

**FEE ADVISORY COMMITTEE
MINUTES
December 4, 2003**

Members Present:

Jason Spencer, Co-Chair	Associated Students Representative
Amy Wingfield	Associated Students Representative
Brad Mumaw	Proxy for Brigitte Lahme
Kendra Hooper	Associated Students Representative
Cheryl Moore	Staff Representative
Brittany Davison	Associated Students Representative
Luis Robles	Proxy for Ethan Lamoureaux

Members Absent:

Ethan Lamoureaux	Associated Students Representative
Catherine Nelson	Chair of Academic Senate
Brigitte Lahme	Senate Student Affairs Comm. Representative

Staff Present:

Katie Pierce, Co-Chair	Committee Staff, AVP for Academic Resources
Kelly K. Mackura	Staff Support, Administrative Assistant

Staff Absent:

Larry Furukawa-Schlereth	Committee Staff, VP for Administration & Finance
--------------------------	--

MATERIALS DISTRIBUTED

In the Packet for December 4, 2003

Agenda (e-mail)
Minutes of November 21, 2003 meeting (e-mail)
Fee Increase Proposal: SSU Student Health Center

At the Meeting:

Fee Increase Proposal: SSU Student Health Center (Revised)
SSU/SHC Student Savings Examples
California State University Executive Order #814
Copy of the Fee Advisory Committee: Activities with respect to Fee Referendum policy

MEETING AGENDA

- I. Approval of November 21st minutes
- II. Proposal to Increase Student Health Center Fee (T.C. 5:25pm)
- III. Review of the IRA proposals for Instructional Equipment Funding
- IV. Develop Recommendations for IRA Equipment Funding
- V. Adjourn

Jason Spencer, Co-Chair, convened the meeting at 5:30 p.m.

Action Taken: Due to schedule conflicts, Ethan Lamoureaux, Brigitte Lahme, and Catherine Nelson were unable to attend. In an email, Nelson formally gave her proxy to Jason Spencer, Lahme formally gave her proxy to Brad Mumaw, and Lamoureaux verbally granted Luis Robles his proxy.

I. **Approve minutes of November 21, 2003**

It was **Moved, Second, and Passed** (unanimously) to adopt the minutes of November 21, 2003.

II. **Proposal to increase Student Health Center Fee (T.C. 5:25pm)**

Dr. Georgia Schwartz, Director of the Student Health Center and Helen Verdame, Co-Chair of the Student Health Advisory Committee (SHAC) presented a fee increase proposal (with supporting documents) to the committee. Schwartz explained the need for a \$35 increase per semester for Mandatory Health Fee (to be effective Fall '04) and a \$5 increase per semester (effective Fall '05) for Health Facilities Fee.

Schwartz explained that recent general fund budget reductions have impaired the Student Health Center's (SHC) capacity to provide needed services to students. Additionally, nationwide inflation of medical costs significantly exceeds the CPI index for general inflation upon which incremental increases to the health center fee are based. The Health Center faces the need to update and repair their building that will cost more than the current \$3/semester facilities fee can provide. The fee increase would enable SHC to add more benefits for students like after-hour advising times, and other services appropriate to an increasingly residential student population, as well as up-dating the SHC facilities. SHC also provides lower prescription drug cost to students than could be found available at other medical facilities or pharmacies. As general information for the Committee, Schwartz distributed the first several pages of Executive Order 814, outlining the CSU's guidance to campuses regarding Student Health Centers and services to students.

Spencer explained that the FAC procedures for receiving a proposal requiring referendum includes separation into two groups; Group A to review the proposal in depth and submit a recommendation to the President Armiñana, and Group B to develop voter education materials and to ensure appropriate notification to students.

Action taken: FAC members selected a Group, with Proxies selecting an assignment for the member they represent. Groups formed as follows:

<u>Group A</u>	<u>Group B</u>
Jason Spencer, Chair	Kendra Hooper
Ethan Lamoureaux	Britney Davison
Brigitte Lahme	Amy Wingfield
Cheryl Moore	Catherine Nelson

Pierce will find out when CFO Schlereth is available to meet with Group A as a first step in their work.

Spencer will provide Pierce with the date of the Associate Students election date in order to develop a timeline for the fee referendum process for the Health Center.

III. **Review of the IRA proposals for Instructional Equipment Funding**

At the meeting of November 21 the FAC committee began the review of the IRA Equipment proposals. Returning to the review the committee focused their attention to the additional information provided by Project Directors (via email) as they responded to questions generated out of the November 21st review.

The committee decided it would be efficient to go through each proposal, assess their responses to the questions asked, and then determine their priority to be funded.

Committee members voiced the importance of saving part of the excess money for next year, due to budgetary uncertainties.

Art Gallery

The committee is uncertain about funding this equipment due to the fact that it is so expensive. They decided to leave the proposal from Gallery as is, and ask Michael Schwager if there is any other alternative equipment he would be interested in purchasing comparable to the lift but at a lesser cost.

Athletics

Through discussion of Athletics' responses to original questions, the committee developed further questions. The committee would like to know what kinds of penalties would be enforced by the NCAA mandate if the Athletics Department were unable to purchase the equipment needed to tape all games. This proposal has been set aside for further discussion at the next scheduled FAC meeting.

CPA

The committee was not in favor of purchasing classroom equipment not specifically related to an IRA program, but at this point in the review, they thought that funding the scrim (stage equipment) might be a good idea.

Children's School

At this stage of review the committee thinks it would be better for the Childrens' School to use equipment available on campus (from IT for example) to test the use of the video concept before investing in dedicated equipment.

Counseling Center

The committee is in favor of funding some elements of the proposal, including the computer, and teaching/counseling aids. They do not recommend funding for furnishings and calligraphy prints. An award of \$3000 is contemplated.

SSU STAR

Several members expressed their disappointment with the overall quality of the newspaper. While a few members cited that additional resources are needed for improvement, most members felt, based upon the STARs performance and resource management, that additional investment is not merited.

As scheduled time for adjournment neared discussion of proposals from Detour Sonoma, Fairfield Osborn Preserve, History Journal, KSUN Radio, Project Censored was deferred until the next meeting.

IV. **Develop recommendations for IRA Equipment funding**

The committee has agreed to continue the proposal review and develop recommendations at the next meeting on December 19, 2003.

V. **Adjourn**

Spencer adjourned the meeting at 7:15 pm

Respectfully Submitted,
Kelly K. Mackura, Support Staff to FAC