AGENDA

I. Call to Order
II. Roll Call
III. Public Comment
IV. Business
   a) AS-26.13.14 Chief Financial Officer Report (Discussion)
      i) Discussion
   b) AS-1.27.13.14 Approval of Capital Reserve Expenditure for Type II
      Technology Equipment in the AS offices in the Student Center (Action)
      i) Discussion
      ii) Action
   c) AS-R.28.13.14 Creation of Student Producer Grower Insurance Service
      (Discussion)
      i) Discussion
V. Reports
VI. Items for the Good of the Order
VII. Adjournment

Posted on Tuesday, September 10th, 2013 at the AS Senate Office by
Iman Rashed, Chair of the Senate
Associated Students
Sonoma State University

SENATE MEETING
Friday, September 13th, 2013
1:00 p.m., Multi-Purpose Room, Student Union

Minutes

MEMBERS PRESENT Mac Hart, Anthony Gallino, Matt Dougherty, Iman Rashed, Bianca Zamora, Tyler Davis, Luke Tesluk, Mallory Rice, Annie Green, Marina Goldstein, Allison Jenks, Libby Dippel, Sarah Anthony

MEMBERS ABSENT Angie Durkee (unexcused)

OTHERS PRESENT Erik Dickson, Richard Senghas, Matthew Lopez-Phillips

I. Call to Order- The meeting was called to order by Iman Rashed, Chair of the Senate, at 1:02 PM.

II. Roll Call

III. Public Comment- Jesse Red, of Tau Kappa Epsilon, introduced himself before the meeting began and stayed to observe the Senate.

IV. Business

   i. Discussion- Vice-President of Finance Matt Dougherty went through the Chief Financial Officer’s report and explained what is being presented. The fiscal year is from July 1st to June 30th the following year. The report being reviewed is only July 1st to July 31st of this year. Dougherty reminded the Senate that this money was spent before the school year started. The general fund is how we allocate money to all other programs. We have already allocated $23,000 of club grant money to various clubs. Senator Luke Tesluk asked what we will do when club grant money runs out and Senator Libby Dippel asked if we've ever run out before. Executive Director Erik Dickson answered yes but "running out" in this case means something different. The funds that clubs do not use or claim roll back into the pot of money we use to allocate. However, as in the past, we may have to tell clubs to wait once we “run out” of funds and tell them they can reapply once we get more funds to allocate. Dickson adds that this concept may be difficult for clubs to understand. Dougherty continued to explain the report and mentioned that the SSU EO1000 is a way for AS to give money back to the school for areas such as facilities. We give our programs (ASP, JUMP, Children’s School, and Senate) less detailed budgets, which allows them more reign over how they spend their money. Student fees come into the General Fund once they are paid by students and then are allocated and dispersed to us. Executive Vice-President Anthony Gallino asked when we can review August’s or September’s reports. Dougherty answered that on the 17th of
every month, we receive the previous month’s expenditures. So on September 17th, we will be able to review August’s report. Senator Bianca Zamora asked how many student assistants ASP has. Executive Director Erik Dickson answered that they had 5 in July but now they have 6. Executive Vice-President Anthony Gallino asked why “Alternative Breaks” appears twice on the budget for JUMP. Vice-President of Finance Matt Dougherty answers that “Revenue” is money they intake where “Expenses” is money we allocate to them. Dickson clarifies that “Expenses” are what they can spend but the “Revenue” is what they need to earn in order to use the money we have given to them. The Children’s School spending is not included because it is very serious and complex accounting. This report can be considered a warm up compared to the Children’s School’s report. Senator Annie Green asked why Senate’s only revenue is AS Allocation. Vice-President of Finance Matt Dougherty answered that Senate’s only revenue is what we receive from the General Fund revenue. We do not have any native revenue. Dickson added that the Senate approves what it approves and we have to deal with it. Also, Dickson mentioned that the bartenders for the GMC are not shown in the budget because they are a wash. Investment income is not shown either. Executive Vice-President Anthony Gallino asked what we have invested in. Dickson answered that the university limits what we can invest in by only giving us two options but currently all of our investments are sitting in the SWIFT pool. Senator Mallory Rice asked what “Educational Initiatives” are in the Senate budget. Dickson answered that the intention was that if a resolution was approved and the Senate wanted to run an educational campaign, that budget line could be used for supplies. Rice also asked what happens if we do not use our “Voter Registration” funds since as of now there has been no talk of running a voting campaign. Dougherty answered that if we don’t use the money it rolls over into a reserve and Senate can decide if we want to invest it or revise our budget. Dickson added that Lobby Corps will be handling the voter registration this year. Executive Vice-President Anthony Gallino asked about budget revisions during the fiscal year. Dickson answers that we can only revise the funds of what we have left in that budget line. Dougherty adds that the next corporate meeting will be more interesting because we will have more numbers and have a better idea as to what we’ve spent in the school year thus far. He encourages all Senate to read through the report again and consider if we need to continue allocating what we’ve allocated in the past. Dickson encourages the senators to start asking questions in order to get a better understanding of what is happening in the corporation.

