

Sonoma Mountain Business Cluster Nonprofit Business Incubator Internship

Job Title: Social Media Associate

Developing SMBC presence on top five social media sites.

Sonoma Mountain Business Cluster (SMBC) is a non-profit business incubator specializing in sustainable resources and technologies. Its function is to assist entrepreneurs and startup companies in achieving success. Its further mission is to stimulate regional economic development through entrepreneurship and enterprise development – contributing to the re-invigoration of Sonoma County’s technology industry, and creating value-added jobs.

Website: <http://www.sonomamountainbusinesscluster.com/>

Hours: Flexible

Will you be paid: No. SMBC is a non-profit. Unpaid internships only.

Start Date: Immediate

Location of work: At your preferred site; coordination meetings required at SMBC location

Desired Skills:

- Writing skills for posting information and updates on the business incubator events, news and collaborative projects.
- Computer skills for basic word processing, email, web search for relevant local business content.
- Web research experience and some social media experienced preferred.
- Willingness to learn, and ability to contribute creative ideas a plus.

Benefits to Intern:

- A chance to build a real-world social media campaign from the ground up
- A chance to monitor the success of the social media campaign
- Interns will get to interact with many of the business leaders in the North Bay and some of the brightest and most successful entrepreneurs in the North Bay.
- Have some fun engaging with SMBC management, Boards and other team members.
- Develop valuable contacts in the business and investment community in the North Bay.

Contact: Kari Zimmerman, SMBC Office Manager 707-664-6200
Email at kariz@somobc.org and include your letter of interest.
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