

Meeting Minutes

Meeting Subject:

Academic Affairs Council

Meeting Organizer:

Cynthia Jowers

Start Date:

4/25/2006

Start Time:

9:00 AM

Location:

Provost's Conference Room

End Date:

4/25/2006

End Time:

12:00 PM

Agenda Items

1 Announcements

Owner:

Eduardo Ochoa

Progress:

Completed

Notes

- a. Carol Blackshire-Belay - Faculty Search and Screen Procedures Meetings on Wednesday, April 26, 10:00-11:30 AM, Schulz 3001 or Tuesday, May 2, 2:30-4:00 PM, Schulz 1121
- b. Carol Blackshire-Belay - Educating for Global Perspectives: An International Panel, Wednesday, April 26, 3:00-6:00 PM, Schulz 3001
- c. Bill Babula - Robert Rosenthal, Managing Editor of the SF Chronicle is speaking today at noon in Schulz 3001
- d. Barbara Butler - May 4th at the Library - Fair Use and Copyright Issues

2 Promoting University-wide Engagement with the Academic Mission

Owner:

Eduardo Ochoa

Progress:

Completed

Notes

No items to note.

3 TBA Sections

Owner:

Katie Pierce

Progress:

Completed

Notes

TBAs are class sections with no rooms assigned yet. Normally Vanessa Franklin has ~ 40 TBAs to schedule but she has 100+ TBAs for this fall. There is plenty of space in other time modules, so we must take this seriously and spread out class offerings to meet students' needs. Critically review your school schedules.

4 **Fall 2005 Sections With Zero Weighted Teaching Units (handout)**

Owner:
Rose Bruce

Progress:
Completed

Notes

Referred to the list of courses coded as CS#78s. These CS#78s are inflating our SFR and give zero workload credit to faculty. Deans to schedule one-on-one meetings with Bruce to examine whether these courses are appropriately coded.

5 **Projecting Recruitments 2006-2007 through 2010-11 (handout)**

Owner:
Bill Houghton

Progress:
Completed

Notes

Referred to handout. Data is based on a nine-year history. It is a global estimate and will vary from school to school. Recruitments to maintain steady state and recruitments to respond to growth have funding built-in, but to reach an 80% ratio additional funding is required. We are at 73% now.

Added item 5a. Two-year Projections (attachment) - Katie Pierce

Using the latest projections from the Governor's budget for 2006-07 and incorporating system-wide and campus plans, Pierce showed marginal cost revenue to Academic Affairs totaling \$1,679,378. After permanent and one-time items and budgeting for faculty positions to accommodate growth, the division will face a shortfall. She also presented projections for 2007-08, based on revenue and anticipated enrollment growth. That year should produce revenue available beyond what is necessary to cover instruction for enrollment growth.

It was recommended that the Library deficit be shown. The Library doesn't receive growth money.

6 **FERP**

Owner:
Bill Houghton

Progress:
Completed

Notes

Faculty can change their minds about FERPing this summer if the contract is settled. August 17, 2006, is the last day to rescind.

Owner:

Progress:

7 **Summer 2006**

Bill Houghton

Completed

Notes

Faculty now have ability to cancel summer classes with 15 or less students.

8 **Institutional Review Board (IRB)
Assessment - IRB Exemption
Application for Program Assessment
Activities (handout)**

Owner:

Tony Apolloni

Progress:

Completed

Notes

Referred to handout. Duane Dove will disseminate the form to all Deans and Department Chairs, and it will also be available at the Assessment Workshops and included in the Program Review packets.

9 **Mandated Access to Electronic and
Information Technology for Persons
with Disabilities**

Owner:

Eduardo Ochoa

Progress:

Completed

Notes

Referred to ATI Coded Memo (Executive Order 926) materials. (Attached) We expect a lot of unfunded mandates from these requirements. It will require a major cultural change on campus. Everything in the class has to be accessible regardless of whether there are students identified with disabilities in the class. No longer a burden on the student to identify. We are fortunate to have Emiliano Ayala and Brett Christie and their ENACT Grant working on this issue. Barbara Moore in IT is also an excellent resource. Implementation to begin March 2007--we have to address in a proactive way.

10 **2005 CSU ITS Report**

Owner:

Eduardo Ochoa

Progress:

Completed

Notes

http://its.calstate.edu/documents/Data_Collection/I_Reports_MOS/mos7_2005/MOS_VII_TOC_12
