

**“Educating the Whole Student” Action Plan  
In Preparation for the WASC Educational Effectiveness Review  
2008-2009**

<b>Task No.</b>	<b>WASC Letter Issue No.</b>	<b>Goal</b>	<b>Task</b>	<b>Timeline</b>	<b>Resources /Individual Responsible</b>	<b>Desired Outcome</b>
1 (DONE)	<b>I</b>	Address Academic Senate’s “Expressions of Concern” (2/21/08 Academic Senate Agenda)	Draft a response to the document and circulate to the Cabinet	Summer 2008	Provost Ochoa	Response approved by Cabinet and forwarded to Academic Senate
2 (DONE)	<b>II</b>	Define and articulate the university’s complex mission (comprehensive/liberal arts)	Draft a statement that explicates the mission and vision, utilizing the University’s mission, the University strategic plan’s mission and vision, AA strategic plan’s mission and vision, and the LRAP	July 25 <sup>th</sup> to share with JCAP	Provost Ochoa (outline of narrative by July 9 <sup>th</sup> for work group meeting)	Reviewed and approved for dissemination by JCAP
3	<b>II</b>	Consensus achieved on university’s complex mission (comprehensive/liberal arts)	Dissemination to university community (See Appendix A for Dissemination Plan )	Convocation August 08 through Nov. 08	JCAP	Consensus reached
4	<b>II</b>	Update AA strategic plan and reconcile with the university’s strategic plan	Draft a new version	Oct. 2008 Senate approval by late Fall (Nov)	JCAP and work group	Approved AA strategic plan (Discussion at Faculty Retreat?)
5	<b>III</b>	Coalesce disparate planning efforts into a	Creation of JCAP (see Tasks 2-4 above).	August 30	Provost Ochoa	Functioning planning process

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		single process	Develop a statement on single process			involving UPSC/JCAP and other planning bodies into effective, single process. Written statement on single planning process
6	<b>III</b>	Ibid.	Consult with various constituencies (incl. JCAP, ExComm, Cabinet) and reach consensus	October 1	Ibid.	Consensus on planning process
7	<b>III</b>	Ibid.	Revise the Planning flow chart developed for the WASC Visiting Team	Summer 2008	Provost Ochoa/AA staff	Endorsed by JCAP
8	<b>IV</b>	Course outlines conform to SSU Policy and include student learning objectives	Course outlines reviewed by dept. chairs	Fall 2008-Spring 2009	Department Chairs, Deans	All course outlines include goals and objectives for student learning.
9	<b>IV</b>	All students with majors have access to student learning outcomes of the major	Learning outcomes posted on dept. websites, provided in other advising materials	Fall 2008-Spring 2009	Dept. Chairs, ACs (or individuals responsible for website)	School Deans confirm that all dept. websites have completed

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					development	this project by end of Spring 2009
10	<b>IV</b>	Complete cycle of Program Review	Remaining depts. complete self-study, including external review in 2008-2009	Fall 2008-Spring 2009	Dept. Chairs, Deans	All degree programs have completed a self-study and external review by May 2009
11	<b>IV</b>	“Close the loop” on Program Review	MOU meeting between dept./school/Provost and MOU completed	Fall 2008-Fall 2009	Academic Programs, Dept., Dean, Provost	By Fall 2009, all program reviews result in signed MOU
12	<b>IV</b>	Move depts. towards “competent” stage in assessment of student learning	AP reviews annual assessment reports (due Nov. 1); provide depts. with feedback	Fall 2008 – Fall 2009	Academic Programs, Assessment Coordinator, Depts, Deans	Depts. are utilizing direct assessment techniques to evaluate student learning and educational effectiveness
13	<b>IV</b>	Depts. have access to assessment strategies	Develop workshops and affinity groups among faculty	Fall 2008 and on-going	Academic Programs, Depts.	Faculty are receiving training and peer support on assessment of

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						student learning
14	<b>IV</b>	Demonstrate assessment of Learning Outcomes and Closing the Loop	Develop poster session	Spring 2009	Departments, Deans, Academic Programs	Depts. reflect on how assessment has supported educational effectiveness
15	<b>V</b>	Complete Development of Detailed GE Learning Objectives	Sub-Areas A and C convene to write learning outcomes for their areas; Areas B, D, and E complete evaluation of learning objectives developed	Fall 2008	GE Subcommittee and working groups	Completed learning objectives for all GE areas A-E
16	<b>V</b>	Complete Program Review of GE	GE Subcommittee develops Program Review Protocol and conducts program review (including external review)	Fall 2008 – March 2009	GE Subcommittee; working group	Completed GE self-study and external review
17	<b>V</b>	Decision on shape of GE reform	GE Subcommittee develops action plan (incl. transition to 4 units) as a result of program review	Spring 2009	GE subcommittee; EPC, Senate	Faculty governance decision and buy-in on scope of GE reform

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18	V	Demonstrable progress on chosen path for GE reform	TBD	Sept. 2009	TBD	TBD
19	VI	Address diversity efforts	Create a new Diversity Council with expanded charge to replace existing Campus Climate Comm. (Seen Appendix B)	Fall 2008	President/Provost	New committee in place in Fall 2008 with a new charge

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APPENDIX A – Dissemination of Mission Commentary Document

1. Convocation Addresses by Senate Chair Scott Miller and Provost Eduardo Ochoa
2. Discussion at School meetings with AAC and WASC Faculty Associates facilitators
3. Interschool Chairs meetings on document (4 meetings, 10 ea., over 3 weeks)
4. Chair-led discussion of document at department meetings, with a short written summary report by Chairs to Deans
5. One or two Campus Forums on document
6. Discussion of document at Academic Senate

APPENDIX B – Diversity Council

The Campus Climate Committee will be replaced with a broadly representative President’s Diversity Council with an expanded charge and high-level administrative and Senate leadership participation, as well as faculty, staff, and student representation. We intend to form this Council in the Fall 2008 semester in consultation with the Senate and other constituencies. The charge will include:

- review and oversight of outreach, recruitment, and retention of diverse students, faculty, and staff;
- diversity in the curriculum;
- promotion of civility and multicultural competence in the campus community.

Tentative membership:

- 5 faculty members
- Senate Chair
- Provost
- VP, Student Affairs
- AVP, Institutional Research
- 1 School Dean
- 2 students
- 2 community members
- 2 staff