May 5, 2015

To: Campus Planning Committee:

Dr. Ruben Armiñana, President (absent)
Dr. Emily Acosta Lewis, Faculty Representative (absent), Assistant Professor, Communications
Mr. Dan Condron, Vice President, University Affairs (absent)
Mr. Christopher Dinno, Associate Vice President for Administration and Finance, Facilities Operations and Planning
Dr. Kirsten Ely, Professor of Business Administration and Vice Chair of the Faculty (absent)
Mr. David Felte, Community Member, President of SSU Alumni Association (absent)
Mr. Laurence Furukawa-Schlereth, Vice President for Administration and Finance, Chief Financial Officer (absent)
Mr. Bill Fusco-Senior Director of Intercollegiate Athletics
Mr. Anthony Gallino, Student Representative, President, Associated Students (absent)
Mr. Erik Greeny, Interim Vice President, Development
Mr. Tyson Hill, Senior Director for Risk Management
Ms. Carol Ingerman, Director of Campus Planning
Ms. Allison Jenks, Student Representative, Senator of Sustainability (absent)
Dr. Nathan Johnson, Chief of Police and Executive Director for Enterprise Risk Management
Mr. Steve Kwok, Campus Consulting Architect (absent)
Mr. Matthew Lopez-Phillips, Vice President for Student Affairs (absent)
Dr. Andrew Rogerson, Provost and Vice President for Academic Affairs, Chief Academic Officer
Dr. Richard Senghas, Chair of the Faculty, Academic Senate
Ms. Meaghan Smith, Principal University Planner, Chancellor's Office (absent)
Dr. Andy Wallace, Faculty Representative, Professor, Philosophy (absent)
Ms. Caitlyn Wallinger-Staff Representative (absent)

From: Dr. Ruben Armiñana, 
President

Subject: Campus Planning Committee minutes from the April 14, 2015, 2:00 p.m. to 3:00 p.m. meeting, Academic Affairs Conference Room, Stevenson Hall

C: Dr. Joshua Glasgow, Assistant Professor, Philosophy
Dr. Andrew Rogerson, Provost and Vice President for Academic Affairs, Chief Academic Officer advised that President Armfieldana was not going to be present at the meeting and requested him to Chair the meeting in his absence.

**Book Collection Naming for the Center for Ethics, Law and Society**

Dr. Joshua Glasgow, Assistant Professor, Philosophy advised committee members that he was bringing forward the naming of a rare book collection that is on display in Carson 56 which has been donated by Sonoma State University Professor Emeritus, Dr. Ken Marcus. Referring to a photorealistic image, a plaque approximately 3” tall by 5” wide with the proposed text of “Ken Marcus Collection” on the proposed wall adjacent the bookcase where the book collection is displayed.

Glasgow advised the committee that Dr. Marcus came to Sonoma State University in 1967 and taught for 30 years first in Political Science and later as a founding member of the Criminology and Criminal Justice Studies Program. Dr. Marcus has provided a great amount of financial support to the students served by the Sonoma State University Center for Ethics, Law and Society, by donating a rare collection of books and his initiating and funding the Warren Court Prize which is an essay contest on ethics, justice and constitutional law for Sonoma State University Students that has a cash prize of $500 for each winner. His initial donation for $1,000 funded two prizes and the associated costs; his second donation of $1,200 funded an additional round of prizes and he has since made a third donation and has indicated a willingness to continue funding the prize annually.

Carol Ingerman, Director of Campus Planning advised committee members that the naming being brought forth by Glasgow does not fall into the University Policy on Naming of University Facilities as it is naming a book collection, not a space on campus, however President Armfieldana wanted to have this brought before Campus Planning Committee for review and action.

Dr. Nathan Johnson, Chief of Police and Executive Director for Enterprise Risk Management inquired of Carol Ingerman why this item was being brought forward for approval if it did not fall under the naming policy and asked if it was an action item. Ingerman responded that it is an action item and that the President wanted this to be vetted through Campus Planning Committee. Dr. Richard Senghas, Chair of the Faculty, Academic Senate advised members that the President requests that naming opportunities of this nature be vetted through Campus Planning Committee as plaques are involved and there has to be signage consistency throughout the campus and also to determine the merit of granting a naming when it does not fall within the University Policy Naming of University Facilities.