Executive Vice-President Matt Dougherty then goes through the three tiers of grants and explains their meaning and use. The sports clubs utilize the Travel tier the most. Dougherty reports that we have already approved roughly $24,000 to clubs this school year. Senator Luke Tesluk asks if it is dangerous to approve more than we have. Executive Director Erik Dickson answers yes it is, but adds that a lot of thought goes into approving grants and how much we decide to allocate. Dougherty added that once grants expire we can reallocate those funds that the club didn’t use.

Richard Senghas mentioned that the same cycle happens within the provost’s office. Sometimes they launch more classes than they have money for and then they have to go back into their budget and find money to reallocate to pay for those classes. Senator Mallory Rice asked if there are regulations regarding who or how many could travel in order to be approved. Dougherty answered that currently that there are no regulations and that is something he thinks we should change. Dougherty asked if anyone had any concerns. Executive Vice-President Anthony Gallino and Senator Mallory Rice both think $1,000 for one person to travel should not be allowed. Gallino asked about the difference between what is “equipment” and what isn’t. Dougherty expressed his worries that there really isn’t an opportunity for clubs
to get equipment specific to their club. Rice also asked about the sports clubs’ concerns. Dougherty answered that they were concerned about the turn-around time and possibly being able to receive more money. Matthew Lopez-Phillips asked about IRA funding and if it has an effect on whether clubs are approved or not. Dougherty answered that currently clubs can receive funds from both IRA and us. Executive Vice-President Anthony Gallino asked who primarily uses the club grant money. Dougherty and Dickson answered that mostly Greeks and sports teams use the Travel and Supply tiers while non-sports and non-Greek clubs use mostly the Programming tier. President Mac Hart wants to make sure that we reach out to clubs and get their thoughts on possible revisions of the policy. Senator Annie Green mentioned that the Arts and Humanities clubs have no idea how to even request funds. Dougherty answered that it is simple. The application is on OrgSync. Senator Luke Tesluk wanted to see if perhaps we could get the club presidents together and show them the process. Dickson answered that we do that at the club chartering meetings, which all club presidents and treasurers must attend. Richard Senghas mentioned that the policy is here to keep a handle on decisions being made. We make big decisions on the policy beforehand in order to make fewer decisions when clubs actually apply. Dickson added that we cannot approve or disapprove of a club’s grant request based on their mission. Dougherty wants the Senate to consider the fact that currently clubs can apply for a Travel and Supply grant for same event. Also, Dougherty added we do not fund frozen clubs (outstanding bill or negative balance). Executive Vice-President Anthony Gallino asked how much it costs us to keep the club accounting in the Business Office. Dickson answered approximately $40,000. Gallino also asked if any other CSU’s offered this luxury for free. Dickson answered that only some do. Dougherty added that we have one of the best club accountants here, Linda Williams, and she is extremely knowledgeable about what she is doing. Senator Mallory Rice asked when Dougherty would like to put revisions to the policy on the Senate agenda. Dougherty answered that it depends if we want to change the policy in the middle of semester or wait, but he wants to put it on the agenda as soon as possible. Lastly, Dougherty wanted to talk about how fair the policy currently is. He wants to maybe have a follow up form from the clubs to receive their feedback on the process. In addition, Dougherty wants to even out the playing field for sports clubs because not all of them know that the club grant process exists. Instead, those clubs fundraise all year to raise money to support their club while others can get both IRA funds and AS grant funds.

