

**FEE ADVISORY COMMITTEE
MINUTES
April 30, 2004**

Members Present:

Jason Spencer, Co-Chair	Associated Students Representative
Amy Wingfield	Associated Students Representative
Cheryl Moore	Staff Representative
Brittany Davison	Associated Students Representative
Kendra Hooper	Associated Students Representative
Gregory Roberts	Academic Senate Student Affairs Comm. Rep.
Brad Mumaw	Proxy for Catherine Nelson
Chris Fadeff	Proxy for Ethan Lamoureaux

Staff Present:

Katie Pierce, Co-Chair	Committee Staff, AVP for Academic Resources
Larry Furukawa-Schlereth	Committee Staff, VP for Administration & Finance
Kelly K. Mackura	Staff Support, Administrative Assistant

MATERIALS DISTRIBUTED

Agenda (email)
Minutes from April 2nd meeting (email)
Course fee policy draft (hard copy)

MEETING AGENDA

- I. Review April 2nd minutes
- II. Follow up to the IRA Hearings held on April 23-25, 2004
 - Finalize recommendations to the President for 2004/2005
 - Select programs for the 2-year funding
- III. Revision of the Course Fee policy
- IV. Adjourn

Katie Pierce called the meeting to order at 2:03 pm

I. **Review April 2nd minutes**

It was **Moved, Second, and Passed** (Chris Fadeff abstained) the minutes of April 2nd, 2004.

II. **Follow up to the IRA Hearing held on April 23-25, 2004**

Pierce distributed a revised recommendation worksheet reflecting the 2004/2005 and 2005/2006 requests/recommendations. Reserve is now set at \$50,000. Schlereth-Furukawa would prefer \$100,000 in reserves, but hesitantly advises against it due to the fact that Athletics will be without needed funds. Schlereth-Furukawa advises the downside of only

reserving \$50,00 in that the revenues might not materialize next year, leaving the IRA reserves the only fund source to keep IRA programs functioning.

Pierce followed up with the Zaum program to clarify a few questions previously addressed by the FAC. She reports to the group that Zaum and Volt's revenues go back to the IRA account. Pierce also reports that Dean Babula of Arts & Humanities fully supports the Volt magazine and the experience it offers to students. Schlereth-Furukawa reminds the group that Volt is not a publication of the University, so decisions to fund the publication with university money is prohibited.

Action Taken: The Fee Advisory Committee decided to recommend \$2,000 (sufficient for Zaum) for support of the Literary Magazine program.

Schlereth-Furukawa followed up with the Library regarding extended hours. He reports that the Library has already put together a plan to extend the hours during the Darwin remodel to accommodate faculty, staff, and students of Science & Technology. Schelerth-Furukawa also mentions that the extended hours will take into affect in the Spring 2004 semester.

The FAC discussed their Sunday encounter with the Detour Sonoma program. Mackura sent an e-mail to the committee earlier in the week to explain that administrative error explained some, but not all of the program representatives' late arrival at the hearings. Some committee members wondered if it would be possible to invite only the students from Detour Sonoma for a second presentation. Pierce spoke against the idea believing it would be unfair to other programs that would not be given a second opportunity. She also opined that even excluding the Advisor from a presentation would not discount the Advisor's important role in conducting the program throughout the year. The Committee decided not to invite a second presentation from Detour Sonoma.

Action Taken: After further discussion, the FAC decided to recommend to fund only the editing materials needed; DVD, cam tapes, DVD disks for a total of \$3030.

The FAC would like to invite Rand Link and Bill Fusco from Athletics, to the next scheduled FAC meeting, to answer questions regarding possible outcomes of further budget cuts from the IRA funding.

After tallying the allocations for all the IRA programs, the remaining \$80,000 will be considered for distribution to Center for Performing Arts (\$15,000), Library (\$15,000), and Athletics (\$15,000).

The programs that were considered for two-year fund cycle are:

- Model United Nations (\$12,000)
- Heritage Month Lecture Series (\$52,000)
- Art Gallery (\$12,000)
- Fairfield Osborn Preserve (\$6,400)

- Sonoma Film Institute (\$8,000)
- University Leadership (3,500)

III. **Revision to course fee policy**

This is the first reading of the revised course fee policy drafted by Pierce. The current course fee policy was last revised in 1998. Wingfield suggests adding an element that relieves the FAC of reviewing course fees when administrative changes are made to course numbers if the class content and purpose of the fee remains the same. Further comments regarding the course fee policy are welcomed for discussion at the next scheduled FAC meeting.

IV. **Adjourn**

Pierce adjourned the meeting at 3:32pm

Respectfully Submitted,
Kelly K. Mackura