

**FEE ADVISORY COMMITTEE
MINUTES
March 19, 2004**

Members Present:

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| Jason Spencer, Co-Chair | Associated Students Representative |
| Amy Wingfield | Associated Students Representative |
| Cheryl Moore | Staff Representative |
| Brittany Davison | Associated Students Representative |
| Ethan Lamoureaux | Associated Students Representative |
| Kendra Hooper | Associated Students Representative |

Guest/Proxy Present:

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| Brad Mumaw | Proxy for Catherine Nelson |
| Robert Karlsrud | Social Science Teaching Credential |
| Rocky Rohwedder | ENSP Faculty |
| Matthew James | Geology Faculty |
| Rolfe Erickson | Geology Faculty |

Members Absent:

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| Catherine Nelson | Chair of Academic Senate |
| Gregory Roberts | Senate Student Affairs Comm. Representative |

Staff Present:

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| Katie Pierce, Co-Chair | Committee Staff, AVP for Academic Resources |
| Kelly K. Mackura | Staff Support, Administrative Assistant |

Staff Absent:

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| Larry Furukawa-Schlereth | Committee Staff, VP for Administration & Finance |
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MATERIALS DISTRIBUTED

In the Packet for March 19, 2004

- Agenda (e-mail)
- Minutes for March 4th (e-mail)
- Social Science Subject Matter Preparation Program suggested fee (hardcopy)
- ENSP 444-Outdoor Leadership (hardcopy)
- Geology 304, 308, 418, 420, 496 course fee increase (hardcopy)

MEETING AGENDA

- I. Review March 4th minutes
- II. Report from Group B
- III. Review Fee Proposals
 - New fees for Social Science Subject Matter Preparation Program: (T.C. 2:15pm)
 - New course fee for ENSP 444: Rocky Rohwedder (T.C. 2:25pm)
 - Field trip fee increase for GEOL 420, 418, 412, 304, 308, 496: Matthew James (T.C. 2:45pm)
- IV. Other
- V. Adjourn

Katie Pierce, Co-Chair, convened the meeting at 2:05 p.m.

Action Taken: Catherine Nelson gave her permanent proxy through an email to Brad Mumaw for the remainder of the Spring 2004 semester.

I. **Review March 4th minutes**

It was **Moved, Second, and Passed** (unanimously) to accept the minutes of March 4th, 2004, after the correction of adding KSUN student Heather Hampton to the Guest list.

II. **Report from Group B**

Amy Wingfield, Chair of Group B, reported that the voter pamphlet regarding the Health Fee Referendum had been mailed to all students. She also reported that the advertising in the STAR newspaper had been complete.

III. **Review Fee Proposals**

Social Science Subject Matter Preparation Program- Robert Karlsrud presented a proposal to begin charging a fee for transcript review in connection with Social Science Subject Matter (SSSM) Preparation Program. Due to the budget cuts and FERP status of a key faculty member, Karlsrud is concerned about being able to continue the time consuming transcript review without hiring a review specialist. He said it takes many hours to assess all of the incoming transcripts (25-30 per semester) from SSU and non-SSU students who are interested in entering the SSSM program. In order to meet the State established standards, Karlsrud feels the SSSM program needs to hire someone to take the time to review all applicants. An option Karlsrud considered, but does not favor, is to reject the students that are non-SSU and only review SSU applicants.

Following Karlsrud's presentation, he and the Committee discussed implementation of a fee. Members wondered if he would consider a lower cost to SSU students, perhaps \$10, while charging non-SSU students \$60. They also wanted to confirm that transcript evaluation is not included in any fee already charged by the School of Education. A recommendation was not developed, pending further discussion at the April 2nd meeting.

ENSP 444: Outdoor Leadership- Rocky Rohwedder explained that the Environmental Studies and Planning (ENSP) department plans to offer a new, comprehensive outdoor leadership course. ENSP students have expressed to the department that they want to have a class like this offered. Rohwedder thoroughly researched prices and negotiated special deals with SSU alumni to get the best prices on trips and equipment that will be covered by a course fee. The course fee will include certified guides, equipment, transportation (University sponsored vans) and camping fees. Rohwedder worked hard to make fees as low as possible. Rohwedder presented a document with signatures from 27 students who were willing and committed to paying the proposed course fee.

In comparison to ENSP's proposed fees, Prescott College offers the same course for \$2000 and the University of Oregon charges \$450. Even with higher fees, other University's don't cover costs of all activities. Rohwedder emphasized that the course is not recreational, but

provided practical training in leadership, trip and group management and safety issues. Responding to a question, he clarified that currently there is no certificate program affiliated with this course.

Action taken: The FAC **Moved, Second, and Passed** (unanimously) to recommend the course fee of \$250 for ENSP 444.

Field trip fee increases for Geology- Matt James and Rolfe Erickson, Geology Faculty, presented a proposal to increase course fees for Geology 304, 308, 412, 418, 420, and 496. James told the group the reason to increase the fees for Geology courses is due to the cut in funding from Academic Affairs. Course fees are used to cover the cost of the vans used on the field trips. James further explained that the field experience provided for students through the field trips is essential to the Geology program. The depth of field experience is a distinction of SSU's Geology program upon which the department has built a national reputation. The field experience prepares students well for employment and graduate school. Employers seek out SSU majors because they know that SSU students are skilled and trained.

James and Erickson entertained questions and the Committee learned about average enrollments, costs and arrangements of field trips. Wingfield suggested perhaps non-students could be invited to attend at higher-than-cost fees that could be used to lessen course fees for students.

Wingfield wondered if it is possible to put an expiration date on course fees. Pierce will look into that. Some members of FAC are reluctant to support course fees because the state university fees to attend a CSU have dramatically increased. The committee explored the idea that increasing course fees may somehow relieve decision makers of the need to support some of the real costs of the instructional program. The FAC wants to hear testimonies from the Geology students in support of the fee before developing a recommendation. Spencer will work with Geology to arrange student testimonies at the next FAC meeting. In the meantime, Pierce will find out when the fees were last increased, and calculate the impact of annual CPI adjustment, had the index been applied.

IV. **Other**

The FAC has agreed to add April 23, 1:00-4:00 to their IRA hearing schedule. Pierce encourages everyone to attend all the hearing sessions to hear the presentations. Larry Schlereth will also attend the hearings and will provide projections of funds available for the coming year.

V. **Adjourn**

Pierce adjourned the meeting at 4:00 pm

Respectfully Submitted,
Kelly Mackura