

CAMPUS REENGINEERING COMMITTEE MINUTES
September 5, 2003

MEMBERS PRESENT:

Larry Furukawa-Schlereth, Chair
Letitia Coate
Sam Scalise
Nate Johnson
Richard Senghas for Andy Merrifield
Gloria Ogg
Floyd Ross
Ruth Burke
Catherine Nelson
Katie Pierce
Jim Christmann
Lynn McIntyre
Rick Luttmann for Melanie Dreisbach

Eduardo Ochoa
Rand Link
Neil Markley
Lori Heffernon
Katharyn Crabbe
Jane Wright
Sue Hayes
Edna Nakamoto
Jason Spencer
Melinda Barnard
Susan Kashack
Mike Kiraly
Tim Tiemens

MEMBERS ABSENT:

Bruce Walker
Alan Murray
Perry Marker
Steve Wilson

Janice Peterson
Rich Marker
Rick Ludmerer

AGENDA

- I: APPROVAL OF THE AGENDA**
- II: APPROVAL OF THE MINUTES: May 16, 2003**
- III: VICE-PRESIDENT'S REPORT**
- IV: CAMPUS FINANCIAL AFFAIRS**
- V: GOALS AND OBJECTIVES: 2003-2004**
- VI: ADMINISTRATION AND FINANCE GENERAL FUND MPP EMPLOYEES**
- VII: UNIVERSITY HOUSING ISSUES**
- VIII: COATATI AVENUE LANDSCAPE ISSUES**
- IX: CAMPUS EXTERIOR LIGHTING**
- X: SAFEGUARDING PERSONAL INFORMATION**

I: APPROVAL OF THE AGENDA

Larry Schlereth brought the meeting to order at 12:20 PM. The Agenda was approved without objection.

II: APPROVAL OF THE MINUTES – May 16, 2003

Schlereth asked for a motion to approve the minutes of May 16, 2003. Floyd Ross moved and Eduardo Ochoa seconded the motion. The minutes were passed unanimously with abstentions from those not in attendance at the May 16, 2003 meeting.

III: VICE-PRESIDENT'S REPORT

(Please see the September 5, 2003 Agenda Packet for this document)

Introduction of Members

Schlereth welcomed the Members joining the committee. He asked Members to introduce themselves. Schlereth desires to end the meeting at 3:15pm so Members may attend the Phil Peterson memorial.

Division Achievements

Schlereth reviewed Division Achievements from the past academic year. The achievements represent about one per week.

Darwin Remodel

Plans are progressing for the physical remodel. Actual construction is due to begin in January 2005. The interim space plan, not funded by the state, is yet to be resolved. This item will appear as an unfunded item this year and next.

State Funded Capital Outlay Program

Sonoma does not have an item on the program for the upcoming bond issue. The President is working to have a faculty office building and instructional space added. Lynn McIntyre noted that previous facility bond measures have difficulty passing during recession years. This election, however, is looking better. Jim Christmann noted that \$2,000,000 for Darwin equipment is included in the bond measure. He suggested requesting money for the renovation of Ives should the music department move to the Green Music Center.

Green Music Center

Schlereth explained that funding for the construction of the Green Music Center is about \$4,500,000 short. The architects and Ross have identified \$2,800,800 in "deferrals" that can be fund raised as construction is commencing.

ATM – Installation

Bank of America has not yet installed the ATM machine in Zinfandel. At this point, no timeline has been given.

Parking Lot – K

This new reserved lot located next to Ives Hall will be going out to bid sometime during the Fall.

North Campus Entrance

The parking booth and signage for the new entrance will begin construction in the Spring.

Schulz Center HVAC Pipe Connection

The HVAC pipe between the boiler plant and Schulz has broken. The University is working with McCarthy, the general contractor for the Schulz Information Center, to determine cost and responsibility. In the meantime, a fix has been developed and will be implemented shortly.

Police Services Facility

Construction is underway at the former CRPUSD District Offices. This project should be complete toward the beginning of 2004.

Stevenson Loading Dock

The bollards have been removed at the Stevenson loading dock to accommodate drop-offs and pick-ups. This area is a timed space and will be strictly enforced.

Parking Inventory 5,355

The campus parking inventory now stands at 5,355 spaces. Richard Senghas suggested offering daily reserved permits. Schlereth asked Johnson to research this idea.

