

POLITICAL SCIENCE

DEPARTMENT OFFICE

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*Faculty Early Retirement Program

Programs Offered

Bachelor of Arts in Political Science

Master's in Public Administration

Minor in Political Science

Teaching Credential Preparation

Certificate Program in the Administration of Nonprofit
Agencies

The political science program at Sonoma State University offers excellent opportunities for the study of government and politics. More than 40 courses cover all the major aspects of the discipline. Students develop an understanding of human behavior as it relates to politics. They learn to discuss and analyze critically the many current public policy issues facing the United States and the world. They are taught how to analyze and understand world affairs and comparative politics. They are trained in appropriate research techniques for the study of political processes.

The political science major is a relatively open major, allowing students to choose from a wide range of courses and subjects within a general framework. A common core of courses studies the relationship between values, ideology, and politics (POLS 201); fundamental issues in American politics (POLS 202); the logic of research in political science (POLS 302); comparative approaches and politics (POLS 303); analysis of international politics (POLS 304); and a senior research seminar (POLS 498). Beyond this common core, as part of the additional 20 units required for the major, each

student must complete at least one upper-division course in each of the four major fields of political science: political theory, international relations, comparative government, and American government and politics. Since politics and economics are so closely tied together, the department recommends each student complete a basic course in economics. In addition, the department encourages international study for political science students and will arrange for appropriate credits for courses of study at international universities.

A 20-unit minor in political science also is available. Although the minor most often is used in conjunction with such majors as communications, history, economics, and sociology, it can be paired with almost any major offered at the University.

Features

The political science faculty is an interesting and diverse group of scholars. Several are involved actively in their own research projects and regularly offer the opportunity for students to participate in these projects, often in paid positions. Most of the faculty have also traveled extensively, both in this country and abroad.

Political science majors run an active student club that sponsors talks by leading political figures, candidate debates, and social events throughout the year. In addition, those students enrolling in Model United Nations (POLS 345) travel each spring to another university in the United States or Canada or to the United Nations in New York City for a simulation of the United Nations General Assembly.

Internships

The department offers several programs through which students may gain practical experience while earning academic credit. A political science internship involves working in the office of a public official or, when possible, in an election campaign. Prior interns have served in responsible positions with state assembly members, state senators, and members of Congress, and in a number of campaigns for local, state, and national office. The comparable program in public administration places students in positions, often paid, with local government offices and agencies where they may be involved with city planning and zoning issues, public relations efforts, special research topics, or budget preparation, to mention several possibilities. In addition, the department regularly sends selected students to the state Capitol to participate in the Sacramento Semester Program under which they work with members of the Legislature, officers of the executive branch, or lobbyists to gain a fuller understanding of the political process firsthand. Finally, special arrangements also may be made for some students to serve as staff to members of Congress in Washington, D.C., for a semester.

Academic Advising

The department expects students to seek faculty advice *every semester* when planning their programs. They may ask any faculty member to advise them. As they develop specific interests within the discipline, they are encouraged to select a faculty advisor who shares these interests.

Preparation

Students are encouraged to take English composition and social science courses, including civics, economics, and history. Experience in journalism and debating activities also can be helpful. A foreign language is highly recommended but not required for the degree. Students who plan further study at the graduate level are strongly encouraged to take courses in an appropriate foreign language, since proficiency in two foreign languages is often required in doctoral programs.

Community college transfer students should contact their counseling office or the Sonoma State University Political Science Office to identify appropriate lower-division major/minor preparatory courses. Typically, these would include a basic course in American political institutions, which would fulfill the state code requirements for U.S. Constitution and California state and local government. Other lower-division courses introducing students to the discipline of political science, the study of international relations, and the study of comparative politics also are highly recommended.

Teaching Credential Preparation

The Political Science Department participates in a teacher preparation program that certifies the subject matter competence in social sciences required for entry into a teaching credential program and exempts the student from taking the Praxis II Subject Assessment Examination in the social sciences. Political science majors interested in seeking a general elementary credential may demonstrate subject matter competence by passing the Praxis II Multiple Subject Assessment for Teachers. For further information, contact the department office, or Miriam Hutchins, School of Social Sciences, (707) 664-2409.

Careers in Political Science

Law and Paralegal Careers

Many political science majors plan to study and practice law as a career. Although it is advisable for pre-law students to have as wide a background as possible, the department offers a number of specialized courses in the field of constitutional law and civil liberties. Generally, it is advisable for the pre-law student to seek advice on appropriate courses from a faculty member.

Public Administration Careers

Local, state, and federal governments employ one of every six American workers. A major in political science with a public administration or public policy emphasis can prepare students for civil service careers at national, state, and local levels. While many of these careers require specialized skills (e.g., budgeting and accounting), many require general skills and understanding, with on-the-job training providing the required specialized knowledge.

Political science is also an appropriate major for students seeking training for positions in the overseas agencies of the U.S. government or in international organizations.

