

Multiple Subject Blended Credential Program Admission Requirements

Candidates applying for the Multiple Subject Blended Credential Program are expected to meet the admission requirements identified below. Each of the following requirements must be met and materials returned to the Credentials Office in the School of Education, Stevenson 1078, in one complete packet within the admission period.

1. Office Check Sheet (MSBD – 1)

Fill in the required information on the top section of the office check sheet only.

2. Application for Admission to Multiple Subject Blended Program (MSBD-2 through MSBD-3)

Fill in the required information.

3. Statement of Purpose

Please follow guidelines on page (MSBD-4)

4. Basic Skills Requirement

Passing the Basic Skills Exam is an admission requirement for the Multiple Subject Credential Blended program. Please submit the following with your application:

- Copy of your passing scores for CBEST OR printout of CBEST registration; visit www.cbest.nesinc.com

Note: Multiple Subject Blended program applicants must use the CBEST for the Basic Skills Requirement.

Traditional Multiple Subject Credential program candidates may fulfill the Basic Skills Requirement by either passing CBEST *or* by passing all three subtests of CSET: Multiple Subjects *with* CSET: Writing Section.

CSET: Multiple Subjects with CSET: Writing Section is not a Basic Skills Requirement option for Multiple Subject Credential Blended candidates.

5. Verification of Pre-Program Field Experience

Submit the form provided by the Hutchins School to verify pre-program field experience. A total of at least 45 hours of pre-program field experience is required and **MUST** be completed before beginning the Multiple Subject Credential program. If this requirement is in progress at the time you apply, please submit the form once the requirement has been met and prior to admission to the program – *no later than **March 15** for fall program admission.*

6. Letters of Recommendation: (two required)

Ask two instructors, supervisors or other individuals who are in a position to recommend you to the teacher preparation program to write a *Professional* letter of recommendation on professional letterhead. Letters **must** be current and original (within the last 6 months). Submit the two letters with your application packet. **Please see MSBD-6a through MSBD-6b for more important details regarding letters of recommendation.**

Note: Your LIBS 101 and 102 faculty provide Hutchins Lower Division Evaluation Forms (see item 8 below) for inclusion in the application. **Do not ask your LIBS 101 or LIBS 102 faculty for letters of recommendation.**

7. Transcripts

Provide a complete set of (official or unofficial) transcripts for all colleges (other than SSU) you have attended. (Please note: Admissions and Records will not share transcripts with the Credentials Office). If SSU is the only college or university you have attended, you do not need to provide transcripts. For admission, the candidate must have attained a cumulative grade point average of at least a 3.0 in all college coursework or equivalent.

8. Hutchins Lower Division Evaluation Forms (two required)

Submit copies of two Hutchins Lower Division Evaluation Forms. Contact Hutchins faculty to obtain copies of these forms.

9. Certificate of Clearance

In accordance with California State law and Education code, all teaching credential applicants must go through a background check and fingerprinting process **BEFORE** entering the classroom. Please see the attached forms. It is advantageous to get this turned in early so that it will not delay your admission. (If you download this information from the Internet, contact the Credentials office for the aforementioned forms. They are not available on the web.) Acceptable documentation in lieu of forms: most credentials or permits issued by the California Commission on Teacher Credentialing, including emergency 30-day, pre-intern, emergency long-term, clear or preliminary, or children's center permits.

10. TB Test

TB test verification should be a photocopy of a note or card from a doctor. A negative skin test or a letter from a doctor verifying a clear chest x-ray is acceptable. Test or x-ray evaluation should be no more than 12 months old.

11. Legal Information Requirement:

California law and credential standards require that all teacher education candidates receive information about illegal discrimination, sexual harassment and suspected child abuse reporting BEFORE entering California P-12 classrooms. To meet this requirement, view the on-line video entitled "School of Education Legal Seminar" available at www.sonoma.edu/education found on the right hand side of the "Homepage". Then, contact the School of Education office at 707-664-3115 to schedule a time to take the follow up 45 minute exam. You can view the on-line video at any time. ***This requirement must be completed prior to applying to the program.***

12. CSET: Multiple Subjects:

The CSET: Multiple Subjects exam is not an *admissions* requirement for Blended program applicants.

This requirement **must** be met prior to enrolling in Full Time Student Teaching (EDMS 482). EDMS 482 is taken in the last semester of the credential program. For information on the CSET: Multiple Subjects please visit www.cset.nesinc.com . We advise you to take the CSET: Multiple Subjects exam no later than the **September** test administration for Spring enrollment in EDMS 482. Taking the exams later than recommended may result in delays in your EDMS 482 completion. In order to further expedite the process, upon receipt of test scores please submit a photocopy of your test scores directly to the Credentials Office.

If you are having difficulties completing these requirements prior to submitting your application, please email the Credentials Office at: credentials.office@sonoma.edu for assistance.

