

The Internal Revenue Service Is Hiring Revenue Officers!!!

ARE YOU A US CITIZEN WHO
WANTS AN EXCITING AND CHALLENGING CAREER?

APPLICANTS WITH A BACHELOR'S DEGREE (WITH SUPERIOR ACADEMIC ACHIEVEMENT- 3.0 OR HIGHER OVERALL OR 3.5 OR HIGHER IN MAJOR) OR EQUIVALENT EXPERIENCE OR A COMBINATION OF EDUCATION AND EXPERIENCE MAY BE CONSIDERED.

EXAMPLES OF EXPERIENCE INCLUDE:

- REVIEWING INDIVIDUAL/BUSINESS FINANCIAL CONDITION, ABILITY TO PAY DEBT
 - EVALUATING ASSETS, EQUITY, AND CREDIT
 - COLLECTING DELINQUENT PAYMENTS
- ESTABLISHING OR OPERATING A SMALL BUSINESS AND/OR ADMINISTERING A BUDGET
 - COUNSELING INDIVIDUALS ON TAX FILING AND PAYING OBLIGATIONS
- DEALING WITH VARIOUS LEGAL INSTRUMENTS, (I.E. LEASES, WILLS, DEEDS, TRUSTS)

IF YOU ANSWERED "YES" YOU MIGHT WANT TO CONSIDER A CAREER AS A REVENUE
OFFICER!!!



JOB DESCRIPTION



The Revenue Officer collects and secures delinquent accounts and returns. Their duties include tracing the whereabouts of delinquent taxpayers, setting up acceptable plans for them to liquidate their tax liabilities. They can attach wages, seize and sell assets where an acceptable payment plan cannot be reached. They prepare and analyze taxpayers' financial statements.

IRS IS AN EQUAL OPPORTUNITY EMPLOYER

Positions are Excepted Service under Schedule B authority in accordance with 5 CFR 213.3202 (o) Federal Career Intern Program (FCIP)

Part of the qualification process involves an on-line assessment.

Your assessment score is good for an indefinite period of time. You will only be allowed to take the on-line assessment and interview once in a 12-month period. If you choose to retake the assessment after 12 months, your most current score will be used.

Positions available in the following locations:

Salinas, CA and Santa Rosa, CA

Resumes and transcripts should be faxed to 801-620-3600 or emailed to HCO.OgdenEmp3@irs.gov . Please put "February 2010 FCIP" in subject line.

Please call 801-620-6108 for more information on how to apply!!

**Internal Revenue Service (IRS)
SB/SE Federal Career Intern Program – Revenue Officer**

We are now accepting applications for Revenue Officer (GS-7) positions with the Department of the Treasury, Internal Revenue Service. In order to be considered, you **must be a United States Citizen with a valid driver's license** and have a Bachelor's Degree or higher with superior academic achievement (3.0 GPA or higher for all coursework or 3.5 or higher for coursework completed in the major field of study) or a combination of education and experience may be considered. Examples of qualifying experience could include:

- Reviewing of business' financial condition and its ability to pay debt;
- Evaluating income assets, equity and credit, to collect delinquent payments;
- Establishing or operating a small business and administering a budget;
- Counseling taxpayers on tax filing and paying obligations;
- Dealing with various legal instruments, such as leases, wills, deeds, and trusts.

Please see attached Questionnaire for mandatory information and instructions for submitting applications.

A COMPLETE APPLICATION MUST CONTAIN THE FOLLOWING:

- 1. Completed Revenue Officer Intern Applicant Questionnaire***
- 2. A Resume or OF-612***
- 3. Transcripts (May be unofficial at this time, however, official transcripts will be required if selected.)***
- 4. Veterans Preference supporting documentation, if applicable (i.e., DD-214, SF-15, Vet Letter)***
- 5. Questionnaire***

Complete applications received by October 21, 2009 will be considered for the February 2010 hire. Please FAX complete applications to (801)620-3600 or email to HCO.OgdenEmp3@irs.gov.

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

NOTE: Interns are Excepted Service appointment under Schedule B authority, 5 CFR 213.3202 (o).

Questions regarding the application process should be directed to (801) 620-6108 or emailed to hco.ogdenemp3@irs.gov please put "February 2010 FCIP" in subject line.