

Sonoma State University
Waiver Program
Subject Matter Preparation - Art

Portfolio Submission Guidelines

As part of the Waiver application, candidates are required to submit a portfolio documenting their own artwork. Portfolio should exhibit candidate's creative abilities and demonstrate proof of a high level of competence in their area of emphasis and an exhibited knowledge and understanding in at least **two additional** studio areas.

While slides are acceptable, (20 slides minimum) digital submissions are preferred. If you submit slides, please submit them in a slide sheet, labeled with your name and artwork identification. A printed image list should also be included. This list should list the title of the work, dimensions, date and medium.

Guidelines for digital Portfolio:

Submit 20 Digital images on CD in sleeve or case

- File size: Files should be 1000 pixels on the longest side (ie. 1000 pixels horizontal if it is a horizontal image).
- File Format: Files should be saved as JPEG's (.jpg), saved at the highest quality level
- File name: Files should be named to indicate your name and the order number of the image (ie: j_smith_01.jpg, j_smith_02.jpg, etc.)
- A printed image list should be included. This list should list the file name, title of the work, dimensions, date and medium.

Any questions can be directed to:

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