

CAMPUS REENGINEERING COMMITTEE MINUTES
February 20, 2004

MEMBERS PRESENT:

Larry Furukawa-Schlereth, Chair	Eduardo Ochoa
Alan Murray	Ruth Burke
Bruce Carpe for Sam Scalise	Neil Markley
Nate Johnson	Lori Heffernon
Richard Senghas for Andy Merrifield	Steve Wilson
Gloria Ogg	Jane Wright
Floyd Ross	Sue Hayes
Katharyn Crabbe	Edna Nakamoto
Catherine Nelson	
Katie Pierce	Melinda Barnard
Jim Christmann	Rand Link
Letitia Coate	Mike Kiraly
Melanie Dreisbach	Bruce Walker
Rich Marker	Janice Peterson

MEMBERS ABSENT:

Jenn Wong	Brynn McCandless
Perry Marker	Jason Spencer
Susan Kashack	Tim Tiemens
Rick Ludmerer	Lynn McIntyre

GUESTS

Carolyn Saarni	Deborah Duvall
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AGENDA

- I: APPROVAL OF THE AGENDA**
- II: APPROVAL OF THE MINUTES: November 14, 2003**
- III: VICE-PRESIDENT'S REPORT**
- IV: GOALS AND OBJECTIVES: 2003-2004**
- V: CAMPUS FINANCIAL AFFAIRS**
- VI: DARWIN REMODEL UPDATE**
- VII: GREEN MUSIC CENTER UPDATE**
- VIII: FACULTY/STAFF HOUSING**
- IX: 2003-2004 UTILITY PROJECTS**
- X: EFFORTS TO IMPROVE CAMPUS LIGHTING**
- XI: ITEMS FOR THE GOOD OF THE ORDER**

I: APPROVAL OF THE AGENDA

Larry Schlereth brought the meeting to order at 12:20 PM. The Agenda was approved without objection.

II: APPROVAL OF THE MINUTES – November 14, 2003

Schlereth asked for a motion to approve the minutes of November 20, 2003. Katie Pierce noted changes she submitted via email regarding the safeguarding of personal information. No objections were heard. The minutes were passed unanimously with abstentions from those not in attendance at the November 20, 2003 meeting.

III: VICE-PRESIDENT'S REPORT

Mendocino County Land Gift

Due diligence has been completed and the parcel appears to be fine. This parcel will come with a \$1,000,000 endowment. Approval for acquisition of this parcel is on the agenda for the March, 2004 Board of Trustees meeting.

Technology High School

Faced with declining enrollment and state funding, the Cotati Rohnert Park School District would prefer to consolidate operations and space of the Technology High School with the Rancho Cotate High School. This move would relocate the Technology High School to Rancho Cotate High School. The District issued a letter to parents explaining this, however the letter seemed to imply the University was asking the District to leave. After objection from the University, the District reissued the letter clarifying that the University did not ask the District to leave. The School Board will vote on the matter at their next meeting.

Proposition 55

Proposition 55 is on the ballot for approval in March. Included for Sonoma State University is \$3,000,000 for instructional equipment related to the Darwin renovation, \$1,400,000 for boiler plant upgrades and \$17,000,000 for a music and faculty office building. Deborah Duvall, Campus Planner, was instrumental in getting this item included on the ballot.

Excess Unit Task Force

The Governor has proposed a plan to charge full tuition to students who have exceeded by more than ten percent their units required for a degree. This initiative is very complex and requires that the proposal be evaluated for its impact on student progress and the most effective potential implementation of this initiative. The CSU is putting together a task force to provide input on this proposal. Schlereth has been named as a member and needs input and information from those on the campus knowledgeable about this issue. Schlereth noted that he may agendize this at the March CRC Meeting.

Student Group Use of the Cooperage

Schlereth announced that he would be covering fees for student club use of the Commons and Pub, in addition to the Cooperage which he already pays. He is also considering covering set up fees as well.

2002-2003 Audited Financial Statements

Sonoma State University, for the sixth year in a row, received an unqualified audit. This is a tremendous credit to the campus and those responsible for fiscal duties.

Division Quality Improvements

Schlereth announced a program he is launching, with support from Administration and Finance managers, to improve the overall quality of service and appearance of the campus. He has asked

each manager to determine one quality improvement idea and work to achieve it before the end of the fiscal year. Schlereth asked Members for any ideas they may have. Melinda Barnard suggested a campus litter cleanup day. Sue Hayes feels the painting of the Salazar stairwell has proven to be a vast improvement.

