

**FEE ADVISORY COMMITTEE  
MINUTES  
December 8, 2005**

Members Present:

Nadir Vissanjy, Co-Chair  
Matthew Lanza  
Steven Campbell  
Cheryl Moore  
Gregory Roberts

Associated Students President  
Associated Students Senator of Bus. & Econ.  
Associated Students Vice-President of Finance  
Staff Representative  
Senate Student Affairs Comm. Representative

Members Absent

Elizabeth Stanny  
Jessica Jones  
JC Abajian

Chair of Academic Senate  
Student At-Large  
Student At-Large

Staff Present:

Katie Pierce, Co-Chair  
Roger Zim, Committee Staff

Committee Staff, AVP for Academic Resources  
Committee Staff support

Guests

Stephen Galloway

Assistant Professor of Art

**MATERIALS DISTRIBUTED**

- Agenda
- Minutes of November 17, 2005
- IRA Eligibility Application
- Arts400 Course fee request

**MEETING AGENDA**

- I. Approval of minutes of 11/17/05
- II. Review of IRA Eligibility Application
- III. Arts400 request for course fee
- IV. Schedule for Spring 2006 semester

Katie Pierce, Co-Chair, convened the meeting at 1:30 p.m.

I. **Approval of Minutes**

The minutes of the November 17, 2005 meeting were approved.

II. **Review of IRA Eligibility Application**

The Student's Pre-Professional Activities Program requested support for preparing senior year planning projects for entry in regional, statewide and national competitions. Funds would also be used to pay entry fees for competitions. After discussion of the amended application, that provided more specific information about the logistics and rationale of the program, the Committee recommends this program for eligibility.

III. **ARTS400 request for course fee**

(Greg Roberts, as a member of the art department, recused himself.)

The Art Department is requesting a course materials fee of \$30.00 for a new course, ARTS400. Stephen Galloway, Assistant Professor Art, said that the proposed fee is in the range of fees now being charged. In ARTS400 students use materials to produce artworks they will keep. In addition, the fee would save the students money, since the Art Department is able to purchase materials in bulk. The Committee voted to recommend to President Arminana that this fee be instituted.

IV. **Schedule for Spring 2006 semester**

The Committee decided that next semester the FAC meetings will be held on Wednesdays from 2:00 – 3:30. A call for IRA proposals for funding will be sent out by February 8. The proposals will be due on March 16, and the packets will be ready for committee members by March 21. The week-end retreat to review IRA proposals will be March 25 and 26.

The meeting adjourned at 2:05

Respectfully Submitted,  
Roger Zim