

CAMPUS REENGINEERING COMMITTEE MINUTES
May 14, 2004

MEMBERS PRESENT:

Larry Furukawa-Schlereth, Chair
Jenn Wong
Alan Murray
Rand Link
Nate Johnson
Richard Senghas
Gloria Ogg
Rich Marker
Katharyn Crabbe
Catherine Nelson
Katie Pierce
Jim Christmann
Letitia Coate
Melanie Dreisbach
Jason Spencer

Ruth Burke
Eduardo Ochoa
Tim Tiemens
Neil Markley
Lori Heffernon
Steve Wilson
Jane Wright
Sue Hayes
Bruce Walker
Rick Ludmerer
Melinda Barnard
Lynn McIntyre
Mike Kiraly
Janice Peterson
Robert McNamara

MEMBERS ABSENT:

Sam Scalise
Susan Kashack
Floyd Ross

Brynn McCandless
Perry Marker
Edna Nakamoto

AGENDA

- I: APPROVAL OF THE AGENDA**
- II: APPROVAL OF THE MINUTES: April 16, 2004**
- III: VICE-PRESIDENT'S REPORT**
- IV: FACULTY/STAFF HOUSING**
- V: DARWIN ENERGY SUSTAINABILITY PROPOSAL**
- VI: ADMINISTRATION AND FINANCE ASSESSMENT STRATEGIES**
- VII: CAMPUS FINANCIAL AFFAIRS**
- VIII: ADMINISTRATION AND FINANCE BUDGET PLANNING: 2004-2005**
- IX: ITEMS FOR THE GOOD OF THE ORDER**

I: APPROVAL OF THE AGENDA

Larry Schlereth brought the meeting to order at 12:16 PM. The Agenda was approved without objection. Schlereth introduced new Member Dr. Robert McNamara and guest Dr. Jim McCargar.

II: APPROVAL OF THE MINUTES – April 16, 2004

Schlereth asked for a motion to approve the minutes of April 16, 2004. Kathryn Crabbe moved and Nate Johnson seconded the motion. No objections were heard. The minutes were passed unanimously with abstentions from those not in attendance at the April 16, 2004 meeting.

III: VICE-PRESIDENT'S REPORT

Introduce Dr. Jim McCargar ACE Fellow.

Schlereth introduced Dr. Jim McCargar.

Excess Units Task Force

Schlereth indicated work has begun on a statewide level to analyze the issue of excess units. This is a complicated issue that will take some time to work through. The big issue, currently, is whether policies should be drafted on a state-wide or local level.

Goals and Objectives

(Please see the May 14, 2004 Agenda Packet for this document)

Schlereth updated Members on the status of the Administration and Finance Goals and Objectives. Lined out items are complete. Lined out, bolded items are newly completed. Boxed items have been deferred. Schlereth added that item 42 has been completed as well.

Effort to Improve Campus Lighting

(Please see the May 14, 2004 Agenda Packet for this document)

Schlereth updated Members on the status of the campus lighting projects. Lined out items are complete. Lined out, bolded items are newly completed. Boxed items have been deferred.

Detour Sonoma (added)

Faculty and students asked Schlereth to allow broadcast of campus produced programming to the residential community. IT is excited and is working to develop a campus television channel.

Darwin Remodel (added)

The Darwin remodel project is progressing nicely. Plans for the relocation of faculty and classrooms are being implemented. Workstations are being set up in Schulz for faculty. Negotiations are underway for the lease of temporary labs. Storage containers are in central plant and ready to be utilized. Additional storage in warehouse space is being negotiated. A discussion ensued regarding scheduling.

COPLAC (added)

Sonoma is a member of the Council of Public Liberal Arts Colleges. Member CFOs will be meeting for the first time this Summer in Milwaukee. Schlereth will be in attendance at this meeting.

Green Music Center Update (added)

Bids for the Green Music Center were \$9,000,000 over estimate. Other projects throughout the state have also come in over estimate as prices for steel and lumber have skyrocketed. This development will cause the project to be delayed for at least a year while it is reconceptualized.

Information Security Officer (added)

Schlereth noted that a new Information Security Officer position will likely be mandated and unfunded by the system.

IV: FACULTY AND STAFF HOUSING

Neil Markley updated Members on the status of the Faculty and Staff Housing project. The University is currently in the process of due diligence on the land. Firms are being interviewed for the master planning process and will be selected over this month. The Faculty and Staff Housing Committee was convened for a half-day meeting to begin mater planning work. It is our hope to complete master planning by the end of the summer. Jane Wright highlighted the importance of this project for staff.

Schlereth introduced a motion asking for Committee approval to proceed with the \$4,200,000 purchase of up to 90 acres of land for faculty and staff housing. Steve Wilson moved and Jim Christmann seconded the motion. This acquisition would be funded with \$1,100,000 from SSE (land will be held for investment purposes), \$2,200,000 from Housing (land will be used for faculty, staff and student housing) and \$1,100,000 from Parking (land to be used for parking and roads). Administration and Finance would offset costs to housing for land associated with faculty and staff housing. This figure is anticipated to be \$100,000 annually. The \$100,000 should be repaid to the Division as homes are sold. Schlereth did caution that additional costs would be incurred in the development of the project.

