

**FEE ADVISORY COMMITTEE
MINUTES
March 04, 2004**

Members Present:

Jason Spencer, Co-Chair	Associated Students Representative
Amy Wingfield	Associated Students Representative
Cheryl Moore	Staff Representative
Brittany Davison	Associated Students Representative
Ethan Lamoureaux	Associated Students Representative
Gregory Roberts	Senate Student Affairs Comm. Representative
Kendra Hooper	Associated Students Representative

Guest/Proxy Present:

Brad Mumaw	Proxy for Catherine Nelson
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Members Absent:

Catherine Nelson	Chair of Academic Senate
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Staff Present:

Katie Pierce, Co-Chair	Committee Staff, AVP for Academic Resources
Kelly K. Mackura	Staff Support, Administrative Assistant

Staff Absent:

Larry Furukawa-Schlereth	Committee Staff, VP for Administration & Finance
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MATERIALS DISTRIBUTED

In the Packet for March 4, 2004

Agenda (e-mail)
Minutes for February 6th and February 19th (e-mail)
Sonoma SERVES informational packet (hardcopy)

MEETING AGENDA

- I. Review February 6th and February 19th minutes
- II. Follow up regarding IRA Eligibility status
- III. IRA Equipment Award-KSUN request (T.C. 5:30pm)
- IV. Other
- V. Adjourn

Katie Pierce, Co-Chair, convened the meeting at 5:24 p.m. Snacks were served.

Action Taken: Catherine Nelson gave Jason Spencer her proxy through an email, but, following consultation with Nelson, Spencer delegated to Brad Mumaw.

I. **Review February 6th and February 19th minutes**

It was **Moved, Second, and Passed** (unanimously) to adopt the minutes of February 6th and February 19th, 2004.

II. **Follow up regarding IRA Eligibility status**

Mathematics Teaching Assistant Program – Last meeting the committee asked Pierce to consult with the Provost regarding the Math Teaching Assistant Program. She reported on that discussion. If the FAC recommends eligibility, (and later recommends funding) for the Math Teaching Assistant Program, Provost Ochoa suggests the Math department be considered a pilot program and observe their effectiveness for the first year before considering a cross-disciplinary teaching assistant program. In previous conversations with the Math department, Cheryl Moore has learned that the Math department plans a specific, mathematics-content program versus a program focused on teaching techniques. Spencer suggests the committee approve eligibility and observe the program's progress to review the quality of the student's experience. Committee agreed by consensus. **Eligibility Recommended.**

Sonoma SERVES – After further review of additional documents submitted by Julie McClure of Sonoma SERVES, the committee agree that the purpose of the program meets the Education code requirements. **Eligibility Recommended.**

III. **IRA Equipment Award-KSUN request (t.c. 5:30pm)**

David Page and student Heather Hampton, Communications Studies Student, came before the Committee to request approval to redirect the funds (\$3200) authorized for equipment purchases.

Page explained that, after many years, the Federal Communications Commission (FCC) had acted to approve KSUN's request for a broadcast frequency. KSUN is very enthusiastic about the potential for expanding learning opportunities for students as well as reaching a broader local audience. However, it will increase the program's costs significantly. Page requested approval to redirect the equipment allocation to the general support of the new endeavor, in addition to the department funds and proceeds from future fundraising efforts.

Following discussion, the committee expressed support for the new KSUN project and agreed permit redirection of the funds. The committee also endorsed transferring funds to the KSUN general IRA support account, should it be necessary to carry the funds into the next fiscal year.

IV. **Other**

Due to the increased number of eligible IRA programs, the committee discussed scheduling a few hours on April 23 for some hearings. The committee will finalize plans at the next FAC meeting.

V. **Adjourn**

Pierce adjourned the meeting at 6:20 pm

Respectfully Submitted,
Kelly Mackura