Journalism Careers

A political science major, combined with an ability to analyze and understand current political events, and the skills to put that analysis into lucid writing, can prepare the student for an attractive career in journalism. Practical experience offered by the University newspaper is highly recommended.

Business Careers

A large number of political science graduates have found employment in the world of business. Preparation for this career involves a broad liberal arts background, combined with knowledge of governmental organization, public administration, finance, decision-making, organizational behavior, and the process by which political decisions about economic policy are made. Many businesses that recruit liberal arts graduates expect to provide them with special training programs.

Other Careers

Other enterprising individuals develop unique and interesting careers for themselves in politics by developing skills in campaign management, speech writing, polling, public relations, lobbying, voting analysis, or fundraising. These opportunities result from the initiative of the individual combined with the practical experience gained largely through volunteer service with political campaigns.

Bachelor of Arts in Political Science

| Degree Requirements | Units |
|-----------------------------------|-------|
| General education | 51 |
| Major requirements | 40 |
| General electives | 29 |
| Total units needed for graduation | 120 |

Major Core Requirements

These courses should be taken in this order. POLS 302 is a prerequisite for POLS 498.

| | |
|---|---|
| POLS 201 Ideas and Institutions | 4 |
| POLS 202 Issues in Modern American Politics | 4 |
| POLS 302 Social Science Research Methods | 4 |
| POLS 303 Introduction to Comparative Government or | 4 |
| POLS 304 Introduction to International Relations | |
| POLS 498 Senior Seminar | 4 |

One course must be taken from each of the following areas: Political Theory, International Relations, Comparative Politics, and American Government and Politics

Political Theory

| | |
|---|---|
| <i>Choose one of the following six courses:</i> | 4 |
| POLS 310 Classical Political Thought (4) | |
| POLS 311 Development of Modern Political Thought Since 1500 (4) | |
| POLS 312 American Political Thought (4) | |
| POLS 313 Critical Theory: Race and Gender (4) | |
| POLS 315 Democracy, Capitalism, and Socialism (4) | |
| POLS 415 Explorations in Political Theory (4) | |

International Relations

Choose one of the following three courses:

- POLS 345 Model United Nations (MUN) (4)
- POLS 444 United States Foreign Policy (4)
- POLS 486 Selected Issues in International Politics (4)

Comparative Politics

Choose one of the following six courses:

- POLS 350 European Parliamentary Democracies (4)
- POLS 351 Politics of Russia (4)
- POLS 352 Politics of Eastern Europe (4)
- POLS 450 Politics of Asia (4)
- POLS 452 Third World Political Systems (4)
- POLS 453 Politics of Latin America (4)
- POLS 487 Selected Topics in Comparative Politics (4)

American Government and Politics

Choose one of the following sixteen courses:

- POLS 320 State, City, and County Government (4)
- POLS 330 Race, Ethnicity, and Politics (4)
- POLS 391 Gender and Politics (4)
- POLS 420 American Political Development (4)
- POLS 421 Federalism and Intergovernmental Relations (4)
- POLS 423 Intro to Constitutional Law (4)
- POLS 424 The Bill of Rights, Civil Liberties, and the Constitution (4)
- POLS 425 The American Party System (4)
- POLS 426 The Legislative Process (4)
- POLS 427 The American Presidency (4)
- POLS 428 Seminar in California Politics and Government (4)
- POLS 429 Interest Groups (4)
- POLS 430 Introduction to Public Administration (4)
- POLS 431 Politics and the Media (4)
- POLS 466 Political Psychology (4)
- POLS 484 Elections and Voter Behavior (4)

Total units in the major core 36

Major Electives

To complete the total major requirement of 40 units, choose additional units from other upper-division political science courses.

Total units in major electives 4

Total units in the major 40

Recommended Course

ECON 201A or 201B is strongly recommended as a general elective to political science majors.

Sample Four-year Program for Bachelor of Arts in Political Science

FRESHMAN YEAR:: 30 Units

| <i>Fall Semester (15 Units)</i> | <i>Spring Semester (15 Units)</i> |
|---------------------------------|-----------------------------------|
| GE (15) | GE (15) |

SOPHOMORE YEAR:: 30 Units

| <i>Fall Semester (14 Units)</i> | <i>Spring Semester (16 Units)</i> |
|---------------------------------|-----------------------------------|
| GE (6) | GE (6) |
| POLS 201 (4) | POLS 202 (4) |
| POLS 303 or POLS 304 (4) | Electives (6) |

JUNIOR YEAR:: 29 Units

| <i>Fall Semester (15 Units)</i> | <i>Spring Semester (14 Units)</i> |
|---------------------------------|-----------------------------------|
| GE (3) | GE (6) |
| POLS 302 (4) | International Relations (4) |
| American Government (4) | Comparative Politics (4) |
| Elective (4) | |

SENIOR YEAR:: 31 Units

| <i>Fall Semester (16 Units)</i> | <i>Spring Semester (15 Units)</i> |
|---------------------------------|-----------------------------------|
| Political Theory (4) | Senior Seminar (4) |
| Electives (12) | Electives (11) |

TOTAL UNITS:: 120

Note: Nine units of the GE requisite must be filled with upper-division courses; 40 units are required for the political science major; 120 units are required for graduation.