Office Check Sheet

Name: _____
Last First Middle

SSU Email Account _____ PLEASE PRINT CLEARLY

Personal Email Account _____ PLEASE PRINT CLEARLY

Address: Mailing _____
Permanent _____
(if different from mailing)

Telephone: Home _____ Cell _____
Work _____

DO NOT WRITE BELOW THIS LINE

Date Processed: _____

NEED

- _____ 1. Office Check Sheet
- _____ 2. Application for Admission to MS Blended Program
- _____ 3. Statement of Purpose
- _____ 4. Verification of CBEST ____ IP Date: ____ OR ____ Passed Date: ____
- _____ 5. Verification of Pre-Program Field Experience (Hutchins form)
 If in progress, submit form once experience has been completed no later than March 15
- _____ 6. Letters of Recommendation (2 Required) **Please Submit:** ____ One Letter ____ Two Letters
- _____ 7. Transcripts from the following institution/s:

- _____ 8. Hutchins Lower Division Evaluation Forms (2 Required) **Please Submit:** ____ One Form ____ Two Forms
- _____ 9. Certificate of Clearance
- _____ 10. TB Clearance (*Not older than 12 months*)
- _____ 11. Legal Information Requirement

As of _____, your application packet is COMPLETE INCOMPLETE.

If we have marked the INCOMPLETE box, please submit items marked above as NEED no later than _____. Failure to do so may result in your application being delayed and/or being denied for admission. **Please note:** *this date does not apply to the pre-program field experience requirement. That form may be submitted once the experience has been completed & prior to enrolling in credential program courses.*

If we have marked the COMPLETE box, no additional items are required at this time. Notification of an Interview and/or admission to the program will follow from the Credentials Office.

APPLICATION FOR ADMISSION TO MULTIPLE SUBJECT BLENDED PROGRAM

Name: _____
Last First Middle

Date of Birth: _____ Gender: _____ Male _____ Female

Social Security Number: _____ Student ID Number: _____

Credential Program for which you are applying: (please mark one)

___ Multiple Subject Blended ___ BCLAD Option

Ethnic Identity – Indicate the group with which you most strongly identify

- | | |
|---|--------------------------------|
| ___ 1. American Indian/Alaskan Native | ___ 13. Laotian |
| ___ 2. Black Non-Hispanic, including African American | ___ 14. Vietnamese |
| ___ 3. Mexican-American, Mexican, Chicano | ___ 15. Thai |
| ___ 4. Central American | ___ 16. Other Southeast Asian |
| ___ 5. South American | ___ 17. Guamanian |
| ___ 6. Cuban | ___ 18. Hawaiian |
| ___ 7. Puerto Rican | ___ 19. Samoan |
| ___ 8. Other Latino, Spanish-origin, Hispanic | ___ 20. Other Pacific Islander |
| ___ 9. Chinese | ___ 21. White |
| ___ 10. Japanese | ___ 22. Filipino |
| ___ 11. Korean | ___ 23. Other |
| ___ 12. Asian Indian | ___ 24. Decline to State |

Applicant Specifics

BA or BS Degree: _____
Major Institution Year Graduated (or year & term expected)

List ALL accredited colleges and universities attended (other than Sonoma State University):

<u>Institution</u>	<u>Dates of Attendance</u>	<u>Degree(s) Awarded (if applicable)</u>
_____	_____	_____
_____	_____	_____

Describe any volunteer or paid experience you have had with elementary or secondary school age children (*attach additional sheets if necessary*):

X

Applicants Signature

Date

PERSONAL and PROFESSIONAL FITNESS

Personal and Professional Fitness: All questions must be answered by placing an “X” in the proper column.
Any “YES” answer must be explained fully on a separate sheet of paper.

	<u>YES</u>	<u>NO</u>
a. Have you ever had any credential, including but not limited to any Certificate of Clearance, permit, credential, license, or other document authorizing public school service or teaching, suspended, revoked, voided, denied and/or otherwise rejected for cause in California or any other state or place?	_____	_____
b. Have you ever had any application for a credential, including but not limited to any Certificate of Clearance, permit, credential, license or other document authorizing public school service or teaching denied and/or rejected for cause in California or any other state or place?	_____	_____
c. Have you resigned from or otherwise left public employment to avoid investigation for alleged misconduct and/or dismissal in California or any other state or place?	_____	_____
d. Are you now the subject of any inquiry, review or investigation by a teacher licensing agency in connection with any alleged misconduct; is any disciplinary action now pending against you in any school in California or any other state; is any adverse action now pending against any credential you hold, including but not limited to any Certification of Clearance, permit, credential, license or other document authorizing public school service or teaching, before any teacher licensing agency or court in California or any other state?	_____	_____
e. Have you ever been convicted, including a plea of nolo contendere, in California or in any other state or place of any felony or misdemeanor offense, involving children, a school, school employment, educational personnel or property, or any combination of these?	_____	_____
f. Have you ever been convicted of any felony or misdemeanor offense, including entering a plea of nolo contendere, in California or any other state or place?	_____	_____

