



Faculty Requested Adds (after add/drop)

This form is to be used by faculty to add students from their wait list AFTER add/drop is over. There is a 3-day period of time after add/drop to submit this form to the Registrar's Office.

**For Spring semesters, the due date will be the Monday following add/drop.
For Fall semesters, the due date will be the Thursday following add/drop.**

Please see the Academic Calendar for exact dates.

Term:

Course (ex. MATH165)

Section:

Class Number (ex. 4123)

Instructor Name (please print):

Instructor Signature: _____ Date _____

Students to add (capacity providing): please print

Student Last Name	First Name	Student ID

For A&R use only

Processed by: _____ Date _____