UPDATE ON IMPLEMENTATION OF ON-LINE EVALUATION OF FACULTY AT SSU

9/17/2013

- Class Climate by SCANTRON is the product
- Implementation will occur Fall 2013 and the evaluations will occur during the last 3 weeks of the class and before Finals weeks (Per FSAC 9/12/13)
- Product will be tested in Summer 2013
- All faculty will be evaluated Per CBA 15.15
- Students will receive 2 emails on their SSU accounts with a link to their class evaluations.
- An evaluation link will also appear on the Moodle page for each class
- Faculty will be sent a list of tips to encourage response rate including encouragement to email reminders to their student response.
- Faculty whose classes fall below a 66% or 2/3rds response rate threshold will get an email alerting them to that fact (FSAS Decision 9/12/13)
- Evaluations can be conducted in class on a student’s personal device with email and internet access or outside of class using any internet/email access
- Departments will be able to add questions to the existing University Wide SETE questions
- Qualitative responses can be done electronically and can be reported for each class
- Data will be stored electronically as an extension to the current Personnel Action File per CBA 15.15
- Access to “individual” faculty data will be limited per the CBA Article 11. There will be documentation of all individuals who access the evaluation data.
- SSU policies on RTP and Lecturer evaluation will guide the number of classes to be selected from the SETE data for those processes.
- Faculty Standards and Affairs Committee will develop and recommend to the faculty senate guidelines for the use and access to aggregate data.