Signature of applicant: _____

Note: Education Code, Section 44320 as amended requires all credential programs applicants to obtain a Certificate of Clearance prior to admission to student teaching, including the field practicum for Pupil Personnel Services credentials. Application materials and instructions are available at the Credentials Office. If admitted to a basic teaching credential program, you will be given the materials to apply for the Certificate of Clearance at orientation. All of the above questions are asked on the application form for the Certificate of Clearance. The Certificate of Clearance is a document issued by the Commission on Teacher Credentialing allowing you to enter a public school classroom for field experience and student teaching. The application for the Certificate of Clearance requires you to answer questions regarding your personal and professional fitness. Along with the Certificate of Clearance application, you are required to submit proof of Live Scan fingerprinting to the Commission on Teacher Credentialing. The fingerprints are processed through the California Department of Justice and the Federal Bureau of Investigation. The Certificate of Clearance is issued after successful completion of the application and fingerprint processing.

Statement of Purpose (*please type*)

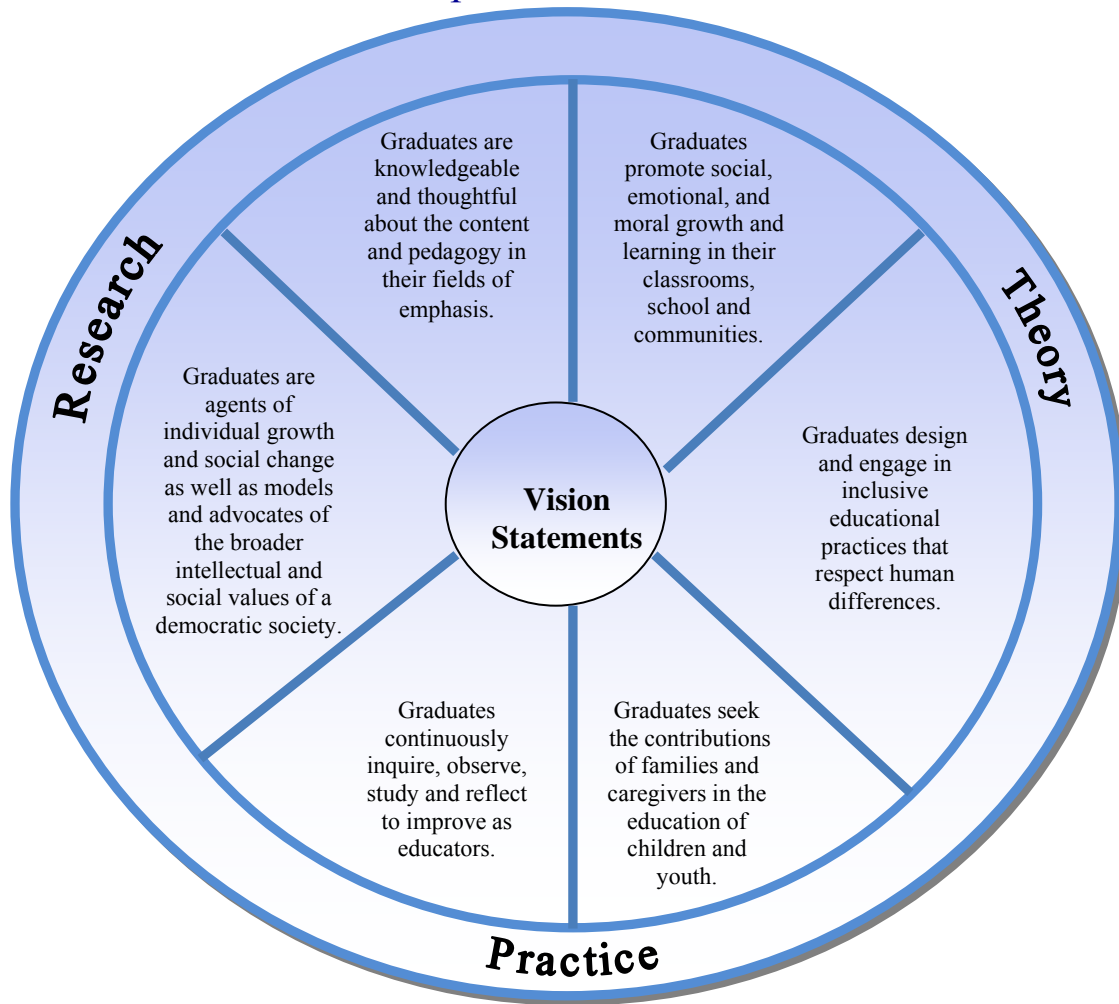
Directions: Please submit your own word processed essay, but attach this sheet as your cover page. The usual length for the statement is 2 to 3 pages, double spaced.

