



ADMISSIONS AND RECORDS  
 1801 East Cotati Avenue  
 Rohnert Park, CA 94928-3609  
 (707) 664-2778 FAX:(707) 664-2060

It is the policy of Sonoma State University that no student shall be allowed to enroll in any two or more classes meeting during the same time period. If this does occur the student must complete this form and secure the required signature from BOTH instructors. Completed time conflict forms must be submitted by the end of the add/drop period.

**Please note:** students must be enrolled in one of the classes before this petition will be considered. If the class is full the student will not be added#**This form may not be submitted for wait listed classes.**

Name \_\_\_\_\_ Date \_\_\_\_\_

SSU ID \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_ City/Zip \_\_\_\_\_

Daytime Phone (\_\_\_\_) \_\_\_\_\_

Semester and year of time conflict  Spring \_\_\_\_\_  Fall \_\_\_\_\_

Total Units currently registered for \_\_\_\_\_

**CONFLICTED COURSES**

**I am currently enrolled in**

Class Number \_\_\_\_\_ (4-digit registration #) Dept/Course \_\_\_\_\_ (ex.MATH107)

Instructor Signature \_\_\_\_\_

**I wish to be enrolled in**

Class Number \_\_\_\_\_ (4-digit registration #) Dept/Course \_\_\_\_\_ (ex.MATH107)

Instructor Signature \_\_\_\_\_

Student Signature \_\_\_\_\_

**For Admissions and Records use only**

Approved

Denied

Reason:  class full  unit load  hold on record

Processed By \_\_\_\_\_ Date \_\_\_\_\_

TIME CONFLICT PETITION FORM