Minor in Political Science

| | |
|---|-------|
| POLS 200 American Political System (3) or | |
| POLS 202 Issues in Modern American Politics (4) | 3-4 |
| POLS 201 Ideas and Institutions | 4 |
| Upper-division courses in political science | 12-13 |

Total units in the minor 20

Code Requirements

POLS 200 The American Political System or POLS 202 Issues in Modern American Politics fulfills state code requirements in U.S. Constitution and California state and local government. Upper-division courses may also be used to satisfy certain of these code requirements upon approval by the department chair.

Master's in Public Administration

Offered primarily as an evening program, the master's degree in Public Administration provides a rigorous 40-unit curriculum that emphasizes the education required to effectively analyze, formulate, and implement public policy in local, state, and national government, and to achieve similar programmatic goals in nonprofit agencies. The program recognizes a need for a strong combination of theoretical and practical learning. Students choose from two concentrations, public management or nonprofit agency management.

Each student is required to complete a 20-unit analytic core, a 16-unit concentration, and 4 units of electives. Courses are based upon the professional curriculum established for public administration programs by the National Association of Schools of Public Affairs and Administration (NASPA). Core courses typically include organizational theory, fiscal and budget administration, research methods, program implementation, planning and evaluation, and nonprofit dynamics.

Concentrations include specialized courses oriented toward the operation and management of public and nonprofit agencies. They typically include: fiscal management, personnel administration, legal issues, public policy, labor relations, marketing and resource development for nonprofits, and grants and contract management. Electives cover a wide range of important topics, including Ethics, Organizational Computer Usage, and Internships.

Up to 9 units of comparable graduate course work may be transferred into this program.

If at any time it is determined that the candidate has an English deficiency, extra courses in English will be required in addition to the regular course of study.

Admission Requirements

Students apply to the University and to the M.P.A. program.

- A. A bachelor's degree with a major from an accredited college or university with a grade point average of at least 3.00 for the last 60 units of college-level work attempted.
- B. To ensure adequate background, a candidate for admission should have experience or course preparation in the following areas:
 - State and local government.
 - Federalism and intergovernmental relations.
 - Influences on domestic policy making.
 - **Recommended:** One year experience working in a nonprofit organization or course in introduction to nonprofit organizations (example through Sonoma County Volunteer Center).

Candidates without such experience or course preparation can be admitted to the program but must make up deficiencies during the first three semesters of study.

Prerequisites do not count toward the 40-unit degree. Acceptability of experience or previous course work as prerequisites will be determined in consultation with the program's graduate coordinator.

- C. Completion of **both** University and departmental applications. Included in the departmental application are three letters of recommendation. Only three letters will be considered.
- D. Recommendation of the program graduate coordinator for entrance to the program.

Graduation Requirements for the Master's Degree

- A. A grade point average of at least 3.00.
- B. Satisfactory completion of required course work, including elective units. No courses for which a grade less than B is earned will be acceptable in meeting the 40-unit M.P.A. requirement. Students earning a B- or lower in a course will be required to repeat the course with a grade of B or better.
- C. Completion of a master's thesis and oral defense, or two comprehensive written examinations.
- D. Recommendation of the program graduate coordinator.
- E. Successful completion of the WEPT (or its equivalent), or waiver by the University of this requirement. This waiver is granted by the program graduate coordinator.

Course Work

Common Core Requirements - 20 units

POLS 502 Organizational Theory and Analysis (4)

POLS 503 Budget and Fiscal Administration (2)

POLS 505 Research Methods (4)

POLS 539 Program Implementation (4)

POLS 550 Planning and Evaluation (4)

POLS 580 Nonprofit Dynamics: Politics and Community Environment (2)

Public Management Concentration Requirements - 16 units

POLS 501 Administrative State (4)

POLS 503A Public Finance (2)

POLS 504A Public Personnel Administration (2)

POLS 506 Public Policy Process (4)

POLS 511 Labor Relations (2)

POLS 538 Administrative Law (2)

Nonprofit Concentration Requirements - 16 units

POLS 503B Fiscal Management NPs (2)

POLS 504B Personnel NPs (2)

POLS 581 NP Governance/Legal Issues (2)

POLS 582 Planning and NP Agencies (2)

POLS 583 Resource Development (4)

POLS 585 Marketing/PR for NPs (2)

POLS 587 Grants/Contract Management (2)

Electives - 4 units

can include:

POLS 507 Ethics in Administration (4)

POLS 512 Organizational Development (4)

POLS 551 Organizational Computer Usage (4)

POLS 597 Internship (max. 4 units) (4)

POLS 599 Thesis (4) (only thesis is option for culminating experience)

Culminating Experience

All students in the M.P.A. program are required to complete either a thesis or a comprehensive examination prior to award of the degree. Those opting for a thesis as their culminating experience are

required to complete 40 units of course work, exclusive of prerequisites, and can include 4 units of 599 (thesis prep) as their elective. Students electing to take the comprehensive exam must complete 40 units of total course work exclusive of prerequisites and POLS 596 (exam preparation).