The Senate took a 5 minute break at 2:46 PM.

b. AS-I.27.13.14 Approval of Capital Reserve Expenditure for Type II Technology Equipment in the AS offices in the Student Center (Action)
   i. Discussion- Senator Mallory Rice asked if the 13 computers being added will be for all of AS or just Senate. Executive Director Erik Dickson answered that we already have 30 computers, but we are trying to have 4 computers in each bull pen for each of our programs. So the 13 computers will essentially be for everyone. Senator Bianca Zamora asked where the Wolf Bucks register would be going in the Student Center. Dickson answered it would go at the front desk so that students can buy more things using Wolf Bucks because using credit cards is expensive. Executive Vice-President Anthony Gallino asked how Dickson had come to the total of $6,000. Dickson answered that he met with Ryan Ernst, who is in charge of Wolf Bucks and he said it would be slightly over $5,000, so the $6,000 is a buffer. Vice-President of Finance Matt Dougherty asked if the register could also process credit cards. Dickson said no, because that type of register is more expensive. Dougherty also asked Dickson to clarify the price difference between the different type fo
computers being purchased. Dickson answered that the PC’s are cheaper and we are getting more of them than the Mac’s. Again, the $13,000 is to buffer. Dickson then goes through the furniture plan of the Student Center and explains where the computers will be going. (In each bull pen)

ii. Action
Executive Vice-President Anthony Gallino moved to approve the “Capital Reserve Expenditure for Type II Technology Equipment in the AS offices in the Student Center”, Seconded by Senator Tyler Davis.
12 yes, 0 nays, 0 abstentions (Durkee absent)

c. AS-R.28.13.14 Creation of Student Produce Grower Insurance Service
   (Discussion)
 i. Discussion- President Mac Hart explains why he feels this type of grant service should be offered to students. He states it is geared towards students who participate in small scale gardens and who then sell that produce. A major benefit is the relationship built between students and community partners. This resolution would accomplish the mission of the resolution approved last year to improve relationships between students and the Rohnert Park community. It also meets various sustainability goals. It introduces students to a new program that we don’t see much of on the Sonoma State campus. Senator Luke Tesluk asked if entrepreneurs besides farmers will now expect the same insurance. Executive Director Erik Dickson answered that even if future entrepreneurs wanted such a service, AS does not have to give it to them. President Mac Hart supports this one because it is so broad. If there was another entrepreneurial program that will carry the same benefits and is as broad as this one, then he agrees we should fund that as well but he has not seen one yet. In addition, Hart mentions that this resolution ties into various aspects of our mission. Senator Sarah Anthony asked if maybe there is a conflict of interest between Mac and why he wants to create such a program, being a grower himself along with a few of his friends. Hart answers that he will abstain from the vote on the resolution because he does in fact already have such insurance in place and that he will not participate in this program himself. Anthony countered that if the resolution is in put in action, then it will be benefiting his friends. Hart answered that most of the students currently in such a program are seniors and a program like this will be important for future students who wish to be in such a program. Vice-President of Finance Matt Dougherty likes how it coincides with our sustainability goals, which proves our commitment. He also likes that we are helping students build a future business. Dougherty also asked who requires this liability insurance to be in place. Hart answered Sonoma Agricultural Commissioner. Dougherty asked if we can put one group of growers under one grant. Hart answered no because we don’t want to ostracize one student who perhaps isn’t connected to one group or lot. President Mac Hart’s friend and fellow grower, Brandon, came to present his views on the resolution and his background with the current program in place and also why this would be important for future generations. Senator Annie Green commented that perhaps this insurance would be better for the new entrepreneurship program to fund instead of passing a resolution. Brandon countered that this resolution would be the most logical answer. Senator Mallory Rice asked if this type of funding is legal. Executive Director Erik Dickson answered that it will be more of a grant as to keep a barrier between AS and the liability that comes with the insurance. Rice stressed that she does not support this resolution because it is more for the purpose of individual enrichment and not for the students as a whole. Senator Bianca Zamora countered that because the produce can be sold to the school cafeteria, it will end up benefiting the school as a whole. Brandon added that with 5 people getting this
insurance, the impact and benefit will grow exponentially each year. Vice-President of Finance Matt Dougherty mentioned that the programs we offer don’t always benefit the whole school, and we need to keep in mind that this won’t always be the case. Dougherty adds that if it is benefiting Sonoma State then it is benefiting the student body. Also, he added that we are on the business of spending money wisely and we can change and tweak the resolution to make it better for AS but in general we will be adding to AS as a whole. Senator Libby Dippel and Senator Tyler Davis agree. Davis added that the idea of giving back to the students is cool but he is worried about how the program will continue. Senator Bianca Zamora suggested making the various growers into a club. Executive Director Erik Dickson countered that the club process would be complicated. Brandon added that they tried the club route but ran into various roadblocks. Senator Allison Jenks is concerned about the funds only being allocated to 5 farmers. Senator Sarah Anthony added that this type of program at Chico State improved the school as a whole. Vice-President of Finance Matt Dougherty added that having this program would be a great benefit for the school. Brandon mentioned that finding freshman to participate is the most difficult part. Dickson encouraged the Senate to read through the resolution and have conversations with each other in order to come prepared with changes and arguments next time when the resolution is an action item.