Johnson inquired if this naming could be done with a time stipulation of three-five years if the donor does not continue to provide financial support. Dr. Andrew Rogerson, Provost and Vice President for Academic Affairs, Chief Academic Officer clarified that the naming is for the donated book collection and not a room and that the book collection would be a permanent item.
Provost Rogerson inquired if members were in agreement to approve naming the book collection “Ken Marcus Collection”; all agreed yes.

Christopher Dinno, Associate Vice President for Administration and Finance Facilities Operations and Planning advised Glasgow that he needed to be included in on the style and design of the plaque for consistency across campus. Glasgow responded that he would work with Dinno on the signage.

**Action Item:** The committee unanimously approved the recommendation to name the book collection in Carson 56 as the “Ken Marcus Collection.”

**Dismount Zone Areas across Campus**

Dr. Nate Johnson, Chief of Police and Executive Director for Enterprise Risk Management distributed the proposed Non-Motorized Vehicle and Pedestrian Safety Implementation packet to members which included justification behind the program and the proposed solution, proposed signage and photorealistic images of the proposed signage and proposed locations.

Johnson advised members that the proposed project will help reduce the existing and increasing interference between bicycle, skateboard, service carts and pedestrian traffic. It has been presented to Campus Reengineering Committee and Student Senate who both had recommendations which were addressed by the Alternative Transportation Committee; all issues and concerns have been addressed in the final proposal which is being brought forth today for approval from Campus Planning Committee.

The proposed project includes updating the University Policy *Alternative Transportation* to include specific dismount zones identified as Seawolf Plaza, McCabe Plaza, Carson Hall, Physical Education Building, Stevenson Hall, Green Music Center and the Tennis Court corridor. Signage will be installed at these locations advising the campus community of the dismount zone areas.

Also included is the relocation of existing bike racks from McCabe and Seawolf Plazas to accommodate the needs of bicyclists. New areas for placement will be at the Schulz pathway west of Darwin Hall across from existing bicycle racks.

Share the Road signs and bicycle lane road stenciling with signage will aid motorist in being more conscientious of other modes of transportation on campus roads. These signs will be installed throughout campus at every entrance and exit: Sequoia Entrance/Redwood Drive, Vine St., East Redwood Drive (adjacent to the field), North Entrance/Redwood Drive from Rohnert Park Expressway, Laure Drive entrance, West Redwood Drive/Cooperage curve.

Does Not Pass signage will be installed on roadway curves to increase bicycle, service cart and vehicle safety. Signage will be installed before curves to prevent the likelihood of accidents in
blind spots on roadways at the following locations: Vine Street at Parking Lot J curve, East Redwood Drive/Beaujolais Village Curve, West Redwood Drive/Cooperage Curve and others as identified.

The estimate for the implementing the proposed project components of signage, stenciling, relocation of crosswalk signs and bicycle racks, educational outreach, programming and materials is estimated at $12,150 which would be paid for out of the parking fund. The timeline for the project implementation of signage, installation of new signs, relocating bike racks is summer 2015; education, outreach and enforcement would begin in fall 2015.

Dr. Richard Senghas, Chair of the Faculty, Academic Senate inquired of Johnson if the program will address the high impact areas of congestion. Johnson responded that the program does include addressing high impact areas with the installation of new signage, relocation of bike racks, education and outreach efforts to the campus community.

Dr. Andrew Rogerson, Provost and Vice President for Academic Affairs, Chief Academic Officer asked Johnson what the educational and outreach components of the program will be. Johnson replied that there will be a variety of emails, publication in the SSU Star Newspaper, COPS Newsletter are some of the methods that will used to convey the program to the campus community beginning in fall 2015. Senghas commented that with the fast roll out of the newly adopted smoke and tobacco-free policy, he would like to recommend that a soft-roll out of the program begin so that when school begins in fall 2015, faculty, staff and students are aware of the changes before implementation. Johnson advised that there was approximately 30 days before commencement so he could begin to inform the campus community of the program before the fall 2015 semester begins.

Senghas inquired about the directional bicycle route signs depicted on the image of Seawolf Plaza facing west and how as a bicyclist these signs are sometimes confusing as to which way the bike should be heading to avoid the prohibited zones. Johnson advised that the signage that would be placed throughout the campus would be clear with arrows directing the path of travel.

Provost Rogerson inquired of Johnson if skateboard racks have been given consideration similar to the bike racks. Johnson advised that this item has been tabled and will be addressed in the future as there currently are no skateboard racks on campus.

**Action Item:** The committee unanimously approved the Dismount Zone Areas across campus.