

Meeting Minutes

Meeting Subject:

Academic Affairs Council

Meeting Organizer:

Cynthia Jowers

Location:

Darwin Hall 101

Start Date:

5/8/2007

Start Time:

9:00 AM

End Date:

5/8/2007

End Time:

12:00 PM

Agenda Items

1 Announcements

Owner:

Carol B-Belay

Progress:

Completed

Notes

- a. J. Robertson - 225 people attended the SBE Spring Graduation Banquet.
- b. K. Pierce - IRA funding letters went out last week.
- c. M. G. Cooper - The annual Jack London Awards Reception is tomorrow in the Commons at 4:00 PM.
- d. K. Crabbe - We hosted a very successful WACAC (college counselors) Fair that 2,000 high school students attended on campus. It is great outreach.

2 Promoting University-wide Engagement with the Academic Mission

Owner:

Carol B-Belay

Progress:

Completed

Notes

No items to note.

3 SAEM Update

Owner:

K. Crabbe

Progress:

Completed

Notes

Fall is looking good overall. 100 more continuing students than last year. 414 registered transfers--a substantial increase from last year. SAEM will contact undeclared majors and those living on campus to see why they didn't register. And SAEM will develop a report of how many students were not able to get 12 units in Reg 1.

VP Crabbe explained the plan to break the Jan Beaulyn position into two pieces, technical and an advising/student services piece. The Deans expressed concern that we won't have a face for international programs and it will be diluted.

Saturday, October 6, is parents' weekend, and VP Crabbe would like to know what's going on in the Schools. Would the Deans like an hour to talk with the parents? An enthusiastic, yes, from the Deans.

4 **Report on Senate Committees** Owner: Progress:

Notes

- a. R. Bruce reported that APC endorsed the Access to Excellence activities.
- b. E. Sundberg reported that the GE Subcommittee met with Prof. Catherine Nelson regarding Executive Order 595. The statewide Senate is looking to revise and update it.
- c. C. Blackshire-Belay reported that FSAC is reviewing the draft RTP policy and will be posting it for campus feedback.

5 **Overnight AAC Retreat Date Selection** Owner: Progress:

Notes

June 4-5 or June 6-7 identified, pending Dean Butler's availability.

6 **Tracking Lower-division Seat Availability (handout)** Owner: Progress:

Notes

The process of having both Vanessa Franklin and the Schools/Departments releasing seats is not working well. We need to prevent redundancy in work and communication. Franklin could send them their sections, sharing her tool that's already prepared.

The Deans would like AVP Pierce to discuss this with the AMs at their weekly meeting.

7 **Santa Rosa Chamber of Commerce** Owner: Progress:

Nominations (handouts)

Notes

Following discussion, Sascha von Meier and Tom Ormond were selected as nominees. Please let Roger Zim know who will be attending from the Schools.

8 Campus Climate Survey (handouts)	Owner:	Progress:
	Rose Bruce	Completed

Notes

AVP Bruce referred the Council to a copy of the online Campus Climate Survey Memo sent to all faculty, staff and students, and the survey itself, for their information.
