

Job Summary

A Rohnert Park-based Payroll Service company is seeking a new member for its IT staff with strong business, technical, problem solving, and communication skills to assist in the implementation, training, and support of HR, Payroll and Automated Time & Labor software systems for its clients.

Responsibilities:

- Collecting and clarifying client requirements
- Configuration of Payroll/Time & Labor software systems according to client requirements
- Training and Support of these systems for clients and internal processing staff
- Assist Sales by providing demonstrations of the software to potential clients

Qualifications:

- College degree or equivalent business experience
- Implementation experience with business process software desired
- HR, payroll knowledge a plus

Compensation Package:

- Salary - negotiable depending on experience
- Health benefits
- 401k plan with company match

Send Resume/Cover Letter to:

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