Solar Power – Parking Facilities

Schlereth presented a proposal to locate solar panels in campus parking lots to further our energy conservation program. Members were generally positive to this idea and feel it should be explored further.

Keys and Locks

Confusion remains whether keys are needed to access classroom spaces. Our Police unlock general classroom doors in the morning and lock them at night. Some users have locked the doors behind them causing others to be locked out of rooms. Discussion will ensue on this topic and a recommendation brought forward for consideration.

New Catering Product

Dining Services and Conferences, Events and Catering are working on developing a less expensive catering product. The new service should be rolled out sometime during the Fall.

IV: CAMPUS FINANCIAL AFFAIRS

(Please see the September 5, 2003 Agenda Packet for this document)

Schlereth briefly updated the Committee on changes in the Campus financial situation. The Campus ended the year in the black. All reserve items were paid and no assessments were made. The utility budget was repaid and the Campus found \$1,300,000 to largely mitigate course reduction in the Fall. A small amount of rolled funds were allocated to departments that must fund field trips.

The California State University faces a \$225,000,000 net budget reduction for 2003-2004 and further cuts in 2004-2005 as the state faces another \$8,000,000,000 to \$12,000,000,000 shortfall. The 2003-2004 budget reductions translate to a net reduction of \$1,577,000 (including one-time bridge funding) for Sonoma. Including mandatory new costs for bargained salary and benefit increases and utility increases, the campus budget shortfall is expected to be \$3,823,400. This translates to a \$1,459,823 reduction to Administration and Finance that will be covered by reductions discussed at previous meetings.

Needs have been brought forward to Schlereth's attention that will need to be funded. Facilities needs new lawnmowers and money to fix the Schulz pipe break and Human Services will need ADA scooters to accommodate disabled employees.

V: DIVISION GOALS AND OBJECTIVES

(Please see the September 5, 2003 Agenda Packet for this document)

Schlereth presented the Division Goals and Objectives. He asked Members to reflect upon the list for discussion at our next meeting.

VI: ADMINISTRATION AND FINANCE GENERAL FUND MPP EMPLOYEES

(Please see the September 5, 2003 Agenda Packet for this document)

Schlereth reviewed the MPP list first brought forward last year and asked Members to review for any needed position eliminations. To date Schlereth has not received any recommendations.

VII: UNIVERSITY HOUSING ISSUES

Student Housing

Dining Services is exploring the purchase of a dining card and point-of-sales system to allow residential students flexibility in their dining options. This system will likely be the beginning of a one-card system.

New space is being created at the old Tech Space/CMS space for Residence Life offices and student programming.

Beaujolais Village I has a number of items yet to be completed or repaired on the "punch list". These items should be remedied over the Fall semester.

Beaujolais Village II will have a number of design modifications in response to feedback on the recently opened first phase. Phase II will also offer a number of meeting spaces including a large meeting room, Tuscan, to be built central to all Residential Communities.

Schlereth has received a long list of maintenance items totaling \$2,000,000 for the Residential Community. He is reviewing the items with Housing and Facilities.

Schlereth explained that Housing is exploring keyless lock systems to ensure the safety and security of our residents. The current manual lock system is subject to security breaches and large rekeying bills when keys are lost.

Faculty/Staff Housing

Sue Hayes explained that the Faculty and Staff Housing project is holding pending the status of the land we are interested in acquiring.

Richard Senghas expressed the need for non-traditional student housing. Jason Spencer would like to see AS officers living on-campus. He feels housing at no cost would be best as it would encourage more people to run for office. Melinda Barnard feels Housing should pay for the land it uses on the campus. Schlereth noted that he has made this argument to the Chancellor's Office and they do not agree.

VIII: COTATI AVENUE LANDSCAPE

Deferred for next meeting

IX: CAMPUS EXTERIOR LIGHTING

Deferred for next meeting

X: SAFEGUARDING PERSONAL INFORMATION

Deferred for next meeting

XI: ITEMS FOR THE GOOD OF THE ORDER

Christmann expressed the need for a new crosswalk between Beaujolais Village and the campus core.

McIntyre announced the creation of an online Events Calendar. This calendar may be accessed from the Sonoma State University homepage.

Meeting was adjourned at 3:18pm.

Minutes prepared by Neil Markley