V. Reports

a. **Senator Tyler Davis**- Tuesday, I attended the Fee Advisory Committee Meeting and learned there is a difference between club dismemberment between male and female sports. Wednesday, I met with Steve Cuellar, the Chair of Economics. Thursday, I scheduled a meeting with Terry Lease for the 19th. Also, I talked with Patrick Maloney about Entrepreneurial Leadership Learning Program. I went to the Finance Club meeting. Lastly, I met with Bianca Zamora about a resolution to increase remuneration for Senators in AS.

b. **Senator Bianca Zamora**- No Report.


d. **Executive Vice-President Anthony Gallino**- On Tuesday, I met with the signage task force and I attended the Alumni Association meeting. Wednesday, I went to the Search Committee for the Senior Director for Human Services and I attended an event in the HUB called SPOKE! Poetry. Thursday, I went to the President Budget Advisory Committee where Matt and I expressed our concern over Student Affairs and the need to acknowledge the funding challenges present there. I also went to EPC, Academic Senate and the HUB reception and opening on Thursday as well. Friday, I have the first Lobby Corps meeting as well as the Green Music Center Board of Advisors University Affairs Committee meeting.

e. **Senator Mallory Rice**- This week, I went to the Electrical Engineering and Computer Science clubs. In Academic Advising Subcommittee, it was reported from another committee meeting that the graduation priority deadline may go away. They are hiring a third academic advisor as well as a full time career advisor. Advising for veterans was a big topic. In other news, Kashak is retiring.

f. **Senator Annie Green**- No Report.

g. **Vice-President of Finance**- No Report.

h. **Senator Marina Goldstein**- No Report.

i. **Senator Allison Jenks**- No Report.

j. **Senator Angie Durkee**- This week, I discussed strategy for the Signage Policy with Annie, Anthony, and Erik. I finalized the details for the Pack the Pub event. I emailed IFC to join Tradition Coalition. I met with Sachika to discuss other spirit events on campus. I attended Bernadette’s discussion on Syria in the HUB. I met with Micki
and will be in contact with her. Also, I updated Tradition Coalition and completed office hours.

**k. Senator Libby Dippel-** Last Sunday, I met with Alpha Omicron Pi and Alpha Gamma Delta to continue my 120-day ordinance discussions. I gave my report to the Rohnert Park City Council. Unfortunately, I couldn’t stay for the whole meeting. However, I was there when they were discussing Rohnert Park Founder’s Day which is September 21st. I think it would be a great opportunity for us to go there and interact with the community. I began researching Cotati’s city ordinances and their city council meetings to see if they passed anything like the 120-day ordinance. I made a statement to the STAR about Greek housing, which was published this week. Lastly, I will be going to the GMC gala this Sunday to represent AS.

**l. President Mac Hart-** This week, I connected with a student photographer on a potential project proposal with AS. There will be more to come on it these next few weeks. I met with Ricci Solomon, the TKE president, to speak about: issues his organization is facing with concern to space reservations and risk analysis for meetings and events, spreading messages throughout our campus community, and how to bring good energy into the opening of the Student Center, as we’ve invested a lot in the facility. Also this week, I attended FAC with Tyler Davis, Matt Dougherty, and Morgan Fjord. I met with three first year students to talk about the opportunities to get involved. Lastly, I attended the SSE Finance Committee and the SSE board meeting.

**m. Senator Sarah Anthony-** Last Friday, I observed Bianca Zamora’s Diversity Advisory Committee. I took it a little easy this week, but next week I will be devoted to two committee meetings, as well as beginning to recruit my advisory board council.

**VI. Items for the Good of the Order-** Executive Director Erik Dickson mentioned that he received our audit and it is available for all senators to look over. The Articles of Corporation, voted on last election, are now edited. Dickson also commented that this was the best corporate meeting he has sit in on yet. Lastly, he passed on information from Matthew Lopez-Philips about “Question, Persuade, Refer” (QPA) workshops, promoting suicide prevention training.

**VII. Adjournment-** The meeting was adjourned by Iman Rashed, Chair of the Senate, at 4:30 PM.

Approved by the Associated Students Senate on 9/17/13.

Iman Rashed, Chair of the Senate