



FACULTY EMPLOYMENT OPPORTUNITY

UNIVERSITY LIBRARY

Temporary Faculty Position (Assistant Librarian) Addition to the Pool

This search will result in a three-year pool of qualified candidates. Positions are for one or more semesters of the 2011-2014 academic years.

Refer to 103369 on all correspondence and inquiries regarding this position.

THE UNIVERSITY

Sonoma State University is one of the 23 campuses of the California State University. Located in beautiful Sonoma County, the University has an enrollment of approximately 7,500 students. The University has 501 faculty with 54% tenure track. The University is comprised of six schools: Arts and Humanities, Business and Economics, Education, Extended Education, Social Sciences and Science and Technology. Degrees are offered in 45 majors at the bachelor's level and 15 at the master's level. Sonoma State University occupies 274 acres which includes the world-class Green Music Center (opening 2012). Settled at the foot of the Sonoma hills, the campus is just an hour's drive north of San Francisco and 40 minutes away from the Pacific Ocean.

THE LIBRARY

Opened in 2000, the University Library in the Jean and Charles Schulz Information Center is a dynamic learning facility, including teaching labs, wireless access, and an automated storage and retrieval system. The University Library defines its mission as support for the whole student. We actively seek solutions to help users access, evaluate and create content. The Library is a respected leader in many campus initiatives and is actively engaged with faculty in campus curriculum. As faculty, the librarians work to support the overall campus goals of student retention and graduation.

The Library has a regular and temporary staff of 35, including 7 FTE library faculty, and approximately 40 student employees. Our collection consists of over 600,000 volumes (print and ebook), and 30,000 journal titles.

Prospective applicants are encouraged to carefully review the Library's web page at: <http://library.sonoma.edu> and the information for faculty available through Faculty Affairs at: <http://www.sonoma.edu/facaffairs>.

DUTIES OF THE POSITION

The University Library is building a pool of qualified applicants for possible temporary, short-term appointments. Positions may involve one or more of the following: delivering instructional

sessions, staffing public service desks or the QuestionPoint online reference service, collaborating with disciplinary faculty to deliver instruction, developing research guides, participating in outreach activities, assisting with digital projects, electronic resources management projects, and other duties as assigned.

PROFESSIONAL QUALIFICATIONS

To be recommended for appointment, the candidate must have:

- MLS/MLIS from an ALA accredited program (or equivalent)

For Instruction/Public Services positions:

- Experience teaching information literacy concepts and research skills
- Experience providing reference and public services assistance
- Experience using academic research databases

For Technical Services positions:

- Experience in technical services and/or electronic resources management

For Digital Services positions:

- Experience with digital projects, such as online archives and institutional repositories

DESIRABLE:

- Experience working with undergraduates, especially freshman and sophomores
- Knowledge of classroom technologies
- Experience with online reference systems
- Familiarity with online educational environments and technologies
- Experience with Electronic Resource Management systems

RANK AND SALARY

Assistant Librarian, \$ 3,957.00—\$ 5,347.00 monthly, full-time equivalent. Actual salary dependent upon number of hours worked, educational preparation, experience, and availability of funds. Subject to any CSU System faculty contract salary negotiations.

HOW TO APPLY

Please submit:

- Application letter
- Curriculum vitae
- Contact information, including email, for three references

Official transcripts are required at the time of hire.

Sonoma State is required to collect and report race and ethnicity data to comply with State, Federal, and University reporting requirements. Please complete the [Voluntary Self-Identification Form](#)

Application procedures for Temporary Faculty already teaching in the Department:

- Temporary Faculty with three-year contracts do not need to reapply.
- Temporary Faculty who have taught in the department within the past two years need only submit a letter of intent to remain in the pool.
- The hiring committee will review all Personnel Action Files and then determine whether an additional interview would be beneficial.

Please email all application documents to facultysearch@sonoma.edu

APPLICATION DEADLINE

Applications should be emailed to facultysearch@sonoma.edu by November 15, 2011.

Questions concerning the application process may be directed to: facultysearch@sonoma.edu

103369 Please refer to this number on all correspondence and inquiries regarding this position.

Questions concerning this position may be directed to:

Paula Hammett, Chair, Search Committee

E-mail: hammett@sonoma.edu

Phone: (707) 664-3912

EQUAL EMPLOYMENT OPPORTUNITY

The University is an Equal Opportunity Employer and does not discriminate against persons on the basis of age, disability, disabled veteran or Vietnam-era veteran status, gender, marital status, national origin, race, religion, or sexual orientation.

JEANNE CLEARY

The report includes institutional policies concerning campus security, alcohol/drug use, crime prevention, reporting of crimes, sexual assault and other matters. You can obtain a copy of this report by contacting Police and Parking Services at (707) 664-2143, or by accessing the Police and Parking Services web site.



SONOMA STATE UNIVERSITY

University Library

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