
RESUME – REVERSE CHRONOLOGICAL

ALICIA GUTIERREZ

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EDUCATION

B.A. American Studies, concentration in Minority Education, May 2009
Sonoma State University, Rohnert Park, CA

University of Costa Rica, Educational Abroad Program

SKILLS

- Proficient in conversational Spanish
- Microsoft Word, Excel, Adobe Photoshop, Dreamweaver, strong Internet research skills

EXPERIENCE

Break the Cycle, Sonoma, CA. 9/2008-present

TEACHING INTERN

- Improve 1st grade math skills
- Motivate underachieving students toward success in their annual district exams
- Design individualized curriculum

Edna Brewer School, Napa, CA. 9/2007-present

TUTOR AND TEACHER'S AIDE

- Developing a semester teaching unit on culture, ethnicity, and identity
- Conceptualizing and implementing a yearlong project for ESL students that will culminate in a journal of autobiographical works. Result will be a learning tool and model for other ESL teachers, a historical archive, and source of inspiration for other ESL students
- Drafted proposal to finance project, which resulted in being awarded grant support

Wicked Corporation, Berkeley, CA. 7/2005-12/2005

SALESPERSON

- Refined communication skills and marketing techniques
- Led in clothing sales for the months of July and August

National Cheerleaders Association, Garland, TX. May-July 2004 & 2005

INSTRUCTOR AND CAMP LEADER

- Instructed students of all ages in cheerleading, gymnastics, and dance
- Collaborated with a team of instructors to create a positive, fun, and lively learning atmosphere

ACTIVITIES

Rush Chairperson for Chi Omega Sorority 1/2007 -12/2007

- Directed team of 70 chapter members in planning recruitment
- Recruited women to join Chi Omega Mu Chapter by implementing marketing strategies
- Successfully pledged full quota for two semesters
- Increased chapter unity and spirit by designing team building activities
- Budgeted spending for preparation and implementation of Rush week

Managing Editor, *Maganda*, a Filipino literary and art magazine 9/ 2008-present

- Designed visual concept for the magazine's 2008 debut
- Organized fundraising and promotional events; sought out performers for events

CAREER SERVICES

Sonoma State University • Salazar 1070 • www.sonoma.edu/sas/crc