Certificate Program in the Administration of Nonprofit Agencies

The Political Science Department also offers a graduate certificate program in the administration of nonprofit agencies. Oriented to the needs of staff and administrators, this integrated series of courses is grounded in the study of contemporary trends in nonprofit agency administration, development, and fiscal management, and offers intensive exposure to the practical managerial techniques necessary for successful agency operation.

Course Work for the Certificate Program in the Administration of NP Agencies

The certificate program requires 24 units of course work from the Nonprofit Concentration and Common Core, all of which may be later applied to the master's degree in Public Administration. Students in the certificate program are encouraged to pursue the master's degree, though there is no requirement to do so. Students enroll in the 16 units in the Nonprofit Concentration, and 8 units of electives chosen from common core courses in consultation with the M.P.A. Program Graduate Coordinator.

Political Science Courses (POLS)

Classes are offered in the semesters indicated. Please see the Schedule of Classes for the most current information and faculty teaching assignments.

151 CALIFORNIA GOVERNMENT (1)

The state code requirement in California state and local government may be satisfied by passing an examination in the Political Science Department.

199 MEDIA: CONTEMPORARY ISSUES (2)

200 THE AMERICAN POLITICAL SYSTEM (3)

An examination of American politics and governmental institutions. Introduces students to the political system and how to participate in it should the need arise. Satisfies the code requirements in American Constitution and California state and local government. Satisfies GE, category D4 (U.S. Constitution and State and Local Government). CAN GOVT 2.

201 IDEAS AND INSTITUTIONS (3-4)

An analysis of basic political values and their impact on society. Students will be introduced to the relationship among values, ideology, and the political process. Political science majors are expected to take this course, which stresses written expression, during their first year in the department. Satisfies GE, category D5 (Contemporary International Perspectives).

202 ISSUES IN MODERN AMERICAN POLITICS (3-4)

Leaders and issues in American political life considered in relation to major public policies and movements, e.g., progressivism, isolationism, the New Deal, containment. Open to majors and minors in political science. Meets code requirements in American Constitution and California state and local government. Satisfies GE, category D4 (U.S. Constitution and State and Local Government).

292 SOCIAL SCIENCE LIBRARY RESEARCH (1)

A basic introduction to social science library research sources, with special emphasis on political science. Course includes learning library research skills and practice with print resources and electronic sources.

302 SOCIAL SCIENCE RESEARCH METHODS (4)

Social science research and statistical methods, which includes as a significant component computer-based data analysis using the SPSS (Statistical Package for the Social Sciences) programs. It may include building data files and data analysis using multivariate tables, correlations, and regression techniques in a directed research project. The course includes a two-hour laboratory.

303 INTRODUCTION TO COMPARATIVE GOVERNMENT (4)

Reviews the principal concepts and theories of comparative politics, and assesses the institutions that comprise varied systems of government. Concrete examples taken from modern systems will be applied throughout the course. Special attention is focused on the political systems of Britain, France, Japan, Russia, and China. Students are assigned research projects on political systems of developing nations.

304 INTRODUCTION TO INTERNATIONAL RELATIONS (4)

An introductory analysis of the dynamics of the international political system, stressing the roles of supranational organizations, internal and external factors in foreign policy formulation by nation-states. Review of traditional and contemporary theories of international interaction.

310 CLASSICAL POLITICAL THOUGHT (2-4)

A comprehensive look at the foundations of Western political thought, with particular attention to the political theories of Plato, Aristotle, and Thomas Aquinas.

311 DEVELOPMENT OF MODERN POLITICAL THOUGHT SINCE 1500 (4)

Examination of the major writings from Machiavelli to the present. Emphasis on original sources and development of student opinions on ideas discussed.

312 AMERICAN POLITICAL THOUGHT (4)

An examination of the development of American political ideas as reflected in the works and careers of representative writers and political leaders.

313 CRITICAL THEORY: RACE AND GENDER (4)

Using race and gender as analytical tools, we investigate how major authors in the field "deconstruct" concepts such as rights, democracy, the autonomous individual, and freedom. We will evaluate the central proposition of critical theory that these political principles have been used to "disguise" disparities in power and resources in this country. The ultimate question students will answer is, "How useful is critical theory in reevaluating our political values as we face an increasingly diverse and interdependent world?"