Discussion ensued with most comments supportive of the motion. Most feel the cost for the project is high in this time of budget uncertainty, however this project is important to the long-term success of the institution. Richard Senghas feels most junior faculty are supportive of the project. A vote ensued and the motion passed unanimously.

V: NEW DARWIN ENERGY SUSTAINABILITY PROPOSAL

(Please see the May 14, 2004 Agenda Packet for this document)

Bruce Walker introduced this item. Given our success and savings from the Salazar Hall energy program, Walker would like to implement a similar energy conservation plan for Darwin. This plan would cost \$551,000 and be funded by a loan from the GE Capital Lease program. This concept has been reviewed at the Darwin Hall Remodel Committee and was eagerly embraced. Repayment will be funded by rebates, energy savings while the building is being renovated and energy savings once the building is open. Given our experience with Salazar, the anticipated savings will more than cover debt repayment. The risk we face is that the General Fund will have to cover payments should savings not materialize as anticipated. Discussion ensued with most comments supportive of project given our success with Salazar. Schlereth would like to bring a recommendation forward to the PBAC for this project. No objections were heard.

VI: ADMINISTRATION AND FINANCE ASSESSMENT STRATEGIES

(Please see the May 14, 2004 Agenda Packet for this document)

Schlereth presented list of functions performed by Administration and Finance. Assessment needs to take a number of factors into consideration. He is hopeful assessment will impart understanding and mutual knowledge to the University community. Assessment must be defined and integrated into the University processes. While outcomes are important, consideration of workload must be kept in mind as to not over load employees. Assessment should not be undertaken to address only minority views. Discussion ensued about assessment of campus priorities.

VII: CAMPUS FINANCIAL AFFAIRS

(Please see the May 14, 2004 Agenda Packet for this document)

The Governor's Compact

Schlereth presented the Compact for Higher Education developed by the Governor along with the CSU and UC systems. This compact specifies minimum base funding levels, enrollment expectations and priorities for 05/06 through 10/11. It is important to note that enrollment increases are expected to be 2.5% per year and base budget increases will moderately increase revenue. Also, the Governor is expecting year-round-operations to be fully implemented, excess units to be capped, permanence of fee increases, and course articulation from entire community college system. Accountability measures will be in place to assess.

2004-2005 May Revision

The Governor maintained CSU budget levels as proposed in the Governor's January budget. This would result in \$2,600,000 in reductions and additional costs to Sonoma State University. Anticipated additional reductions did not materialize.

2004-2005 Interim Financing

Schlereth reviewed the plan to address the budget reductions. The President has determined the additional \$1,200,000 reduction Academic Affairs would undergo would be too devastating and has asked Schlereth and Eduardo Ochoa to develop a plan to reduce this burden. A \$250,000 gift to Science and Technology has reduced the remaining shortfall to \$950,000. Schlereth is proposing to finance the \$950,000 over five-years employing a reserve assessment of \$218,000 to make payments. The loan source has yet to be identified.

Impact of School of Extended Education Arbitration Ruling

Extended Education used a special salary schedule that differed from the bargained schedule used during the academic year for state supported operations. During the last two summers, a small number of campuses not yet transitioned to YRO, including Sonoma, received money from the CSU to cover the differential between mandated state tuition charges and self-support rates. As state funds were received for education, an arbitrator ruled that the faculty should have been paid bargained scale for the summer. This ruling will result in a \$1,000,000 liability for Extended Education. This will be a problem as they only retain \$750,000 in reserve. The campus may have to come together to pay this bill. The CSU is currently in negotiation with the CFA on the matter.

VIII: ADMINISTRATION AND FINANCE BUDGET PLANNING

(Please see the May 14, 2004 Agenda Packet for this document)

Schlereth present the Administration and Finance response to budget reductions. The reduction for 2004-2005 is \$1,392,762. \$1,135,011 has been identified to offset reductions. The remaining \$257,751 is still unidentified. This could increase to further support instruction.

Barnard is concerned that Administration and Finance will be over extended in supporting other units.

IX: ITEMS FOR THE GOOD OF THE ORDER

Melanie Dreisbach announced the dedication of the George Elliot Conference Room.

Barnard thanked IT, Mo Llanos in particular, for response to a virus issue she had.

Nate Johnson noted that Jenn Wong, student CRC Member, was graduating. He thanked her for her work in Police Services and in obtaining the Post recognition.

Johnson recognized Susan McKillop for being awarded the Wang Award.

Robert McNamara recognized Catherine Nelson for her work as Chair of the Academic Senate. Schlereth thanked everyone for their help over the past year and wished farewell to departing Members.

Meeting was adjourned at 3:55pm.

Minutes prepared by Neil Markley