

Single Subject Intern Program Description

As of Fall 2008

To be eligible to apply to the Sonoma State University Single Subject Internship program **you must have the following completed.**

- Program Admission: Application to the Sonoma State University Single Subject program.
- Statutory Requirements
- Pre-service requirements
- Intern Program Application Evaluation Form

California and University Single Subject Credential Requirements

□ Program Admission

If you have not submitted an application you can find information and the application for the Single Subject Program at the following website:

http://www.sonoma.edu/education/application_docs/basic_application_single_subject.pdf

Documentation to accompany the application includes:

- Statement of Professional Goals
- Two current (within the last 6 months) professional letters of recommendation
- One set of unofficial transcripts from all universities and colleges attended
- Verification of having completed 45 hours of Pre-program field experience within the age group you will be teaching
- Documentation of university Graduate/Postbac Admission

□ Statutory Requirements

- Verification of U.S. Constitution (college level course or exam)
- CSET exam/Subject Matter Waiver (verification of passage of exams or subject matter waiver program)
- Verification of CBEST passage
- Copy of valid TB test (negative result & not older than 12 months)
- Verification of Fingerprints: submit one of the following documents
 - Valid or expired Emergency Substitute Teaching Permit
 - Valid or expired Short Term Staff Permit (STSP) OR Provisional Intern Permit (PIP) OR
 - Certificate of Clearance

□ Pre-service Requirements. These are met by completing the following coursework:

- Classroom Management and Foundations and Planning
 - ❖ EDSS 443b
- Reading and Language Arts
 - ❖ EDSS 446
- Subject Specialized Pedagogy/Specialty Specific Pedagogy
 - ❖ EDSS 444
- Developmentally Appropriate Teaching Practices
 - ❖ EDSS 444
- Teaching English Language Learners
 - ❖ EDSS 446

□ **Legal Information Requirement:** This must cover Illegal Discrimination, Sexual Harassment, and Child Abuse. It can be met by viewing the School of Education Legal Seminar Videocast and passing a test related to the content of that video OR by providing documentation showing you have met this requirement through other training.

□ Intern Application. If you have any questions, please contact the Intern Advisor identified below:

1. Employment verification.
 - This must be verified by a letter of employment, on official letterhead from the employing school or district, verifying the date employment began, the type of assignment and location, and whether it is a full time or part time position (if it is part time the letter needs to specify the percentage of time you will be working)
2. Completion of Intern Program Application Evaluation Form
3. Completed and passed the Intern Application Interview process.
 - ❖ *Based on academic progress and professional dispositions and responsibilities*

***Please check with your district of employment for CPR verification requirement.*

If you would like further information please contact **Dr. Karen Grady**, Intern advisor for the Single Subject Program at karen_grady@sonoma.edu or 707-664-3328.

Single Subject Intern Program Application Evaluation Form

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|---|--------------------|
| Name: | Student ID# |
| Subject Area: | |
| <p>Admissions Requirement:</p> <ul style="list-style-type: none"> <input type="checkbox"/> I am a current student in the Single Subject Credential Program OR <input type="checkbox"/> My application to the Single Subject Program and to SSU is complete <p>Statutory Requirements</p> <ul style="list-style-type: none"> <input type="checkbox"/> I have met the US constitution requirement. <input type="checkbox"/> I have passed all required subsets of the CSET or a subject matter waiver program. <input type="checkbox"/> I have passed the Basic Skills Requirement. <input type="checkbox"/> I have a valid negative TB test on file. <input type="checkbox"/> I have verification of fingerprints on file. (Certificate of Clearance) <p>Legal Information Requirement</p> <ul style="list-style-type: none"> <input type="checkbox"/> I have viewed the Legal Seminar and passed the related test or I have submitted documentation that I have met this requirement through other training. <p>Approval</p> <ul style="list-style-type: none"> <input type="checkbox"/> I have met with the Credential Analyst signifying that I have met all admission/statutory requirements. <p style="text-align: center;">_____</p> <p style="text-align: center;">Signature of Credential Analyst/Date</p> | |
| <p>Preservice Requirements</p> <ul style="list-style-type: none"> <input type="checkbox"/> <i>Classroom Management and Planning</i>: I have taken EDSS 443B and <input type="checkbox"/> <i>Communication Skills including Reading</i>: I have taken EDSS 446 and <input type="checkbox"/> <i>Specialty Specific Pedagogy</i>: I have taken EDSS 444 and <input type="checkbox"/> <i>Developmentally Appropriate Teaching Practices</i>: I have taken EDSS 444 and <input type="checkbox"/> <i>Teaching English Learners</i>: I have taken EDSS 446 <input type="checkbox"/> Cumulative 3.0 GPA in all credential coursework <p>Course Work Requirements</p> <ul style="list-style-type: none"> <input type="checkbox"/> I have a current program plan developed that outlines the courses needed to complete the Intern Program. <input type="checkbox"/> I understand that I must complete all coursework with a minimum 3.0 cumulative GPA for the Intern Credential within two years. <p>Approval</p> <ul style="list-style-type: none"> <input type="checkbox"/> I have met with my advisor signifying that I am in good standing in the program and may seek an Internship Credential. <p style="text-align: center;">_____</p> <p style="text-align: center;">Signature of Advisor/Date</p> | |
| <p>Intern Application</p> <ul style="list-style-type: none"> <input type="checkbox"/> I realize that I must have a job or job offer in a public school to be enrolled in the intern program. <ul style="list-style-type: none"> <input type="checkbox"/> I have a job/job offer at (district/county): _____ <input type="checkbox"/> I have met with the Intern Director and passed the Intern Interview. <input type="checkbox"/> I know that I have to complete the Intern Application Packet to be enrolled in the Intern Program. <p>Approval</p> <ul style="list-style-type: none"> <input type="checkbox"/> I have the signature of the Intern Director signifying that I am approved for an Internship once I have a position or job offer. <p style="text-align: center;">_____</p> <p style="text-align: center;">Signature of Candidate/Date</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Signature of Intern Director/Date</p> | |