315 DEMOCRACY, CAPITALISM, AND SOCIALISM (3-4)

An introduction to the major ideas of key theorists on the belief systems of democracy, capitalism, and socialism. A consideration of the actual strengths and shortcomings of some of the current world's major political/economic systems that attempt to put these ideas into practice. Satisfies GE, category D5 (Contemporary International Perspectives).

320 STATE, CITY, AND COUNTY GOVERNMENT (4)

An introductory study of the political structure and process at the state, county, and municipal levels, with emphasis on urban and regional problems. The changing relationships between the state and federal governments will be explored. Political decision-making at all three levels will be discussed in depth. Satisfies, with Political Science Department Chair's signature, the state code requirement in California state and local government. Can be used to fulfill prerequisite courses for M.P.A. program for Structure of State and Local Government Agencies, as well as the political science requirement for the California Cultural Studies major.

330 RACE, ETHNICITY, AND POLITICS (4)

A survey of the unique impact of race and ethnicity on American politics, including analysis of constitutional, legal, and historical factors affecting the status of persons of color. Attention to the role race and ethnicity play in the media, elections, political participation and representation, public opinion, public policy, and popular culture.

345 MODEL UNITED NATIONS (MUN) (4) SPRING

Introduction to the political structure and functions of the United Nations, with emphasis on team participation at the National MUN in New York. Students play decision-maker roles that they research for preparation of position papers on agenda items.

350 EUROPEAN PARLIAMENTARY DEMOCRACIES (4)

The theory and practice of democratic government in Europe, with special emphasis on Britain, France, and Germany. Using the United States as a basis for comparison, the course will consider the many important variations in the ways parties, parliaments, bureaucracies, and executives have developed and perform in the European political arena.

351 POLITICS OF RUSSIA (4)

The political evolution of Russia in the post-Soviet era. Evaluation of Russian political institutions and political culture. Appraisal of the most significant problems affecting democratic transition. Review of Soviet political traditions.

352 POLITICS OF EASTERN EUROPE (4)

The political development of the East European nations from the interwar period to the present. Special attention is paid to the problems and prospects for democratic transition in the region, with particular concentration on Hungary, the Czech Republic, Poland, and the former Republics of Yugoslavia.

354 COMPARATIVE POLITICAL PARTIES (4)

A comparative approach to the structure and dynamics of political parties, party systems, and electoral law. The course will consider parties and their impact on the political process in the United States, Europe, and selected cases in other global areas.

390 SPECIAL TOPICS (1-4)

A seminar lecture series on a specific theme or topic presented by members of the department, other SSU faculty, and guest speakers. May be audited or taken for credit.

391 GENDER AND POLITICS (4)

This course explores how gender is used to interpret American politics. Major works in the field are used to investigate the explanatory power of gender as an analytic category. Specific topics include the Constitution, elections, the media, social movements, race, sexuality, and comparative issues. How these aspects of American politics affect, and are affected by, men and women will be addressed.

406 INTERDISCIPLINARY SEMINAR (1-4)**415 EXPLORATIONS IN POLITICAL THEORY (3-4)**

A seminar dealing with selected topics in political theory, including contemporary theories of the political system, the political novel, revolutionary theorists, and socialist theory. A different area of emphasis will be offered each year. Consult Schedule of Classes for current offering. May be repeated for credit.

420 AMERICAN POLITICAL DEVELOPMENT (4)

The development of American political institutions including the Congress, the Presidency, the Political Party system, the Public Bureaucracy, and Federalism over time from the early years of the republic to the present. Emphasis will be upon explaining stability, critical junctures, and political change on those institutions understood from a developmental perspective.

421 FEDERALISM AND INTERGOVERNMENTAL RELATIONS (3-4)

This course examines how the different levels of government interact in the creation and implementation of public policies at the federal, state, and local levels. The class provides students with an understanding of the theory and reality of federalism in the American political system. Can be used to fulfill prerequisite course for M.P.A. Program for intergovernmental relations.

423 INTRODUCTION TO CONSTITUTIONAL LAW(4)

Judicial interpretation of the Constitution, with particular emphasis upon separation of powers, presidential powers, relationship between state and national government, control of interstate commerce, and jurisdiction of the courts.

424 THE BILL OF RIGHTS, CIVIL LIBERTIES, AND THE CONSTITUTION (4)

Judicial interpretation of the Constitution in the areas of civil liberties, freedom of speech, freedom of religion, rights of persons accused of crimes, citizenship, and the government's responsibility to protect persons from discrimination.

425 THE AMERICAN PARTY SYSTEM (4)

An examination of political parties in the American system. Comparison with party systems in other democratic countries, independent voters, third parties, proposed reforms, and the nature of the electorate. Satisfies with Political Science Department Chair's signature, the state code requirement in U.S. Constitution and California State and Local Government.

