

# Meeting Minutes

Meeting Subject:

Academic Affairs Council

Meeting Organizer:

Cynthia Jowers

Location:

Sue Jameson Room

Start Date:

3/28/2006

Start Time:

9:00 AM

End Date:

3/28/2006

End Time:

12:00 PM

## Agenda Items

### 1 Announcements

Owner:

Progress:

Completed

- a. Bill Houghton - The department chair description is being reviewed by FSAC.
- b. Rose Bruce - The school AMs will be assisting her with data for the University of Delaware cost and productivity study.
- c. Katie Pierce - The IRA hearings went well and the process will be finalized in April.
- d. Carol Blackshire-Belay - Graduate Research Showcase on March 29.
- e. Elaine Leeder - The ACE Conference for Women Leaders was well attended and very successful.
- f. Eduardo Ochoa - Note the editorial in Monday's Press Democrat regarding the GMC Resolution.
- g. Jim Robertson - SBE is waiting for AACSB deferral letter endorsement.

### 2 Promoting University-wide Engagement with the Academic Mission

Owner:

Eduardo Ochoa

Progress:

Completed

#### Notes

No items.

### 3 Brainstorm YRO Issues - Eduardo Ochoa and Bill Houghton

Owner:

Progress:

In Progress

#### Notes

Council was referred to handouts of issues identified by the Steering Committee for YRO Planning 2000. All but three or four campuses have now moved to YRO. Looking at best practices at comparable campuses, we should focus on rural, residential, semester-based campuses. We will market summer classes and build schedules that assist students on the path to credential/graduation. Our target bumps up with YRO. It will be part of making target and the whole year must be mapped out.

Issues:

1. Are we going to offer a full panoply of student services during the summer? How will that affect the fee structure?
2. How will reporting be handled?
3. What is our marketing approach?
4. Calendar of classes (more GE courses in the summer?)
5. Faculty selection and compensation rules. (Bill Houghton to prepare one-page tip sheet.)
6. Staffing and support? (Eduardo Ochoa to discuss with President Arminana.)
7. Be aware of cost structure.
8. Look at growth of programs and not just proration.

(Deans to send issues to Rose Bruce by end of next week to coordinate, and Eduardo Ochoa will form a task force.)

	Owner:	Progress:
4 <b>CSU Peer Review Team Visit</b>	Carol B-Belay	In Progress

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#### Notes

Carol Blackshire-Belay will coordinate the visit because it's a follow up to the 22 points report. A member team, made up of Chancellor's Office administrators and CSU faculty will come for a one-day visit in Fall 2006. The visit is a cross between an accreditation visit and a program review. The intent is diagnostic and consultative.

	Owner:	Progress:
5 <b>FYE Pilot Lecturer Appointment Procedure</b>	Bill Houghton	In Progress

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#### Notes

Council reviewed handout.

	Owner:	Progress:
6 <b>Discussion item: Hutchins Faculty-in-Residence</b>	Eduardo Ochoa	In Progress

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#### Notes

Initial discussion on the Provost's idea for an in-house faculty exchange program for a year with Hutchins' School faculty. It would provide an opportunity for the Hutchins' faculty to share their interdisciplinary and seminar structured pedagogy and they could recharge in their discipline. The Council enthusiastically endorsed the idea. Eduardo Ochoa and Bill Babula will meet with the Hutchins' School to discuss it.

	Owner:	Progress:
7 <b>National Survey of Student Engagement (NSSE) Participation</b>	Rose Bruce	In Progress

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**Notes**

Trouble with student response rate. The Deans were asked to encourage their faculty to encourage their students to participate. We need a good participation rate for the survey to be useful, so we can compare with other COPLACS.

**8 Department Support for Assessment**

Owner:

Elaine Sundberg

Progress:

In Progress

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**Notes**

Elaine Sundberg is keeping a list of the faculty comments that come up during the Assessment Workshops, because there are modest items that shouldn't become impediments to supporting assessment. It sends the wrong message. Example: Scanning services; postage for surveys, etc

**9 Deans' Hour**

Owner:

Eduardo Ochoa

Progress:

In Progress

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