00 PM

Agenda Items

1 Announcements

Owner:

Progress:

Completed

Notes

- a. The WASC Proposal Review Committee accepted SSU's revised institutional proposal for reaffirmation of accreditation review.
- b. The first of five Assessment Workshops was well attended and successful--the presenters an excellent job.

2 Promoting University-wide Engagement with the Academic Mission

Owner:

Eduardo Ochoa

Progress:

Completed

Notes

- a. SBE Alumni Luncheon in Marin this summer.
- b. Seawolf Day--President Arminana will welcome students and parents.
- c. Bidnight Madness
- d. Jack London Awards Ceremony

3 IT Update

Owner:

Sam Scalise

Progress:

In Progress

Notes

IT is researching abilities and costs of scanners that can be used with CMS.

There are four open positions in IT and recruitment is difficult with the high cost of living. The sa

thing is happening at SFSU. Moving to model of training interns, but it's costly.

IT is working on a minor reorganization to address new network security and communication services. Bruce Carpe is now officially in charge of instructional services. He's a great person for the job and IT has already realized efficiencies under his leadership.

Provost Ochoa stated for the record that any savings in instructional technology support should stay in instruction.

Some campus rooms are not supported by IT and CIO Sam Scalise will provide a list of those rooms to Katie Pierce and Vanessa Franklin for class scheduling purposes.

There is a system wide plan to have a data warehouse on every campus for legacy and quick summarized data. So far at SSU, the Human Resources' pilot module is done.

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| 4 | Report on Women's Resource Center | Owner: | Progress: |
| | | Katharyn Crabbe | In Progress |

Notes

VP Crabbe and a team of managers are planning a reorganization. The three entities: Campus Life Associated Students; Student Union have a degree of overlap on services provided. The plan consists of pooling resources and creating six centers to address student activity needs formerly provided by the Women's Resource Center and the ICC. They are working to create a single mission and vision for student activities and make them more supportive of the curriculum. Due to staff resignations, they have the opportunity to hire four new people.

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| 5 | YRO Update | Owner: | Progress: |
| | | Eduardo Ochoa | In Progress |

Notes

Provost Ochoa referred to the memorandum from the C.O. dated 3-13-2006. It's important to look at summer staffing. We're scheduled to convert in summer 2007. Plan on a focused meeting within a month.

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| 6 | Report on CRC Meeting | Owner: | Progress: |
| | | Eduardo Ochoa | In Progress |

Notes

Be aware of issues coming. The A & F Division is already moving on the WASC accreditation review with strategic planning, mission and vision statements and core values. Faculty raised concerns about addressing divisional deficits. They're concerned about instructional technology; self-support projects that are going to require general fund money, for example, the University Center and Faculty/Staff housing. What are the division's priorities?

7 **Policy on Large Auditoria**

Owner:

Eduardo Ochoa

Progress:

Completed

Notes

Provost Ochoa referred to the policy brief dated 7-12-1988, and the historic record of support by Board of Trustees for large auditoria on CSU campuses.

8 **Library Update**

Owner:

Barbara Butler

Progress:

Completed

Notes

Dean Butler guided everyone through the packet of handouts full of information and data on services and provided an overview of the library's challenges.

An AAC member recommended that a workshop be offered on copyright laws and issues.

9 **Schools to Colleges?**

Owner:

Jim Robertson

Progress:

In Progress

Dean Robertson wanted to know the status of changing schools to colleges, because accreditation is a catalyst for what he's trying to do in SBE. Provost Ochoa explained that after public discussion will go from the Academic Planning Committee (APC) to the Senate. We're sending mixed messages, because I've been saying there aren't any costs associated. It's a change of label--a to communicate more effectively. Push for reorganization on merits.

10 **Deans' Hour**

Owner:

Progress:

Completed

Notes