Name: _____ Last 4 digits of SSN : _____

Please include the following three elements in your statement of purpose:

- A brief personal history leading to your decision to become a teacher including your education and activities that directly relate to teaching,
- The knowledge, skills and professional dispositions that you believe are essential for the teaching profession,
- An explanation of why you chose Sonoma State University to pursue your teaching credential with a focus on the School of Education's Conceptual Framework and how this framework supports your vision of teaching and learning.

Sonoma State University School of Education Conceptual Framework



School of Education Mission

To advance excellence in the education profession through university-based preparation of teachers and leaders; to inform that preparation through engagement in and dissemination of exemplary teaching and relevant scholarship and research; and to enact that preparation through collaboration with professional educators, families and the broader educational community.

- Performance Expectations**
Graduates of the School of Education:
- A. Demonstrate depth and breadth of content and pedagogical knowledge
 - B. Are knowledgeable about and able to design, implement, and evaluate instructional practices and educational assessments that are responsive to the full range of individuals – their social, cultural, linguistic, and ethnic diversity, and/or physical and learning disabilities
 - C. Practice their profession in ways that are informed by developmental and learning theory, curricular and pedagogical theory and research, professional standards, and reflection
 - D. Continuously employ their knowledge of research, formative and summative assessments, and qualitative/quantitative methods to measure and improve student learning and their own teaching effectiveness
 - E. Use technology to enhance teaching and support active, authentic learning
 - F. Create and work in collaborative and inclusive communities; and,
 - G. Demonstrate and promote global, multicultural perspectives

- Dispositions**
Our Graduates are professional educators who:
- A. Believe all students can be successful in school and that learning is a lifelong endeavor
 - B. Value social and emotional growth and an ethic of caring, nurturing, and learning in their classrooms, schools, and communities
 - C. Value culturally responsive practices and are knowledgeable and appreciative of the diversity among learners
 - D. Believe that knowledge and learning are based on critical thinking, inquiry, and creativity and that these qualities are essential components of authentic learning
 - E. Believe that social justice, fairness, equality of opportunity, and civic engagement are vital components of a democratic, free public school education
 - F. Value and demonstrate professional and ethical standards

Letters of Recommendation (Supporting Documents)

Applicant Name _____ Last 4 digits of SSN: _____

Credential program to which you are applying _____

To the applicant: Complete the top of this form. You are required to submit a minimum of two recent (within the last six months) letters of recommendation. Please give a copy of this form to each person writing a letter of reference.

To the person writing this letter of reference:

Please write a letter that indicates your sense of the applicant's readiness and qualifications for entering a teacher credentialing program. Please sign the letter, attach it to this form, seal it in an envelope, and sign the back of the envelope. You may return the envelope to the applicant or mail it directly to:

Credentials Office
School of Education
Sonoma State University
1801 E. Cotati Ave.
Rohnert Park, CA 94928

In your letter, please address some or all of the following:

- In what capacity you have worked with the applicant
- How long you have known the applicant
- The applicant's
 - aptitude and passion for teaching
 - openness to exploring new ideas and multiple perspectives and a commitment to lifelong learning
 - ability to communicate and work with children, adolescents, and adults
 - dependability, conscientiousness, reliability, and trustworthiness
- Any other qualities that demonstrate the applicant's qualifications as a credential student and future public school teacher

Name

Title

Institution

Signature

Date

Letters of Recommendation (Supporting Documents)

Applicant Name _____ Last 4 digits of SSN: _____

Credential program to which you are applying _____

To the applicant: Complete the top of this form. You are required to submit a minimum of two recent (within the last six months) letters of recommendation. Please give a copy of this form to each person writing a letter of reference.

To the person writing this letter of reference:

Please write a letter that indicates your sense of the applicant's readiness and qualifications for entering a teacher credentialing program. Please sign the letter, attach it to this form, seal it in an envelope, and sign the back of the envelope. You may return the envelope to the applicant or mail it directly to:

Credentials Office
School of Education
Sonoma State University
1801 E. Cotati Ave.
Rohnert Park, CA 94928

In your letter, please address some or all of the following:

- In what capacity you have worked with the applicant
- How long you have known the applicant
- The applicant's
 - aptitude and passion for teaching
 - openness to exploring new ideas and multiple perspectives and a commitment to lifelong learning
 - ability to communicate and work with children, adolescents, and adults
 - dependability, conscientiousness, reliability, and trustworthiness
- Any other qualities that demonstrate the applicant's qualifications as a credential student and future public school teacher

Name

Title

Institution

Signature

Date