

Meeting Minutes

Meeting Subject:

Academic Affairs Council

Meeting Organizer:

Cynthia Jowers

Start Date:

5/9/2006

Start Time:

9:00 AM

Location:

Sue Jameson Room

End Date:

5/9/2006

End Time:

12:00 PM

Agenda Items

1 Announcements

Owner:

Eduardo Ochoa

Progress:

Completed

Notes

1. E. Ochoa - My end of year address and reception is today, 3:30-5:00 PM, in the Commons.
2. E. Ochoa - We have received some substantive feedback on the department chair job description and we'll work more formally with the Senate at the beginning of next semester.
3. K. Pierce - IRA allocation letters will come out by the end of the week for approximately 2.3 million.
4. M.G.Cooper - We had 99 applications for APL Scholarship.
5. L. Adler - Summer enrollment is good overall and we'll have lists for the Deans by the end of the week.
6. E. Ochoa - President Arminana agreed to an enhanced Enrollment Management Council effort involving Deans, faculty, etc. Planning will begin after commencement.
7. K. Crabbe - 1,670 freshman made deposits yesterday. Everyone did an excellent job on the fall schedule--we didn't hear one complaint during registration week for the continuing students.
8. B. Butler - Here are extra materials from the library's workshop on best practices for copyright compliance.
9. S. Rahimi - An SSU grad made history by being the youngest person to become a medical doctor at 18. She graduated from SSU at 14.

2 Promoting University-wide Engagement with the Academic Mission

Owner:

Eduardo Ochoa

Progress:

Completed

Notes

1. E. Leeder - Wes Chesbro is coming to campus tomorrow to finalize plans

- for teaching in January.
2. M.G.Cooper - The Jack London Awards Ceremony and Reception is Wednesday in the Cooperage.
 3. E. Ochoa - Mr. Leslie Vadasz, a founding member of Intel, will be receiving an honorary doctorate at commencement.

3 Tenure-track Search Schedule Owner: Progress:

Notes

Both search and screen meetings went well. Our ad in the Chronicle of Higher Education is coming out this month. Deans are to do a final analysis of tenure-track needs.

4 Spring 2006 Final Grade Processing Dates Owner: Progress:

Notes

Referred to handout. Grades are due on June 6, 2006. All grades left blank will be changed to RD (report delayed) on June 6.

5 Proposed Merger of SSU Counseling and Psychological Services with the Community Center Owner: Progress:

Notes

We are exploring a collaboration and the Counseling Department is in favor of this. Negotiation continues around the costs. Michael Daine is spearheading the effort.

6 WASC Faculty Associates Owner: Progress:

Notes

Referred to draft position announcement for review and comments to Provost. The Provost will send the final job description and cover memo out electronically to all tenured faculty.

Owner: Progress:

7 **Deans' Hour**

E. Ochoa

Completed
