

Date: \_\_\_\_\_

#1  
Student:  
Fill out the  
info on  
the right

Name \_\_\_\_\_

Social Security Number \_\_\_\_\_

Street \_\_\_\_\_

Phone ( ) \_\_\_\_\_

City \_\_\_\_\_

Email \_\_\_\_\_

#2  
Student:  
Fill out

State/Zip \_\_\_\_\_

Signature \_\_\_\_\_

**add/drop**  
info and  
get an  
accepting  
signature  
with NEW  
dept.

**ADD**

**ADD the following NEW:**  Major  2nd Major  Minor  Certificate

New Program \_\_\_\_\_

This student meets the requirements for acceptance into this program and an academic advisor has been assigned.

Academic Advisor's name \_\_\_\_\_

Signature of Dept. Chair/Program Coordinator & date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Instructions for NEW MAJOR: Send entire form to A&R for posting**

#3  
Student:  
**IMPORTANT**  
Leave this  
change  
of major  
form with  
NEW  
dept.

**DROP**

**DROP the following OLD:**

\_\_\_\_\_

**(no signature required to drop)**

**Instructions for Dept. of Old Major: Upon receipt of yellow copy from A & R, please forward this student's file to the above new department.**



**Change of major posted by**

\_\_\_\_\_ (evaluator's initials)

\_\_\_\_\_ (effective date)

- Posted Eden OA
- Posted Admissions
- Old Major Department Notifier

**Instructions to A&R: Send yellow copy of this form to dept. of old major for release of file.**