IV: GOALS AND OBJECTIVES

(Please see the February 20, 2004 Agenda Packet for this document)

Schlereth presented and reviewed the Administration and Finance Goals and Objectives for 2003-2004. Schlereth noted a number of the projects on the list were underway or complete. The completed projects have been crossed out. Of note, the ATM is here and the police have moved. Boxed items have been deferred.

IX: 2003-2004 UTILITY PROJECTS

(Please see the February 20, 2004 Agenda Packet for this document)

Schlereth asked that we skip to this topic. No objections were heard.

Rich Marker presented the status of a number of pending utility projects as well as those pending approval or funding. A number of these projects have been funded through PG&E rebates.

X: EFFORTS TO IMPROVE CAMPUS LIGHTING

(Please see the February 20, 2004 Agenda Packet for this document)

Rich Marker presented the results of a recent campus lighting walkthrough as well as further efforts to improve lighting.

VI: DARWIN REMODEL UPDATE

Deborah Duvall presented an update on the Darwin Hall remodel. Construction plans will be complete in September with approval from the Board of Trustees expected in January 2005. This project will include a contractor at risk feature that limits cost overruns to the campus. Design features include a large lounge, clustered offices by departments and general and specialized classrooms.

VII: GREEN MUSIC CENTER UPDATE

(Please see the February 20, 2004 Agenda Packet for this document)

Bruce Walker presented the most recent construction program for the Green Music Center building. Schlereth presented the initial program for the operation of the Green Music Center (GMC). The GMC is anticipated to allow growth of 500 FTES for the campus along with a host of performances by various campus entities and the Santa Rosa Symphony. Schlereth explained the financing plan in place to allow for construction of the GMC. This building is being constructed with 100% donor dollars. An advisory board will be created to advise the President on various aspects of the GMC. The CAO will be responsible for ensuring the educational and performance program are consistent with the University's mission. The CFO will ensure fiscal and administrative integrity. Academic Support positions will be funded through academic and support dollars provided by the CSU as a result of growth made possible by the GMC. Plant Operations will be funded by dollars provided to the campus by the CSU for new space plus a \$2.50 facilities fee included in the price of the ticket. Parking will be funded by a \$2.50 per ticket fee included in the price of each ticket. Institutional support items will be funded by money

provided by the CSU as a result of as a result of growth made possible by the GMC. Commercial Services will be provided by the Sonoma State Enterprises.

Discussion ensued regarding the funding of the new positions. Schlereth reiterated that the staff positions will be funded with the staff portion of the growth money. The use of the faculty portion has yet to be determined.

VIII: FACULTY AND STAFF HOUSING

Sue Hayes stated that the land acquisition plans are progressing and an announcement may be made at the March CEC Meeting.

V: CAMPUS FINANCIAL AFFAIRS

(Please see the February 20, 2004 Agenda Packet for this document)

2004-2005 Budget Planning

Assuming Propositions 57 and 58 pass in March, the campus is faced with the following reductions and mandatory new costs:

Reduction of 348 FTES	\$ 2,600,000
Unallocated Reduction	\$ 1,100,000
Negotiated Salary Increases	\$ 1,600,000
Natural Gas Price Increases	
Rising Health Care Premiums	
TOTAL	\$ 4,700,000

These reductions translate to about \$1,100,000 for the Division of Administration and Finance.

Schlereth reviewed vacant positions and those that would be filled.

State Pro-Rata Charges (Housing and Extended Education)

In order to increase revenue, the State of California is increasing pro-rata charges for services provided to state agencies. As such, the pro-rata charges to Housing and Extended Education will double in the upcoming year. This increase is significant and will affect the results of these programs.

Impact of Reduced Enrollment on SSU Housing Program

Along with increased pro-rata charges, Housing will also be affected by reduced revenue as a result of reduced enrollment. Occupancy for this year is projected at 92% and could be lower next year. Sustained increases in costs and lower revenue could force Housing to withdraw from reserves.

X: ITEMS FOR THE GOOD OF THE ORDER

None

Meeting was adjourned at 4:03pm.

Minutes prepared by Neil Markley