How to Enroll for an Early Start Course

Please note after you select Sonoma State University as your Early Start Program campus, you will need to wait until the next business day before you can enroll in your Early Start course(s).

Step 1: Go to www.sonoma.edu and click on Login
Step 2: Click on Forgot your Password (If you already have your Username and password please proceed to step 5)

Step 3: Click on Get Username & Set Password
Step 4: Create your password and obtain your user name.
Step 5: Enter in your Username, Password and click on the Login button
Step 6: Click on the MySSU link

Step 7: Click on Student Center

Step 8: If the following message comes up about Voter Registration read it and click OK
Step 9: From the Student Center, click on the top blue hyperlink, “Enroll in Early Start”

Step 10: A financial aid message will pop up; click OK after you are done reading it.

Step 11: If you are prompted to select a term, choose Summer and click Continue.
Add Classes

Select Term

Set your term then click Continue.

<table>
<thead>
<tr>
<th>Term</th>
<th>Career</th>
<th>Institution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer 2013</td>
<td>Undergraduate</td>
<td>Sonoma State University</td>
</tr>
</tbody>
</table>
Step 12: Make sure the Class Search radio button is marked and click the Search button.
Step 13: If you get a message after clicking the Search button, read it then click OK to proceed.

Step 14: In the Course Subject section enter ESE for Early Start English or ESM for Early Start Math, select Extended Education in the drop down menu for Course Career and then click the Search button.
Step 15: Click the select class button in order to select the class that you wish to take.

Note: If you do not see the select class button verify you are on the ENROLL tab and start from step 10.
Step 16: Make sure this is the class you would like to take and click the Next button.
**Step 17:** If you need to add an additional Early Start course to your Shopping Cart click on the Search button and repeat steps 11-13, if you do not need to add an additional Early Start course click on the proceed to Step 2 of 3 button.
Step 18: Confirm that the classes you need to take for Early Start are listed and click the Finish Enrolling button.

Step 19: A financial aid message will pop up again to remind you of your status for the Early Start Program, click the OK button to continue.
Step 20: Click on the Student Center link in the go to drop down menu to see your schedule.
Step 21: Your schedule will be located at the top of the page.
Step 22: Click on the Account Inquiry link to find out how much you owe for the course.
Step 23: Click on the Make Online Payment button to make a payment or send in a check for the amount indicated on this page.