



# Volunteer Center

OF SONOMA COUNTY

## Business Volunteer Initiative Research Coordinator

**Benefits:**

Work with Sonoma County corporate leaders & Santa Rosa Chamber of Commerce

Investigate Best Practices in Business Volunteer Initiatives Nationwide,

Interact with Experienced Business professionals

Learn program development skills.

**Description:** The Business Volunteer Initiative Research Coordinator will work with the Community Services Director to research and develop an initiative plan based on best practices. The work will include interviews and discussions with corporate leaders, national research of existing programs, writing program mission and objectives.

**Qualifications:** Self Starter, writing and editing skills, outgoing and engaging personality, desire to learn.

Duration of Internship: September – November, 2009

Program Location(s): Volunteer Center of Sonoma County

Number of Hours: TBD

Name of Intern:

Intern reports to: Director of Community Services, Jim Bray

Apply to Jim Bray at the Volunteer Center.