

HUTCHINS SCHOOL OF LIBERAL STUDIES
Track II Subject Matter Preparation Major
Effective from Fall 2004
Revised 3/14/08

B.A. IN LIBERAL STUDIES

- For students who intend to pursue an elementary teaching credential. The B.A. in Liberal Studies, Track II Subject Matter Preparation Major in the Hutchins School, fulfills State-mandated content standards for elementary teachers and requirements for admission to a graduate credential program. It also prepares students to pass the California Subject Exam for Teachers (CSET), which is required of all pre-credential students graduating after May 2004.
- Upon successful completion of this program you will receive:
 1. A B.A. in Liberal Studies
 2. Completion of a Subject Matter Preparation Program for Elementary Teachers that meets SB 2042 standards.
- A student who enters this Major with 60-70 university credits can complete the program in 4 semesters by taking 15-17 units each semester.
- After graduation you will enroll in a professional education training program to complete study for the Elementary Credential. At SSU contact the Credentials Office at (707) 664-2581, Stevenson Hall Room 1078.

OVERVIEW OF REQUIREMENTS

Students in this Major must satisfy three sets of requirements:

B.A. In Liberal Studies

40 upper division units are required for the Hutchins School of Liberal Studies, Track II Subject Matter Preparation Major, which includes 2 of 3 prerequisites for admission to the Teacher Preparation Program in the School of Education at Sonoma State.

Prerequisites and Subject Area Concentration

Students must complete lower division general education requirements, **including Ethnic Studies**, with specific requirements in the following areas, which may be taken while the student is enrolled in the major:

Area B: BIO 110 (or equivalent). Students who have completed LIBS 101-202 have completed this requirement.
CHEM or PHYSICS or ASTRONOMY
GEOLOGY or PHYSICAL GEOGRAPHY
MATH 150: Geometry (General Education level math fills this requirement for off-campus transfers)

Area C: C1: Any Courses in:

- 1) History of the Visual Arts. Students who have completed LIBS 101-202 have completed this requirement.
- 2) Performing Arts – Survey (“book”) courses in Dance or Music or Theater

Upper division general education requirements will be met through the completion of a **12 unit Subject Area Concentration** in one of the following areas: Biological Sciences, Environmental Studies, Human Development, Kinesiology, Mathematics, Modern Languages, Physical Sciences, Reading and Literature, Social Sciences, Visual and Performing Arts. See Subject Area Concentration Form.

SSU Graduation Requirement

120 units of university credits are required for graduation.

Advising

Before selecting courses for your first semester in the Major, consult with a Hutchins advisor. You will need to have your Evaluation of Transfer Credits Form to determine if you are required to take any additional university requirements. Your LIBS 302 instructor will be your Hutchins Advisor during your study here.

HOW TO FILL IN YOUR HUTCHINS MAJOR FORM (HMF) AND WORKSHEET

The following KEYS are designed as a line-by-line explanation of all requirements:

Key I	Hutchins Major Form (HMF)
Key II	Pre-credential Requirements
Key III	Subject Area Concentrations
Key IV	Graduation Procedures

Because each student's coursework is different, the Program provides maximum flexibility for transfer credit for courses already taken. Read the *Keys* carefully. Fill in courses already completed at SSU or a previous institution on the *Track II Worksheet* (on back of the Hutchins Track II Major Form (HMF)). At the end of each semester, write completed courses and grades on the appropriate lines of the *Hutchins Major Form* and on the *Worksheet*.

A copy of the complete worksheet must be in your file when you apply for graduation.

KEY I HUTCHINS MAJOR FORM (HMF)

A. Major: Liberal Studies

Catalog Years – Transfer students: Find your catalog years on your Evaluation of Transfer Credits Form in the Degree Information Box. Students who enter SSU as Freshmen: Catalog Years are the two year period that includes the year you entered SSU.

B. Grades All courses listed on the HMF must be taken for a LETTER GRADE unless offered CR/NC only. All courses taken for a Letter Grade must receive a “C-“ or higher. *Exception:* LIBS 302 must be a “C” or higher.

