Damage Responsibility

Sonoma State University
Housing Services
1801 East Cotati Avenue
Rohnert Park, CA 94928
(707) 664-2541

Name:	Contact Phone #:
Building & Room:	Date Submitted:

In general, all residents are equally responsible for cleaning costs or damages. However, if anyone wishes to accept responsibility for specific damages or cleaning items they can spare their suitemates from being unfairly charged. Common areas including all shared living rooms, bathrooms, closets, hallways, patios/balconies and apartment kitchens are the responsibility of all suitemates.

Use the space below to note all damages and/or special cleaning you or any of your suitemates want to take individual responsibility for. If there is no special agreement made, then the cleaning or repair billing will be divided equally among all suitemates. It's up to you and your suitemates to decide responsibilities. Residents will be checking out at different times and so it's extremely important for suitemates to communicate and fairly divide the cleaning responsibilities. If you need more space, please attach a separate sheet.

Damage/Cleaning Item	Individual Responsible
1)	
2)	
3)	
4)	
5)	
6)	
7)	
8)	
9)	
10)	

If this form does not have valid signatures, it will be voided and everyone charged equally! Signatures are only required for those individuals listed above.

Resident:	Phone:	Date:
Resident:	Phone:	Date:
Resident:	Phone:	Date:
Resident:	Phone:	Date:
Resident:	Phone:	Date:
Resident:	Phone:	Date:
Resident:	Phone:	Date:
Resident:	Phone:	Date:
Resident:	Phone:	Date:
Resident:	Phone:	Date: