PRESIDENT’S BUDGET ADVISORY COMMITTEE  
December 14, 2013

MEMBERS PRESENT:
Larry Furukawa-Schlereth CFO, Vice-President for Administration and Finance, Co-Chair
Andrew Rogerson Provost, CAO, Vice-President for Academic Affairs, Co-Chair
Margaret Purser Faculty Chair, Anthropology Department
Richard Senghas Vice-Chair of the Faculty; Anthropology Department
Carlos Ayala Dean, School of Education
Erik Greeny Interim Vice-President, University Development
Letitia Coate Associate Vice-President, University Development and Finance
Matthew Lopez-Phillips Chief Student Affairs Officer
Jason Wenrick Chief Information Officer, Administration and Finance
Laura Lupei Senior Director for University Budget, Administration and Finance
Elaine Newman CFA Representative, Mathematics Department
Matt Dougherty Vice-President, Finance, Associated Students
Anthony Gallino Executive Vice-President, Associated Students
Henry Amaral Staff Representative, Facilities

STAFF PRESENT:
Ian Hannah University Treasurer, Administration and Finance
Shawn Kilat Interim Director of Budget, Academic and Student Affairs
Katie Robinson Budget Manager, Administration and Finance

GUESTS PRESENT:
Matthew Benney AVP Academic Support, Academic Affairs
Arcelia Cabrera Administrative Assistant, University Development
Christopher Dinno Associate Vice-President, Capital Planning Design & Construction
Susan Kashack AVP Marketing & Communications, University Affairs
Natalie Sanchez Budget Manager, Administration and Finance

MEMBERS ABSENT:
Ruben Armiñana President, SSU, Chair
Dan Condron Vice-President, University Affairs
AGENDA

I. APPROVAL OF THE MINUTES
Larry Furukawa-Schlereth called the meeting to order at 8:40 am. He introduced the agenda and added a fourth item to the agenda- “Remaining Campus-Based Deficiencies”. No other items needed to be added. Schlereth asked for a motion to approve the minutes of the November 14th, 2013 meeting. Minutes approved unanimously. Schlereth welcomed to the committee Elaine Newman, who will be serving in the position of CFA representative.

(Please see the December 12th, 2013 agenda packet for related documents)

Schlereth presented the committee with projected budget allocations for the 2014-15 year. The Chancellor has approved a 3.58% funded growth which will result in 270 additional FTES, or approximately $2.5M for the campus. This money will be distributed to the divisions based on the CSU marginal cost formula. Additionally, the University will be scaling back over-enrollment from 105% to 103.5%; revenue from over-enrollment will be treated as one time money and will be allocated to Academic Affairs. Newman inquired as to why the over-enrollment would not be used to permanently fund activities. Schlereth and Rogerson explained they would be uncomfortable making permanent obligations when there is no guarantee that over-enrollment with be permitted into perpetuity.

III. FIVE YEAR CAPITAL OUTLAY PROGRAM
(Please see the December 12th, 2013 agenda packet for related documents)

Schlereth introduced Christopher Dinno, Associate Vice-President for Facilities and Construction Management, who presented the Five Year Capital Outlay & Capital Improvement Program for the years 2014/15 - 2018/19. This program is a planning tool for the Chancellor’s Office to estimate future bonds. The funds for these programs are restricted to the specific construction project(s) for which the bond was issued and the campus is reimbursed for overhead costs. All items are approved by the Board of Trustees and SSU is not required to pay back the funds for any state funded projects. Dinno reviewed
the Major Capital Outlay Projects, which include the Professional Schools Building, Stevenson Hall Renovation, Ives Hall Renovation, Art Building Renovation, and Instructional Support Expansion, which total about $245M. Many of these projects are placeholders, meaning there is still a need for these important projects; however, feasibility studies have not been completed, with the exception of the Professional Schools Building, which requires an update. He added that it is a requirement to complete a feasibility study closer to the date of a bond release. Minor Capital Outlay equaled $2M over five years and included classroom renovations, ADA projects, and deferred maintenance. In the field of Energy Projects there is a request of $1.73M for building management conversion. Additionally, there is about a $12.6M need for Capital Renewal Projects such as replacing the Domestic Water Tanks, In-Ground Valves, Chillers, and Natural Gas Infrastructure. The Non-State Funded Major Capital Outlay projects need to be funded via a State Revenue Bond and have a corresponding debt service. These include the MasterCard Performing Arts Pavilion, Schroeder Hall Improvements and the Aquatic Center, totaling $39.4M. Faculty Staff Housing was included in this category for many years, but it is no longer a priority in the current housing market.

Dinno does not anticipate that the state will put forward a bond in the near future, so this plan will continue to be updated with revised cost data and in coordination with academic planning concerns, as campus priorities shift.

Schlereth stated the importance having this plan in place, since the campus cannot grow much more without additional classroom space, in the form of new buildings.

IV. REMAINING CAMPUS-BASED DEFICIENCIES
(Please see the December 12th, 2013 agenda packet for related documents)

Schlereth walked the committee through the remaining campus-based deficiencies, which was formally referred to as the structural deficit. The Academic structural need was previously $1.6M, but it has been reduced to $1M due to growth in enrollment. There is enough of a balance from the previous year to cover the remaining need within Academic and Student Affairs. There are a few lingering issues to contend with, primarily instructional technology and adding courses that align with the Graduation Initiative. Schlereth added he should know more by spring and will reintroduce to issue to PBAC to assist in prioritizing needs.

V. ITEMS FOR THE GOOD OF THE ORDER
Carlos Ayala reported success from the SSU Teacher Technology Showcase, which hosted teachers from around Sonoma County and wanted to thank Christopher Dinno and Jason Wenrick for their assistance. Schlereth announced that this meeting of PBAC would be Letitia Coate’s last, as she would be retiring in January. Schlereth thanked her for her approximately 20 years of service; however, Coate assured the group she planned on staying involved with the University.
Schlereth adjourned the meeting at 9:45 am.
Minutes prepared by Katie Robinson.