C. Seminar Requirements The educational philosophy of the Hutchins School of Liberal Studies emphasizes the learning environment of the seminar. Limited to 14 students or small group discussions, the seminar fosters students in their ability to participate actively in discussion and in their learning. **STUDENTS MUST COMPLETE AT LEAST FOUR SEMINARS** (12 units); LIBS 302 counts as a seminar. You may choose seminars to fulfill Core Areas, lines #4-7 of the HMF. All LIBS 320 courses are seminars. Consult the Hutchins School Schedule of Classes handout each semester for additional seminar selections.

*Place an X in the column labeled Seminar for each seminar taken for a minimum of 4 LIBS seminars (including LIBS 302). **NOTE:** Numbers below refer to lines on the HMF and Track II Worksheet

1 LIBS 302, Introduction to Liberal Studies This course is taken in your first semester in the Major together with LIBS 304 or 308. *No other LIBS courses may be taken until LIBS 302 has been successfully completed with a “C” or higher grade. Students who have completed the Hutchins Lower Division do not take LIBS 302, and make up the 3 units with LIBS electives.*

2 LIBS 304, We Hold These Truths (Fall Semester)

3 LIBS 308, The Practice of Culture (Spring Semester)

4-7 Core Area Courses Core Area A: Society and Self, Core Area B: The Individual and Material World, Core Area C: The Arts and Human Experience, and Core Area D: Consciousness and Reality

You must take at least one seminar or course in each of the 4 Core Areas. It is recommended that you complete 3 Core Areas before your final semester.

8 LIBS Literacy, Language & Pedagogy You must take LIBS 327 Lit., Lang & Ped. or ENG 379 Pedagogical Grammar

9 LIBS 312 Schools and Society EDUC 417 may substitute for this requirement, but the units will not apply to the LIBS major, and must be made up with LIBS electives.

10 LIBS 330 The Child in Question EDMS 420 substitutes for this requirement, but does not count for the Hutchins major, and must be made up with LIBS electives

11-12 Math 300A Elementary Nbr Systems & Math 300B Data, Chance & Algebra *Exceptions: See Below & Key II, #2*

A. If you have transfer credit for a 3-unit lower division Math for Elementary Teachers course, *you are exempt from Math300A*; however, since a lower division course may not count toward the major, you may NOT enter the course on line #11 of the HMF, and *must select 3 units of additional LIBS electives to fill line #11.* If you have transfer credit for a 3-unit *upper division* Math for Elementary Teachers course, *you may substitute it for Math 300A* on line #11 of the HMF.

B. If you have transfer credit for a 3-unit lower division Probability and Statistics course, *you are exempt from Math300B*; however, since a lower division course may not count toward the major, you may NOT substitute it for Math 300B on line #12 of the HMF. *You must select an additional 3 units of LIBS electives to fill line #12 of the HMF.*

13 Electives

Students may any LIBS courses for elective units toward graduation total of 120. **NOTE:** LIBS 395 CIP does NOT count for the Major. One of the following may be taken for the Major as Student Choice LIBS: UNIV 301 or Social Sciences 305.

14 LIBS 402, Senior Synthesis

May be taken only in the semester in which a student graduates. Application to graduate must be filed. *See KEY IV: Graduation Procedures.*

KEY II Pre-Credential Course Requirements

FILL IN YOUR COURSES ON THE **WORKSHEET** AS YOU COMPLETE THEM.

These courses are mandated by the California Commission on Teacher Credentialing (CCTC). Some are completed as General Education or electives at SSU or at your previous institution. Transfer Students: Consult your EVALUATION OF TRANSFER CREDITS FORM (abbreviated ETC) and your transfer transcripts in your Hutchins file to complete the following. Consult the Subject Matter Preparation Coordinator if you have questions.

Grading: “C-“ or higher grade required. For CR/NC option, see KEY III, 3.