426 THE LEGISLATIVE PROCESS (4)

An examination of the organization and operation of the American Congress. For comparative purposes, legislatures in selected American states and Western European democracies will be briefly considered. Satisfies, with Political Science Department Chair's signature, the state code requirement in U.S. Constitution and California State and Local Government.

427 THE AMERICAN PRESIDENCY (4)

An examination of the place of the Presidency in the American governmental system. Emphasis will be placed upon the interplay between the president and other elements of the system, particularly the Congress, the bureaucracy, and the media. Satisfies, with Political Science Department Chair's signature, the state code requirements in U.S. Constitution and California State and Local Government.

428 SEMINAR IN CALIFORNIA POLITICS AND GOVERNMENT (4)

Analysis of the California political system. Attention is given to governmental institutions, but primary emphasis is upon parties, interest groups, public opinion, ideologies, and leadership. Satisfies, with Political Science Department Chair's signature, the state code requirement in California State and Local Government. Can be used to fulfill prerequisite courses for M.P.A. program for structure of state and local government agencies, as well as the political science requirement for the California Cultural Studies major.

429 INTEREST GROUPS (4)

The role of interest groups in the American policy-making process. Group formation, the influence of money and P.A.C.s on election outcomes and lobbying reform. Satisfies, with Political Science Department Chair's signature, the state code requirement in U.S. Constitution and California State and Local Government.

430 INTRODUCTION TO PUBLIC ADMINISTRATION (4)

An introduction to the field of public administration, with emphasis upon bureaucratic life, leadership, and decision-making.

431 POLITICS AND THE MEDIA (4)

The role of the mass media in American political life. Emphasis on television, news magazines, major newspapers, and political columnists, and their interrelationship with American political institutions.

439 POLITICAL SCIENCE INTERNSHIP (2-5)

Field experience in city, county, state, and federal agencies. May be repeated three times for credit. Note that no more than a total of 6 internship and special studies units may be counted in the 40-unit major. Prerequisite: prior arrangement with a faculty member. Cr/NC Only.

444 UNITED STATES FOREIGN POLICY (4)

An analysis of the forces, governmental and nongovernmental, that influence the formulation of U.S. foreign policy. An examination of the organizational structure charged with the formulation and execution of that policy, as well as the content of policy since World War II.

450 POLITICS OF ASIA (4)

A comparative analysis of the diverse political systems of Asia. Following a study of the comparative theories which provide a framework for understanding the political systems of Asia, focus is on selected case studies.

452 THIRD WORLD POLITICAL SYSTEMS (4)

A comparative analysis of politics and political development of Third World countries. International and domestic obstacles to modernization will be studied. The general analysis will be supplemented by an intensive scrutiny of selected countries and regions.

453 POLITICS OF LATIN AMERICA (4)

A comparative analysis of the political development of Latin America. After a review of the major theories related to economic development, revolution, and democratic transition, this course will compare the political systems of selected countries in the region.

458 COMPARATIVE SOCIAL POLICY (4)

Comparative analysis of social policies in advanced industrial democracies. Why do some of these countries have strong social safety nets while others leave individuals much more exposed? The course will look at relationships between politics, economics, political culture, and public policy.

466 POLITICAL PSYCHOLOGY (4)

An examination of the psychological sources of political leadership and decision-making. A study of the roots of political belief and extremism, as well as the acquisition of civic outlook in childhood and adolescence.

475 URBAN POLITICS AND POLICY (4)

Examination of the structure and process of urban and regional governments within the context of state sovereignty. Such aspects of local government, in both large and small urban areas, as planning, bureaucratic administration, social services, economic issues, the political policy making process, and civil rights will be discussed in depth.

481 POLITICS OF REGULATION AND LAND USE (3-4)

An examination of regulatory policies as they affect business and land use decisions in the United States. Structural, legal, and procedural aspects of the regulatory process are explored along with reform and deregulation. Explores the economic, environmental, and political consequences of land use control.

483 POLITICS OF WEALTH AND POVERTY (4)

Course focuses upon conditions and causes of poverty, wealth and income inequality in the U.S., and the variety of economic, social, governmental, and political responses that have occurred in recent decades. Of particular concern are the role of the government's income redistribution and social programs, and the function of values, political interest groups, and social science findings in shaping these policies.

484 ELECTIONS AND VOTER BEHAVIOR (4)

Course examines the impact of the new styles and techniques of political campaigning on both the public decision-making process and control over public policy. Modern techniques of analysis and voter manipulation are discussed, along with the characteristics and behavior of the electorate and their historical patterns of political participation.

485 POLITICAL POWER AND SOCIAL ISOLATION (4)

The course explores a wide variety of personal, social, and political meanings of community, including the decline of social and civic participation, political powerlessness, and theories of social fragmentation and political change. Recent theories link both economic development and community improvement to an ability to increase levels of "social capital." Given its focus, this course will be of particular interest to those concerned with these policy areas, or in participating in a general overview of the societal milieu of politics and government.

