

**FEE ADVISORY COMMITTEE
MINUTES
March 14, 2007**

Members Present

Cheryl Moore	Staff Representative
Katie Burroughs	Student at Large
Stephen Tristan Kelley	Senator for Undeclared Students
Elaine McDonald-Newman	Faculty Chair, Academic Senate
Stella Sedletskaaya	Associated Students V.P. of Finance Designee
Paula Hammett	Academic Senate Student Affairs Committee Liaison
JC Abajian	Student at Large

Members Absent

Nadir Vissanjy, Co-Chair	Associated Students President
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Staff Present:

Katie Pierce, Co-Chair	Committee Staff, AVP for Academic Resources
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Guests Present

Dr. Katharyn Crabbe	Vice President of Student Affairs and Enrollment Mgmt
Dr. Georgia Schwartz	Medical Director, Student Health Services
Joel Metzger	Proxy for Tristan Kelley for IRA presentations

MEETING AGENDA

- I. Minutes from March 7th meeting
- II. Proposal to Implement a Judicial Fee
- III. Mandatory Fees for Summer Semester

MATERIALS DISTRIBUTED

Via email

- Agenda
- Minutes of 2/7/07

At meeting

- Health Center fees in summer
- Customer service re registration hold threshold
- Fees for State Support Summer Session
- Summer Health Fee Rationale

Katie Pierce, Co-Chair, convened the meeting at 8:09. A quorum was present.

Minutes of March 7th were approved as presented with correction of the spelling of Boulder, (p.2 paragraph 3). J.C. Abajian abstained since she had been absent.

Judicial Fee

Two questions remained from the March 7 discussion;

- Would the possibility of a \$50 fee cause a hold and thus be an obstacle to student registration?
Katie asked Gloria Ogg, Senior Director for University Business Services to determine if a \$50 outstanding obligation would trigger a registration hold. Gloria replied that \$50 is below the hold threshold.
- Do other CSU's have a similar fee?
Katharyn Crabbe reported that no other CSU's have implemented such a fee. Northridge does charge a fine for infractions, but funds are not earmarked for educational programs.

In response to a question Katharyn clarified that the fee would apply only to students who, through the judicial process, were found to have violated the Student Code of Conduct.

After discussion, a motion was made, seconded, and passed unanimously (J.C. Abajian abstaining) to recommend implementation of the Judicial Fee.

Fees for State Support Summer Session

Katharyn presented a revision of the memo she distributed at the March 7th meeting. She also explained that fee levels in summer vary greatly from campus to campus.

Continuing from March 7th, the Health Services Fee was discussed, which is proposed at 100% of AY per semester amount. Elaine McDonald and others on the committee were concerned about the level of fees and total cost of summer enrollment. Elaine distributed a memo suggesting prorating the fee commensurate with the days of service available to summer students. Georgia Schwartz distributed a "Summer Health Fee Rationale" and responded to questions from the committee. She explained that there are fixed costs, which are spread over the whole year, and variable costs, which are less in the summer because of decreased staffing. She explained that most Health Center costs are fixed, including university charge-backs under Executive Order 753. Under the present model, a significant portion of fixed costs are borne by AY students. Katie commented that the proposed model better matches the collection of fees with the timing of expenses. Georgia further explained that charging the full Health Center fee and making full services available to all summer students would provide a continuity of care and would ease the way for students who, under the present fee-for-service summer model, might hold-off seeking needed care until the beginning of the academic year.

Referring to Elaine's suggestion of prorating fees, Katharyn pointed out that the proposed fees are 64% of AY fees, which is close to the 68.6% relationship of summer term to fall/spring. Katharyn also clarified that the fees shown for Associated Students and Sonoma Student Union Corp are amounts proposed independently by those entities. Tristan Kelly confirmed that Associated Students had debated the fee level and developed a rationale.

After Drs. Crabbe and Schwartz left the FAC continued a discussion of Health Services and several other proposed fees.

A motion was made, seconded, and passed unanimously to recommend fees at the proposed levels with a review in Spring, 2008 for fees that Summer. Members felt it will be important to revisit this issue since this will be SSU's first summer under the YRO model. With respect to the Health Services Fee, FAC would like to receive information on summer programming and on summer utilization and costs of the Health Center, compared with previous summers and AY.

Recommended Rates:

1. Summer State University Fee 1-6 units \$732.00; 7-9 units \$1,260
2. Summer Campus-based Fees:
 - Consolidated Services - \$ 12.00
 - Facilities Fee \$ 12.00
 - Associated Students \$ 12.00
 - IRA \$148.00
 - Health Services \$109.00
 - Sonoma Student Union\$ 70.00

Katie previewed the agenda for next meeting, including presentations from Athletics, Library and Children's School for supplemental allocations next year, and the review of reports from programs offered funding extensions next year.

Lynn Stauffer will be proxy for Elaine McDonald-Newman and Joel Metzger will proxy for Tristan Kelly during the IRA hearings and deliberations. They will be included in communications regarding the meeting next week and IRA week-end March 24-25.

The meeting adjourned at 9:30.

Respectfully Submitted,
Katie Pierce