1. Natural Sciences

Students must complete study in the areas of Earth Sciences, Physical Sciences, and Biology. A total of 9 units are required (The LIBS lower division covers the Biology requirement). If offered, it is preferable to take GEOL 107, CHEM 107, and BIO 110 to fulfill these requirements, as these courses have been specifically designed for pre-credential students and will prepare you to pass the C-SET. *If GE courses are substituted for these courses, keep in mind that they will not cover all the content you are required to know, and study for the C-SET accordingly.*

2. Mathematics

9 units of Math. These requirements are normally met by the pattern below:

Math 150, Geometry at SSU. Transfer Students: use course listed in GE Area B4 on your ETC form (*Exception:* Math for Elementary Teachers; see Pattern B or C below).

Math 300A, Elementary Number Systems at SSU (3 units of MATH 300A count toward the Major on line #11 of HMF).

MATH 300B Data, Chance, and Algebra (3 units of MATH 300 count toward the Major on line #12 of HMF).

Alternative Patterns: (also see KEY I, #11-12)

Lower Division Math for Elementary Teachers, 3 units, transferred from another institution will substitute for MATH 300A, but will NOT count toward the Major on line #11 of HMF. You must select an additional 3 units of LIBS electives.

Upper Division Math for Elementary Teachers, 3 Units transferred from another institution will substitute for MATH 300A; enter the course on line #11 of HMF

Additional 6 Units of Mathematics: Math 150 (Geometry) **and Math 300B** (Data, Chance, and Algebra) at SSU. You may substitute a transferred GE Math course for Math 150, but will need to study geometry for the C-SET. Math 300B may be replaced by a transferred GE Probability and Statistics course. Only Upper Division courses can count for the major and be entered on line #12 of the HMF.

Lower Division courses do NOT count for the major. You must select an additional Student Choice LIBS course for 3 units for line #12 of HMF.

3. Visual and Performing Arts

Visual Arts: Any GE course in visual Art History or appreciation (does NOT include Studio courses). Students completing LIBS 101-202 are exempt from this requirement.

Performing Arts: A **survey** (“book”) course in Dance, Music, and/or Theater (courses for Children or for the Classroom strongly preferred. If available, take Music/Theater 205:

Introduction to the Performing Arts. 3 unit courses in any of these areas may substitute for this course, *but will not cover all the content you are required to know. Study for the C-SET accordingly.*

4. EDMS 470 Multicultural Pedagogy is a prerequisite for students planning to attend credential programs at SSU, San Marcos, and Santa Cruz.

5. Elementary School Physical Education

KIN 400. These units do NOT count for the Major.

KEY III PRE-CREDENTIAL SUBJECT CONCENTRATION

The list of Concentrations is available in the Hutchins office and on-line. You may substitute up to two courses already completed at other institutions or at SSU if they cover the same areas of study.

Substitutions require the signature of a Hutchins advisor.

1. Your completed Concentration must include least **12 units**.
2. Courses for Concentration as well as Pre-Credential Course Requirements (KEY II) may be taken CR/NC if they do NOT also count toward the major. For example, MATH 300A may be used for both the Math Concentration and the Major; therefore, MATH 300A *must be taken for a letter grade*. SSU allows a total of 24 units CR/NC toward graduation. Transfer Students: Consult your ETC Form for number of units available to you. Students who have completed the Hutchins Interdisciplinary GE Program may take an additional 24 CR/NC units.

KEY IV GRADUATION PROCEDURES

1. Tests

The **WEPT** must be taken before receiving Senior Status. The **CBEST** is required for admission to all professional credential programs. Students generally take this exam before their senior year. The **C-SET** must be passed before entering into any CSU credential program.

2. Filing for Graduation

Check University schedule for date to apply for graduation *in the semester before you intend to graduate*. Obtain the Graduation Contract Packet in the Hutchins Office and:

1. Copy your Hutchins Major Form (HMF) exactly onto the university Major Requirements Form (triplicate form). *Do NOT include Concentration or pre-credential courses on this form unless they count for the major*. (For example, include Math 300A and B, but not Geometry or any Natural Sciences courses).
2. See your Hutchins Advisor for review and signature.
3. For Department Chair signature, place in the mailbox of the Hutchins Director (faculty mailbox highlighted in blue) in Carson Hall, 44.

3. Graduation Requirements

Minimum 120 units. GPA of 2.0 or higher overall. The university Major Requirements Form will be returned to you by the Admissions and Records evaluator and will indicate if all university and major requirements have been met.