

**CAMPUS REENGINEERING COMMITTEE**  
**March 11, 2005**  
**MINUTES**

MEMBERS PRESENT:

Larry Furukawa-Schlereth, Chair  
Jane Wright  
Floyd Ross  
Rand Link  
Nate Johnson  
Richard Senghas  
Gloria Ogg  
Rich Marker  
Carol Ingerman  
Catherine Nelson  
Katie Pierce  
Bruce Walker  
Letitia Coate  
Jane Wright  
Elizabeth Stanny  
Sam Scalise  
Eric Dickson  
Susan Kashack  
Lynn McIntyre  
Melinda Barnard  
Perry Marker  
Janice Peterson

Edna Nakamoto  
Eduardo Ochoa  
Katharyn Crabbe  
Neil Markley  
Lori Heffernon  
Ruth Burke  
Mike Kiraly  
Sue Hayes  
Jason Wenrick  
Tim Tiemens  
Nadir Vissaniy  
Brynn McCandless

MEMBERS ABSENT:

Melanie Dreisbach  
Chris Fadeff  
Jason Spencer

Furukawa-Schlereth convened the meeting at 12:05 PM..

The Vice President then made his report to the Campus Reengineering Committee by providing information and or/updates of the following items:

- WASC Accreditation Steering Committee
- New One-Time Division Costs
- Financing Common Management Systems Upgrades
- FISMA Audit
- SCO Credit Card Audit
- Green Music Center System-Wide Revenue Bond Financing
- Need to cancel April CRC Meeting – WASC Conference
- Friday's at Four

The Campus Reengineering Committee then reviewed the Division's Objectives for the 2004-2005 academic year.

A discussion of campus financial affairs followed with a review of the following topics:

CSU and Campus Policy – Year-End Funds  
Status of the Campus Reserve  
Financing Employee Workstations  
Grants and Contracts  
2005-2006 Budget Planning

The Campus Reengineering Committee then turned its attention to the subject of Administration and Finance financial planning for fiscal 2005-2006. Furukawa-Schlereth indicated that budget gaps still existed in the areas of Financial Services, Human Services, Police and Parking Services, Facilities Services, and Information Technology as a result of budget cuts imposed by the State during the 2004-2005 fiscal year. He noted that the Division hoped to address student assistant needs to Facilities Services and cuts made to University Business Services with anticipated new growth funds to the Division in 2005-2006.

The reengineering of the Financial Services cluster was then presented as a second reading and for action. As noted at the February, 2005 CRC meeting, the plan called for the elimination of the currently vacant Senior Director of Financial Services position with the subsequent reassignment of these duties to existing Financial Services managers including the Vice-President and Associate Vice-President. After discussion, the CRC approved the reengineering plan unanimously.

Furukawa-Schlereth then introduced the concept of a Management Training Program for the Division of Administration and Finance. He described the program as follows:

- Management trainees would be recruited from the current non-management, non-faculty, full-time employee pool at Sonoma State University.
- Candidates would be required to document that they held an undergraduate degree
- Over a three-year period, each management trainee would perform confidential administrative and managerial work of an introductory yet sensitive nature
- Management trainees would agree, at University expense, to enroll in and complete during the three-year training period, one of the following Master's degree programs at Sonoma State University:

Master's of Business Administration:	School of Business and Economics
Master's of Public Administration:	School of Social Sciences
Master's of Educational Administration	School of Education

- Upon successful completion of the three-year program, management trainees would be placed in a responsible management position in Business Administration, Capital Planning, Design and Construction, Entrepreneurial Activities, Facilities Services, Financial Services, Human Services Information Technology, Police and Parking Services, or University Business Services.

- Management Trainees would report to and be mentored by the Vice-President for Administration and Finance, the Associate Vice-President for Administration and Finance and/or one of the Senior Management Officers within the Division of Administration and Finance.

Discussion then ensued with respect to the proposed program with most members indicating strong support. Furukawa-Schlereth indicated that he would draft a formal job description and bring the item for formal action at the next CRC meeting.

CRC members then received three reports including presentations on the status of the One Card Project, the Faculty Staff Housing Project and the University Strategic Planning process.

There being no other business, the CRC adjourned at 4 PM