

**FEE ADVISORY COMMITTEE  
MINUTES  
December 18, 2007**

Members Present

Maureen Buckley  
Katie McCormick  
Danielle Lusebrink  
Tim Wandling

Academic Senate Student Affairs Committee Liaison  
Staff Representative  
Student-at-Large  
Faculty Chair, Academic Senate

Members Absent

Whitney Diver  
Joel Metzger  
J.C. Abajian  
Tristan Kelley

Associated Students President  
Associated Students Senator, Social Sciences  
Student-at-Large  
Associated Students V.P. of Finance

Staff Present

Katie Pierce, Co-Chair  
Dennis Goss

Committee Staff, AVP for Academic Resources  
Staff Support, Coord. For Academic Resources

**Meeting Agenda**

- I. Review Applications for IRA Eligibility

**MATERIALS DISTRIBUTED**

At the December 4 Meeting:  
IRA Applications for Eligibility  
At the December 23 Meeting:  
Agenda

Katie Pierce convened the meeting at 3:50. Since most students had left for the semester, a sub-committee had been appointed. A quorum of the subcommittee was present.

- I. Review Applications for IRA Eligibility – Katie Pierce reviewed the eligibility process. The applications are read and compared with eligibility criteria and then it is decided whether to recommend them for eligibility. These recommendations are then passed-on to the President. Maureen had asked if eligibility automatically means they will get funds and Katie P. said that is not the case. There is a separate application process for funding. Each application was then discussed and voted on.
  - A. S.E.E.D (from Learning Skills Services) – Tim stated that the course 103A being proposed is supposed to be linked to a GE class, yet the proposal did not indicate which class that will be. He wondered if linkage to a class just to achieve eligibility or does the activity really support a class? If so what class? It was not clear. Katie P. stated that programs do not need necessarily have to be linked, but instead could support the instructional program. Examples given were: Holocaust & Genocide Studies and the Modern Language Festival. Maureen posed the question of why would students other than Math/Science majors take the course. Tim added that teachers should already be addressing this programs goals in their individual classes. It was further suggested that this program get approval or endorsement from the Science and Technology department. Katie M. moved to decline eligibility, seconded by Maureen and unanimously declined. Katie P. added that she will recommend clarification of what class the course is linked to and that it might need department approval.
  - B. Writers on Writing – Katie M., Maureen and Tim all agreed that the program fits well under the eligibility criteria. Several writing classes will benefit and any student can attend the general lectures.

The program would really benefit the students. Tim wondered though how some lecture series and program ideas come forward as proposals over others. He wondered if they are rooted in student interest. Danielle moved to approve, seconded by Katie M. and unanimously approved.

- C. Chemistry Seminar Series – Danielle stated that she supports this proposal and that it was similar to the popular Bio and Physics series. She also stated that it would help students decide what areas/fields of chemistry to go into. Tim stated that this was his favorite of the four applications. The application was unanimously approved for recommendation.
- D. CAP (from Business & Economics) – Katie P. noted that she had spoken with Sarah Dove and afterwards she was still unclear the scope of the proposed program and its potential for eligibility. Tim and Maureen both stated they were unclear about what was being proposed. Katie M. said that the other schools have just as much a need for internship programs. Danielle then stated she was unclear where the money was going to be used. Is the application in support of the whole Center including development of business contacts and internship placements or is the scope of this application narrower. Katie M. and Tim both suggested giving approval with the criteria that the scope be narrowed for approval. Katie P. suggested going back and looking at the eligibility criteria, I2 and I3 to see where the proposed activities fit. In general there was agreement that while the CAP program seems very worthwhile, it appears more core to the B&E academic curriculum than an “instructionally related” supplemental program. Everyone that the whole campus would benefit from a better coordinated internship program but this proposal didn’t seem appropriate for IRA eligibility. Katie M. moved to decline, seconded by Danielle and unanimously not recommended.

The meeting adjourned at 5:00 p.m.

Respectfully Submitted,  
Dennis Goss  
Committee Staff Support