



# PETITION TO TAKE ADDITIONAL UNITS

This form is to be used by undergraduate students wishing to register for additional units. Complete this form and provide it to your academic advisor for approval. **Submit the approved form to Admissions and Records BEFORE THE END OF ADD/DROP.**

Name \_\_\_\_\_ SSU ID# \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip \_\_\_\_\_

SSU E-Mail \_\_\_\_\_@sonoma.edu Phone: \_\_\_\_\_

Cum. Units Completed \_\_\_\_\_ Cum. GPA \_\_\_\_\_ Major \_\_\_\_\_

Petition is for the following term: Term  Fall  Spring 20\_\_\_\_

Please indicate the additional course you wish to add:

Course Title: \_\_\_\_\_

Course Registration Number (4-digit) \_\_\_\_\_

Course number \_\_\_\_\_ Units \_\_\_\_\_ **TOTAL Semester Units Requested** \_\_\_\_\_

Reasons for an overload: (can use back of form if more space is required)

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### Important Information!!! Please Read!!

Approvals will be considered based on your academic level, cumulative GPA and present course load.

If your petition is approved, your record will be adjusted and an e-mail will be sent to you at your SSU email account. You are then responsible for adding the course. If your petition is denied, you will be sent an e-mail notifying you of the denial.

Advisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

A&R Approval \_\_\_\_\_

Date \_\_\_\_\_