486 SELECTED ISSUES IN INTERNATIONAL POLITICS (4)

An examination of current topics and developments in global politics, such as regional conflicts, North-South issues, economic interdependence, and environmental issues. Title varies to reflect specific content each semester.

487 SELECTED TOPICS IN COMPARATIVE POLITICS (4)

Focus on dynamic political issues and developments in selected regions.

494 SELECTED TOPICS IN POLITICAL SCIENCE (1-4)**495 SPECIAL STUDIES IN POLITICAL SCIENCE (1-4)**

A student may be invited by a faculty member to participate in a continuing research project under the faculty member's direction. The research may extend for more than a single semester. Seniors who participate in this course may have their work considered for graduation with honors. This course may be repeated for credit. Note that no more than a total of 6 special studies and internship units may be counted toward the 40-unit major.

498 SENIOR SEMINAR (4)

An opportunity for senior majors and graduate students to integrate their basic understanding of political science by exploring the interrelationship between the substantive subfields, basic concepts, and the major modes of analysis current in political science today. All Political Science majors must take POLS 302 prior to enrolling in POLS 498.

Graduate Courses

Upper-division students may enroll in graduate courses with the permission of the instructor.

501 THE ADMINISTRATIVE STATE (4)

This core course examines a variety of public administration literature, including aspects of organizational structure, group behavior, policy studies, and social psychology. Special attention will focus upon specific topics within the field: organizational behavior, power, leadership, personnel, control, and administrative responsibility.

502 ORGANIZATIONAL THEORY AND ANALYSIS (4)

Presents basic analytic tools that can be used in diagnosing political and organizational situations. The nature and use of influence, strategic thinking and bargaining in organizations.

503 BUDGET AND FISCAL ADMINISTRATION (2)

An examination of the budgeting process with emphasis upon theories and politics of budgeting, and budgeting process reform. Required for all M.P.A. students.

503A PUBLIC FINANCE (2)

An examination of applied issues in public budgeting and fiscal management. Public policy formation and evaluation of results as revealed in the budget will be explored. Required for public management track students.

503B FISCAL MANAGEMENT OF NONPROFIT AGENCIES (2)

An examination of applied issues in nonprofit budgeting and fiscal management. Fund accounting, cash flow analysis, expenditure control, long-range financial planning, audits, grants, and contracts in nonprofit agencies are studied. Required for nonprofit track students.

504A PUBLIC PERSONNEL ADMINISTRATION (2)

The evolving character of public personnel administration in the United States will be considered. Topics include civil service, personnel management, work life in organizations, employee participation, diversity, labor-management relations, and the relationship of public personnel to democracy.

504B PERSONNEL ADMINISTRATION FOR NONPROFIT ORGANIZATIONS (2)

Examination of current issues in the management of employees and volunteers in nonprofit organizations. Topics include board-staff relations, staff recruitment, selection, training and management, staff development, performance evaluation of paid and unpaid staff, labor-management relations, diversity, and compliance with state/federal regulations.

505 RESEARCH METHODS (4)

Lecture and laboratory. An examination of quantitative research techniques required by agency and program managers. Course includes: work in data analysis, introduction to computer usage, techniques of needs assessment and program evaluation, and use of simple analytic models.

506 PUBLIC POLICY PROCESS (4)

The course will look at the public policy making process with emphasis on the role of ideas and analysis. Agenda setting, implementation, policy, and design will be discussed.

507 ETHICS IN ADMINISTRATION (4)

A seminar designed to help public administrators cultivate an awareness of ethical dilemmas, develop ways of conceptualizing them, and practice ways of thinking about their resolution.

508 COMPARATIVE PUBLIC POLICY (4)

A comparison of selected social policies in North America and western Europe, with emphasis on explaining the national differences in policy content in such areas as education, environment, and aging policy.

509 POLITICS OF HEALTH CARE AND AGING (4)

The course will be an examination of health care and aging policy in the United States. Comparisons with policy in several other democracies will be included. Also included will be a look at policies such as Medicare and the Older Americans Act, as well as the politics of these and others. Cross-listed as GERN 561.

511 LABOR RELATIONS (2)

A course that looks at the historical and current development of labor relations in both the public sector and also in the not-for-profit sector. The course looks at changing concepts and their implications for the existing institutions, processes, and values for both sectors of the economy.

512 ORGANIZATIONAL DEVELOPMENT (4)

An exploration of values, methodologies, strategies, and theories of organization development.

513 LEADERSHIP AND SUPERVISION (4)

Examines the role of leader and of leadership in administrative agencies, together with an examination of techniques of supervision and administrative control.

537 BARGAINING, POLITICS, AND ADMINISTRATION (4)

An examination of the politics of administration, with an emphasis on the dynamics of budgeting and interagency conflict. Of special interest in this course will be the focus on new theories of decremental budgeting—budgeting and political coalition building in an era of decreasing resources.

