



Internship Opportunity

Seeking a Senior or MBA student with a concentration in Economics, Finance or Accounting. This internship position is a year-round, part time position that will include almost every facet of the Financial Services Industry. Fantastic opportunity for anyone who is striving toward a career in the Financial Services Industry. Flexible hours – approximately 16 hours per week. This is a paid position.

Duties will include, but are not limited to the following:

General Administration and Marketing

Database Management

Special Projects

Maintain Client Files

Market Research

RFP System – New Client Presentations

Custom Case Presentations and Analysis

Quarterly Performance Monitors and Summary Reports

Advance knowledge of Microsoft Office is required. Most computing applications are written in Excel.

Interested applicants please email your resume to: betty.zootis@citi.com

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