

**FEE ADVISORY COMMITTEE
MINUTES
December 19, 2003**

Members Present:

Jason Spencer, Co-Chair	Associated Students Representative
Amy Wingfield	Associated Students Representative
Kendra Hooper	Associated Students Representative
Cheryl Moore	Staff Representative
Brittany Davison	Associated Students Representative
Ethan Lamoureaux	Associated Students Representative
Catherine Nelson	Chair of Academic Senate
Brigitte Lahme	Senate Student Affairs Comm. Representative

Guest Present:

Brad Mumaw	Guest Associated Students Representative
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Staff Present:

Katie Pierce, Co-Chair	Committee Staff, AVP for Academic Resources
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Staff Absent:

Larry Furukawa-Schlereth	Committee Staff, VP for Administration & Finance
Kelly K. Mackura	Staff Support, Administrative Assistant

MATERIALS DISTRIBUTED

In the Packet for December 19, 2003

Agenda (e-mail)
Minutes of December 4, 2003 meeting (e-mail)
Fee Increase Proposal: SSU Student Health Center

MEETING AGENDA

- I. Review December 4th minutes
- II. Report from Group A
- III. Develop recommendations for IRA Equipment funding
- IV. Discuss Schedule Preferences for Spring Semester
- V. Adjourn

Jason Spencer, Co-Chair, convened the meeting at 2:05 p.m.

Action Taken: Since Brad Mumaw had served as proxy for members absent at past meetings regarding the Instructional Equipment proposal reviews, the FAC committee found it appropriate to invite him to the last meeting of the semester to give his input (non-voting) regarding the FAC committee recommendations for Instructional Equipment.

I. **Approve minutes of December 4, 2003**

It was **Moved, Second, and Passed** (unanimously) to adopt the minutes of December 4, 2003 after corrections of the spelling of members' names.

II. **Report from Group A**

Jason Spencer reported on Group A's meeting with CFO Larry Furukawa-Schlereth which included a follow-up presentation from Dr. Schwartz. Spencer reported the group's concern about adequacy of fee increase if enrollment declines.

The proposal is sound and Group A recommends that the facilities component be implemented in Fall 2004, as well as the Health Fee increase. Pierce commented that the President might not approve the recommendation until January when the Governor's budget for academic year 2004/2005 is announced.

III. **Develop recommendations for IRA proposals for Instructional Equipment Funding**

To start the discussion, Pierce summarized discussions from the December 4 meeting.

Action Taken: Catherine Nelson gave her proxy to Brad Mumaw since he has attended most of the IRA Equipment Review meetings and schedule conflicts prevented her from doing so.

The Committee continued review of proposals and developed recommendations to the President (attached). Following are points of discussion.

Detour Sonoma

The committee agrees that this is an established program. When the group presented last year, the need for instructional equipment was compelling and it was one of the reasons the equipment funding cycle was implemented.

Fairfield Osborn Preserve

The committee acknowledges their need for equipment to complete the recent renovation to the facility. The committee supported the proposal and is open to purchase the most up-to-date and economical equipment to meet their needs.

History Journal

The committee recognizes the value of the interns to the IRA program and they are willing to work with IT to get the best value for their money.

KSUN

The committee is in favor of the proposal, but is concerned about the seemingly high cost of audio software. The committee decided to recommend \$3000 with the possibility of up to \$3500, pending further discussion with Spencer and Lamoureaux.

Project Censored

The committee supports purchase of all the items proposed however knowledgeable members feel that some of the estimates are higher than necessary. Recommends up to \$6000 to be made available.

Art Gallery

The committee didn't feel the lift was sufficiently important to justify the expense. The committee has agreed to award the Gallery \$1,100 for purchase of a workstation for student use in the Gallery.

Athletics

The committee acknowledged the need, but hopes Athletics can find the funds in their own program budget or through fund raising. The priority for funds is geared towards programs that are less likely to receive outside funding.

Production Studio Upgrade

Spencer felt this proposal is in response to the FAC last Spring. The groups collaborating on the proposal especially desired to have mobile video equipment and the capacity for 3-camera shoot.

There was general support for the proposal and the committee acknowledges that the equipment would open more opportunities for students to learn how to use up-to-date equipment. It may also create revenue-generating opportunities.

The committee wants to recommend \$41,000 in funds, provided all administrative details of ownership and maintenance be resolved and approved through Vice President Larry Schlereth.

IV. **Discuss Schedule preferences for the Spring semester**

The committee has agreed to continue the Spring meetings at the same days and times (Fridays, 2-4pm), acknowledging that some morning meetings may be necessary to accommodate Academic Affairs Strategic Planning Committee on which several FAC members also serve.

V. **Adjourn**

Spencer adjourned the meeting at 4:00 pm

Respectfully Submitted,
Kelly K. Mackura, Support Staff to FAC