538 ADMINISTRATIVE LAW (2-4)

Introduction to the legal process within the framework of administrative agencies and procedures. The function of administrative law, including the role of legal agencies, delegation of powers, administrative procedures and statutes, and development of the current body of case law.

539 PROGRAM IMPLEMENTATION (4)

Focuses upon the critical movement from statute or authorization to an actual functioning program. The course will concentrate primarily on a series of case studies involving human services, environmental, economic development, and criminal justice programs at the federal, state, and local levels.

550 PLANNING AND EVALUATION (4)

Techniques of administrative analysis and program evaluation. Included are examinations of techniques for assessment of policy impact and effectiveness, analysis of program objectives, evaluation methodologies, and the administration of evaluation systems. Prerequisite: POLS 505 or consent of instructor.

551 ORGANIZATIONAL COMPUTER USAGE (4)

An investigation of contemporary developments in the area of information systems, this course views computer usage from the organizational rather than data processing perspective. Central areas of concern are organizational planning and change, and the development of information systems that meet the planning challenge.

560 SPECIAL ISSUES IN PUBLIC POLICY (4)

An examination of selected issues in public policy/public affairs. Specific topics will be offered on the basis of student interest and current issue development.

564 AGING SERVICES ADMINISTRATION (4)

For individuals interested in careers in the administration of health care; residential and social services for the elderly. An introduction to the field of long-term care administration through the use of lectures and structured case studies. Specifically addresses management decision-making in the operation of skilled nursing facilities, congregate care facilities, day care, home health care, and retirement communities. Open to undergraduates. No prerequisites.

578 PROJECT CONTINUATION (1-3)

Designed for students working on their thesis or master's project but who have otherwise completed all graduate coursework toward their degree. This course cannot be applied toward the minimum number of units needed for completion of the master's degree. Prerequisite: permission of the graduate coordinator. Cr/NC only.

580 NONPROFIT DYNAMICS: POLITICS AND COMMUNITY ENVIRONMENT (2)

Introduction to nonprofit and the environment in which they operate. Analysis of nonprofits' role and effectiveness in meeting public and private sector community needs. Topics include organizational models, needs assessment and asset mapping, and trends in intrasector and cross-sector partnerships.

581 NONPROFIT GOVERNANCE AND LEGAL ISSUES (2)

Examination of the historical development of the nonprofit sector, its changing social contract, and critical legal/tax issues. Topics include board governance, mission, start-up, life cycles, executive director-board-staff relationships, legal status, fiscal sponsorship, and IRS status and rulings.

582 PLANNING AND NONPROFIT AGENCIES (2)

This course addresses techniques of strategic and operational planning appropriate to nonprofit agency operation. Topics include needs and service assessment, marketing analysis, program evaluation, organization development, and strategic management techniques.

583 RESOURCE DEVELOPMENT FOR NONPROFIT AGENCIES (4)

Course focus is on the techniques and importance of developing and implementing a comprehensive organizational resource development plan for funding, volunteers, and donations, as well as ensuring a diversified agency revenue base. In addition, the course covers fundraising, major donor development, as well as the legal restrictions for nonprofit agencies and the funding criteria used by corporate, community, and private foundation funding sources.

585 MARKETING AND PUBLIC RELATIONS FOR NONPROFIT AGENCIES (2)

An examination of the role of marketing and public relations for nonprofit agencies, together with techniques for designing and implementing realistic marketing and public relations programs. Course will stress adaptation of marketing techniques to not-for-profit organizations, and will explore the types of access to press, electronic, and other media available to nonprofits.

586 HUMAN RESOURCE MANAGEMENT IN NONPROFIT AGENCIES (2)

An examination of current issues in the management of employees and volunteers in nonprofit organizations. Recruitment, staff development, performance evaluations, labor-management issues, and affirmative action are reviewed.

587 GRANT WRITING AND ADMINISTRATION (2)

Focus upon full process of prospect research, proposal development, application, and contract management and administration of foundation, government, and corporate grants.

588 ISSUES IN NONPROFIT ADMINISTRATION (4)

An investigation of current issues and developments in the operation of nonprofit agencies.

595 SPECIAL STUDIES IN POLITICAL SCIENCE (1-4)

A student may be invited by a faculty member to participate in a continuing research project under the faculty member's direction. The research may extend for more than a single semester. May be repeated for credit.

596 GRADUATE TUTORIAL (4)

An intensive review of the literature in specific areas of concentration, including budgeting, the American presidency, legislatures, and such public policy areas as health and aging, and regulation. Prerequisite: completion of all master's degree requirements.

597 GRADUATE INTERNSHIP (1-4)

Intensive field experience in a public or private agency. The student must define a current political problem and a strategy for dealing with the problem, and work toward implementing the strategy. Cr/NC Only.

599 MASTER'S THESIS (2-4)

Prerequisite: submission of an authorized Advancement to Candidacy form.