



# Reinstatement Petition to University Standards Committee

Petition must be filed with the Office of Admissions & Records by July 1<sup>st</sup> for the Fall semester or October 1<sup>st</sup> for the Spring semester

_____ Last Name	_____ First	_____ MI	_____ Student ID Number
_____ Address			_____ Daytime Phone Number
_____ City	_____ State	_____ Zip	_____ Student E-mail

Date of Disqualification was  Fall  Spring of \_\_\_\_\_ (Year)

Please complete. All information must be provided.

- Reinstatement request is for \_\_\_\_\_ Semester of \_\_\_\_\_. Please attach detailed statement outlining how you have addressed your educational issues and your plans for a successful future.
- Retroactive Withdraw request is for \_\_\_\_\_ Semester of \_\_\_\_\_ **DOCUMENTATION IS REQUIRED.** For more information on retroactive withdraws, please review the policy at: <http://www.sonoma.edu/uaffairs/policies/withdrawalfromcourses.htm>
- List all colleges attended since your disqualification, indicating semesters/quarter of attendance. Include University, College and Extension service(s) and classes if possible. Also, indicate if course(s) are a repeat of course previously taken. (Attach an additional sheet, if necessary to outline any special circumstances you would like considered)

_____	_____	_____
_____	_____	_____
_____	_____	_____

All grades must be submitted before a decision will be made. If official transcripts are not available, unofficial final grade cards may be submitted. Mid term grade reports or letters from instructors with mid-term grades on COLLEGE or UNIVERSITY LETTERHEAD should be submitted for work in progress. I understand that I will be disenrolled if reinstated on the basis of falsified grades.

Signature of Petitioner \_\_\_\_\_ Date \_\_\_\_\_

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- You have been determined ineligible for reinstatement. You have not satisfactorily demonstrated efforts to improve your grade point average.
- You have been reinstated for the \_\_\_\_\_ Semester of \_\_\_\_\_ Year. You must meet one (1) of the following conditions during your first semester:
1. Remove all grade point deficiencies. If this occurs, you will be cleared from academic probation: **OR**
  2. Earn a \_\_\_\_\_ GPA in all units attempted at SSU for this semester, **OR**
  3. Other: \_\_\_\_\_
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- You have been:
- approved your request for a retroactive withdrawal from the \_\_\_\_\_ term(s). Consult the Admissions & Records website for registration instructions. [www.sonoma.edu/ar](http://www.sonoma.edu/ar)
  - denied your request for a retroactive withdrawal from the \_\_\_\_\_ term(s)
- Other: \_\_\_\_\_
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The decision of the University Standards Committee is final.  
Signature \_\_\_\_\_ Date \_\_\_\_\_  
Academic Standards Committee or Designee